

COLORADO COUNTY COMMISSIONERS COURT
NOTICE OF OPEN MEETING

DATE OF MEETING: January 8, 2024 – 9:00 A.M.
BUILDING: Colorado County Courthouse, County Courtroom
STREET LOCATION: 400 Spring Street
CITY OF LOCATION: Columbus, Texas 78934

The Colorado County Commissioners Court Meetings will be broadcast live on Zoom <https://txcourts.zoom.us/j/93198500943> for those individuals who wish to watch or listen remotely.

Pursuant to the authority granted under Government Code, Chapter 551, the Commissioners Court may convene in a closed meeting to discuss, deliberate and take action on any of the agenda items listed below and may use a telephone conference call, video conference call, or communications over the Internet to conduct a public consultation with its attorney in an open meeting of the governmental body or a private consultation with its attorney in a closed meeting of the governmental body. Immediately before any closed meeting, the specific section or sections of Government Code, Chapter 551, which provides statutory authority, will be announced.

On this the 8th day of January 2024, the Commissioners Court of Colorado County, Texas met in Regular Session at 9:00 A.M., in their regular meeting place at the Colorado County Courthouse, County Courtroom, 400 Spring Street, in the City of Columbus, Texas.

The Following Members were present to wit:

Honorable Ty Prause	County Judge
Honorable Doug Wessels	Commissioner Precinct #1
Honorable Ryan Brandt	Commissioner Precinct #2
Honorable Keith Neuendorff	Commissioner Precinct #3
Honorable Darrell Gertson	Commissioner Precinct #4
By: Michelle Kollmann	Deputy Clerk

The Honorable Kimberly Menke, County Clerk was unable to attend.

The County Judge Ty Prause called the meeting to order at 9:01 A.M.

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

January 8, 2024

DELIBERATE AND CONSIDER ACTION ON THE FOLLOWING ITEMS:

__1. Pledge of Allegiance to the American Flag and the Texas Flag.

Judge Prause led the Pledge of Allegiance to the American Flag and the Texas Flag.

__2. Agenda as posted.

**Motion by Commissioner Wessels to approve the agenda as posted; seconded by
Commissioner Neuendorff; 5 ayes 0 nays; motion carried; it was so ordered.**

(See Attachment)

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

January 8, 2024

**COLORADO COUNTY COMMISSIONERS COURT
NOTICE OF OPEN MEETING**

FILED FOR RECORD
COLORADO COUNTY, TX

2024 JAN -4 PM 3: 12

KIMBERLY MENKE
COUNTY CLERK

MK

DATE OF MEETING: January 8, 2024 – 9:00 A.M.
BUILDING: Colorado County Courthouse, County Courtroom
STREET LOCATION: 400 Spring Street
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DELIBERATE AND CONSIDER ACTION ON THE FOLLOWING ITEMS:

- ___1. Pledge of Allegiance to the American Flag and the Texas Flag.
- ___2. Agenda as posted.
- ___3. Public comments.
- ___4. Minutes for Regular Meetings for December 2023.
- ___5. Resolution of Respect for Herbert E. Helmcamp, Jr.
- ___6. Approval of Official Bonds for:
 - a. Paula Laake, Deputy District Clerk;
 - b. Deneice Templeton, 1st Assistant County Auditor; and
 - c. Victoria Bohrer, 2nd Assistant County Auditor.
- ___7. Application for Limited Land Division submitted by Jose L. Jara to subdivide 1.003 acres out of a 10.239 acre tract in the William Renny Survey, Abstract 477, Precinct No. 2. (Brandt)
- ___8. Approval of specifications for construction of interior work on new Colorado County EMS Station No. 3 and authorization to advertise for bids. (Furrh)
- ___9. Authorization to purchase service ArchiveSocial from CivicPlus for social media archiving. (Schneider)
- ___10. Authorization to purchase tables and chairs for the hall at the fairgrounds. (Brandt)

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

January 8, 2024

- ___11. Authorization for Road and Bridge Precinct No. 1 to use labor, equipment and materials to help with the construction of the new Garwood Volunteer Fire Department fire station and the new county tower site. (Wessels)
- ___12. Contract and Agreement for Detention of Juvenile Offenders between San Patricio County and Colorado County. (Prause)
- ___13. Designate site(s) at which Commissioners Court meetings may be held during the 2024 calendar year [Tex. Loc. Gov't Code §81.005(d)].
- ___14. Designate sites as alternate locations to hold District Court, Children's Protective Services (CPS) Court, Attorney General Court, County Court (civil, criminal and appeals from Justice of the Peace courts), Juvenile Court, Justices of the Peace Court and Probate Court during the 2024 calendar year.
- ___15. 2024 IRS mileage rate increase to \$0.67 per mile. (Lowrance)
- ___16. Order fixing number and salaries/wages of office deputies and employees, setting expense and mileage reimbursement for 2024. (Lowrance)
- ___17. Order Authorizing Budget Expenditures for Non-County Departments for 2024. (Lowrance)
- ___18. List of office deputies and employees as of January 1, 2024. (Lowrance)
- ___19. Order to waive the requirement of the County Judge to approve all requisitions except those directly involved with his office per Local Government Code 113.901(c). (Lowrance)
- ___20. Order for Disbursement of Salaries, Wages and Routine Expenses for 2024. (Lowrance)
- ___21. Formation of Salary Grievance Committee for 2024. (Prause)
- ___22. Adoption of Colorado County Texas Hazard Communication Policy and designating Charles Rogers as the HAZCOMM program coordinator. (Guthmann)
- ___23. Adoption of Investment Policy for 2024. (Guthmann)
- ___24. Appointment of Investment Committee for 2024. (Guthmann)
- ___25. Safety Resolution to implement an effective Accident Prevention Plan in agreement with the Texas Association of Counties. (Guthmann)
- ___26. Appointment Loss Control Committee for 2024. (Guthmann)
- ___27. **CLOSED MEETING:** Pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071, to conduct a private consultation with the County's attorney regarding correspondence from the U.S. Department of Justice concerning Investigation No. 204-76-229.
- ___28. **OPEN MEETING:** Pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.102, to take final action, decision, or vote, if final action, decision, or vote is necessary, on the matter(s) deliberated in the closed meeting of Colorado County Commissioners Court.
- ___29. Consent items:
 - a. Certificate of Liability Insurance posted:
 - 1. B&D Services, Inc. (1/1/2024-1/1/2025).
 - 2. Drymalla Construction Company, LLC (1/1/2024-1/1/2025).

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

January 8, 2024

b. Continuing Education Transcript for Erica Kollaja, Tax Assessor-Collector (1/1/2023-12/31/2023).

- __30. Examine and approve all accounts payable, budget amendments and new ledger accounts (if any).
- __31. Announcements (without discussion and no action) by elected officials/department heads. (Types of Announcements: Events, Road Conditions, Weather Occurrences, Important Dates, Vacancies in Offices or Positions, Accomplishments of Individuals, and Notices)
- __32. Commissioners Court Members sign all documents and papers acted upon or approved.
- __33. Adjourn.

CERTIFICATION

NAME: Ty Prause

TITLE: Colorado County Judge

SIGNATURE OF CERTIFYING OFFICIAL: _____

DATE: January 4, 2024

TELEPHONE NUMBER: (979) 732-2604

FAX NUMBER: (979) 732-9389



The Colorado County Courthouse is wheelchair accessible and accessible parking spaces are available.

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

January 8, 2024

__3. Public comments.

None at this time.

__4. Minutes for Regular Meetings for December 2023.

Motion by Commissioner Gertson to approve minutes for Regular Meetings for December 2023; seconded by Commissioner Neuendorff; 5 ayes 0 nays; motion carried; it was so ordered.

__5. Resolution of Respect for Herbert E. Helmcamp, Jr.

Judge Prause acknowledged the Helmcamp family and read the resolution aloud.

Motion by Judge Prause to approve a Resolution of Respect for Herbert E. Helmcamp, Jr.; seconded by Commissioner Wessels; 5 ayes 0 nays; motion carried; it was so ordered.

(See Attachment)

MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING

January 8, 2024

**COMMISSIONERS COURT OF COLORADO COUNTY, TEXAS
RESOLUTION OF RESPECT**

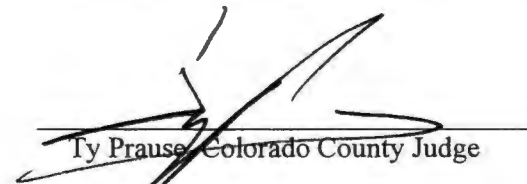
WHEREAS, Almighty God, in His wisdom, has called our friend and associate, **HERBERT "HERBIE" E. HELMCAMP, JR.** to his eternal home on November 21, 2023; and

WHEREAS, **Mr. Helmcamp** faithfully served the Citizens of Colorado County as County Commissioner of Precinct No. 2 from January 1, 1999 to December 31, 2010, with effectiveness and devotion, with honor to himself and to his office.

NOW, THEREFORE, BE IT RESOLVED: That the Commissioners Court of Colorado County, Texas, adopt this Resolution of our respect and esteem for **Mr. Helmcamp** as a testimonial to his honorable and effective service to the Citizens of Colorado County; and further we extend to his family, our deepest expressions of sincere sympathy.


BE IT, THEREFORE RESOLVED: That this Resolution be spread upon and recorded in the official minutes of the Commissioners Court of Colorado County, Texas.

The above Resolution was unanimously adopted by the Commissioners Court of Colorado County, Texas, meeting in Regular Session on this 8th day of January 2024.

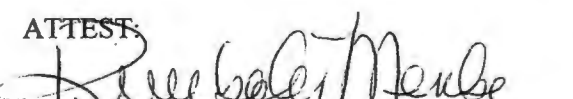

Ty Prause, Colorado County Judge
County Commissioners

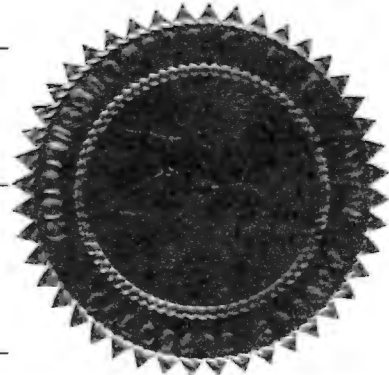

Doug Wessels, Precinct No. 1


Ryan Brandt, Precinct No. 2


Keith Neuendorff, Precinct No. 3


Darrell Gertson, Precinct No. 4

ATTEST:

Kimberly Menke, County Clerk



**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

January 8, 2024

- ___6. Approval of Official Bonds for:
- a. Paula Laake, Deputy District Clerk;
 - b. Deneice Templeton, 1st Assistant County Auditor; and
 - c. Victoria Bohrer, 2nd Assistant County Auditor.

Motion by Commissioner Gertson to approve Official Bonds for: Paula Laake, Deputy District Clerk; Deneice Templeton, 1st Assistant County Auditor; and Victoria Bohrer, 2nd Assistant County Auditor; seconded by Commissioner Neuendorff; 5 ayes 0 nays; motion carried; it was so ordered.

(See Attachment)

MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING

January 8, 2024

Texas



Western Surety Company

OFFICIAL BOND AND OATH

THE STATE OF TEXAS }
County of Colorado County } ss

KNOW ALL PERSONS BY THESE PRESENTS:

BOND No. 66896230

That we, Paula Laake, as Principal, and WESTERN SURETY COMPANY, a corporation duly licensed to do business in the State of Texas, as Surety, are held and bound unto 1 Governor for the use and benefit of the District Clerk, his successors in office, in the sum of 2 Five Thousand and 00/100 DOLLARS (\$5,000.00), for the payment of which we hereby bind ourselves and our heirs, executors and administrators, jointly and severally, by these presents.

Dated this 19th day of December, 2023.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, That whereas, the above bounden Principal was on the 18th day of December, 2023, duly Appointed (Elected—Appointed) to the office of Deputy District Clerk in and for 3 Colorado County County, State of Texas, for a term of 1 year commencing on the 18th day of December, 2023.

NOW THEREFORE, if the said Principal shall well and faithfully perform and discharge all the duties required of him by law as the aforesaid officer, and shall ⁴ faithfully perform the duties of the office.

then this obligation to be void, otherwise to remain in full force and effect.

PROVIDED HOWEVER, that regardless of the number of years this bond may remain in force and the number of claims which may be made against this bond, the liability of the Surety shall not be cumulative and the aggregate liability of the Surety for any and all claims, suits, or actions under this bond shall not exceed the amount stated above. Any revision of the bond amount shall not be cumulative.

PROVIDED FURTHER, that this bond may be cancelled by the Surety by sending written notice to the party to whom this bond is payable stating that, not less than thirty (30) days thereafter, the Surety's liability hereunder shall terminate as to subsequent acts of the Principal.

Paula M. Laake
Principal
WESTERN SURETY COMPANY
By Paul T. Bruffat
Paul T. Bruffat, Vice President

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

January 8, 2024

ACKNOWLEDGMENT OF PRINCIPAL

THE STATE OF TEXAS

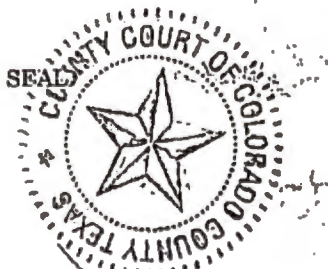
County of Colorado } ss

Before me, Kimberly Menke, County Clerk
Paula Laake

_____ on this day, personally appeared _____, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

Given under my hand and seal of office at Columbus, Texas, this 28th day of December, 2023.

Kimberly Menke
Kimberly Menke, County Clerk
Colorado County, Texas



OATH OF OFFICE
(COUNTY COMMISSIONERS and COUNTY JUDGE)

I, _____, do solemnly swear (or affirm) that I will faithfully execute the duties of the office of _____, of the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws of the United States and of this State; and I furthermore solemnly swear (or affirm) that I have not directly nor indirectly paid, offered, or promised to pay, contributed, nor promised to contribute any money, or valuable thing, or promised any public office or employment, as a reward for the giving or withholding a vote at the election at which I was elected; and I furthermore solemnly swear (or affirm) that I will not be, directly or indirectly, interested in any contract with or claim against the County, except such contracts or claims as are expressly authorized by law and except such warrants as may issue to me as fees of office. So help me God.

Signed _____

Sworn to and subscribed before me at _____, Texas, this _____ day of _____.

SEAL _____ County, Texas

OATH OF OFFICE
(General)

I, Paula Laake, do solemnly swear (or affirm) that I will faithfully execute the duties of the office of Colorado County District Clerk, of the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws of the United States and of this State; and I furthermore solemnly swear (or affirm) that I have not directly nor indirectly paid, offered, or promised to pay, contributed, nor promised to contribute any money, or valuable thing, or promised any public office or employment, as a reward for the giving or withholding a vote at the election at which I was elected. So help me God.
of my appointment

Signed Paula M. Laake
Paula Laake

Sworn to and subscribed before me at Columbus, Texas, this 28th day of December, 2023.

Kimberly Menke
Kimberly Menke, County Clerk
Colorado County, Texas

SEAL _____ County, Texas

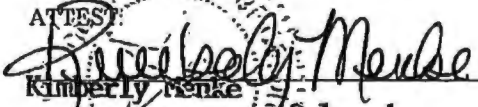


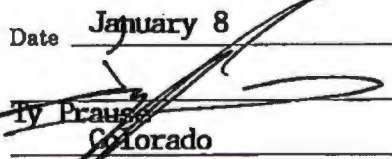
**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

January 8, 2024

THE STATE OF TEXAS }
County of Colorado } ss

The foregoing bond of Paula Laake as
Deputy District Clerk in and for Colorado County and State of Texas, this day
approved in open Commissioner's Court.

ATTEST

Kimberly Menke Clerk
County Court Colorado County

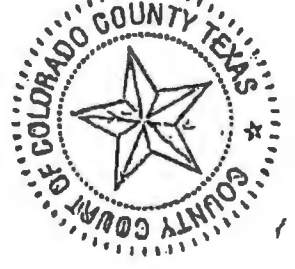
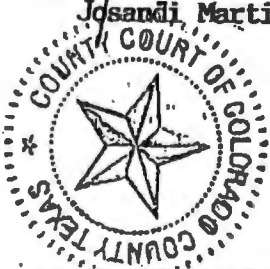
Date January 8, 2024

Ty Prause County Judge,
Colorado County, Texas

THE STATE OF TEXAS }
County of Colorado } ss

I, Kimberly Menke, County Clerk, in and for said County, do hereby certify
that the foregoing Bond dated the 19th day of December, 2023, with its certificates of
authentication, was filed for record in my office the 8th day of January, 2024, at
2:04 o'clock P. M., and duly recorded the 9th day of January, 2024, at
11:15 o'clock A. M., in the Records of Official Bonds of said County in Volume 1054, on page
101.

WITNESS my hand and the seal of the County Court of said County, at office in Columbus,
Texas, the day and year last above written.

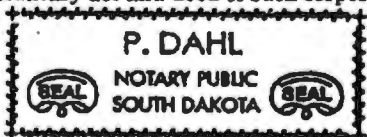
Kimberly Menke Clerk
County Court Colorado County
By  Deputy




**ACKNOWLEDGMENT OF SURETY
(Corporate Officer)**

STATE OF SOUTH DAKOTA }
County of Minnehaha } ss

Before me, a Notary Public, in and for said County and State on this 19th day of December,
2023, personally appeared Paul T. Bruflat to me known to be the identical
person who subscribed the name of WESTERN SURETY COMPANY, Surety, to the foregoing instrument as the
aforesaid officer and acknowledged to me that he executed the same as his free and voluntary act and deed, and as the
free and voluntary act and deed of such corporation for the uses and purposes therein set forth.




Notary Public

My Commission Expires June 18, 2025

MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING

January 8, 2024

Western Surety Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS:

That WESTERN SURETY COMPANY, a corporation organized and existing under the laws of the State of South Dakota, and authorized and licensed to do business in the States of Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, and the United States of America, does hereby make, constitute and appoint

Paul T. Bruflat of Sioux Falls,
State of South Dakota, its regularly elected Vice President,
as Attorney-in-Fact, with full power and authority hereby conferred upon him to sign, execute, acknowledge and deliver for and on its behalf as Surety and as its act and deed, the following bond:

One Deputy District Clerk County of Colorado County Texas

bond with bond number 66896230

for Paula Laake

as Principal in the penalty amount not to exceed: \$ 5,000.00

Western Surety Company further certifies that the following is a true and exact copy of Section 7 of the by-laws of Western Surety Company duly adopted and now in force, to-wit:

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys-in-Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

In Witness Whereof, the said WESTERN SURETY COMPANY has caused these presents to be executed by its Vice President with the corporate seal affixed this 19th day of December, 2023.

ATTEST

L. Bauder
L. Bauder, Assistant Secretary

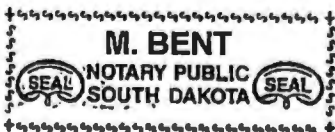
WESTERN SURETY COMPANY
By Paul T. Bruflat
Paul T. Bruflat, Vice President



STATE OF SOUTH DAKOTA }
COUNTY OF MINNEHAHA } ss

On this 19th day of December, 2023, before me, a Notary Public, personally appeared Paul T. Bruflat and L. Bauder

who, being by me duly sworn, acknowledged that they signed the above Power of Attorney as Vice President and Assistant Secretary, respectively, of the said WESTERN SURETY COMPANY, and acknowledged said instrument to be the voluntary act and deed of said Corporation.



My Commission Expires March 2, 2026

M. Bent
Notary Public

To validate bond authenticity, go to www.cnasurety.com > Owner/Obligee Services > Validate Bond Coverage.

MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING

January 8, 2024

0067
FILED FOR RECORD
COLORADO COUNTY, TX

2024 JAN -8 PM 2: 04

KIMBERLY MENKE MK
COUNTY CLERK

STATE OF TEXAS COUNTY OF COLORADO
I hereby certify that this instrument was FILED on the
date and time stamped hereon by me; and was duly
RECORDED to the Volume and Page of the OFFICIAL
RECORDS of Colorado County, Texas and stamped
hereon by me, on

JAN 09 2024



Kimberly Menke
KIMBERLY MENKE
COUNTY CLERK, COLORADO COUNTY, TEXAS

MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING

January 8, 2024

Texas



Western Surety Company

OFFICIAL BOND AND OATH

THE STATE OF TEXAS }
County of Colorado County } ss

KNOW ALL PERSONS BY THESE PRESENTS:

BOND No. 66901151

That we, Deneice Templeton, as Principal, and WESTERN SURETY COMPANY, a corporation duly licensed to do business in the State of Texas, as Surety, are held and bound unto Colorado County Texas, his successors in office, in the sum of Five Thousand and 00/100 DOLLARS (\$5,000.00), for the payment of which we hereby bind ourselves and our heirs, executors and administrators, jointly and severally, by these presents.

Dated this 27th day of December, 2023.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, That whereas, the above bounden Principal was on the 27th day of December, 2023, duly Appointed (Elected—Appointed) to the office of Auditor 1st Assistant County in and for Colorado County County, State of Texas, for a term of 1 year commencing on the 27th day of December, 2023.

NOW THEREFORE, if the said Principal shall well and faithfully perform and discharge all the duties required of him by law as the aforesaid officer, and shall ⁴ faithfully perform the duties of office

then this obligation to be void, otherwise to remain in full force and effect.

PROVIDED, HOWEVER, that regardless of the number of years this bond may remain in force and the number of claims which may be made against this bond, the liability of the Surety shall not be cumulative and the aggregate liability of the Surety for any and all claims, suits, or actions under this bond shall not exceed the amount stated above. Any revision of the bond amount shall not be cumulative.

PROVIDED, FURTHER, that this bond may be cancelled by the Surety by sending written notice to the party to whom this bond is payable stating that, not less than thirty (30) days thereafter, the Surety's liability hereunder shall terminate as to subsequent acts of the Principal.

Deneice R Templeton
Deneice Templeton Principal
WESTERN SURETY COMPANY
By Paul T. Brufat
Paul T. Brufat, Vice President

MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING

January 8, 2024

ACKNOWLEDGMENT OF PRINCIPAL

THE STATE OF TEXAS

County of Colorado }^{ss}

Before me, Kimberly Menke, County Clerk
Deneice Templeton

_____ on this day, personally appeared
_____, known to me to be the person whose name is subscribed to
the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein
expressed.

Given under my hand and seal of office at Columbus, Texas, this
29th day of December, 2023.

Kimberly Menke
Kimberly Menke, County Clerk
Colorado, _____ County, Texas



OATH OF OFFICE
(COUNTY COMMISSIONERS and COUNTY JUDGE)

I, _____, do solemnly swear (or affirm) that I will faithfully execute
the duties of the office of _____, of the State of
Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws of the United States
and of this State; and I furthermore solemnly swear (or affirm) that I have not directly nor indirectly paid, offered, or
promised to pay, contributed, nor promised to contribute any money, or valuable thing, or promised any public office or
employment, as a reward for the giving or withholding a vote at the election at which I was elected; and I furthermore
solemnly swear (or affirm) that I will not be, directly or indirectly, interested in any contract with or claim against the
County, except such contracts or claims as are expressly authorized by law and except such warrants as may issue to me
as fees of office. So help me God.

Signed _____

Sworn to and subscribed before me at _____, Texas, this _____ day of

SEAL, _____ County, Texas

OATH OF OFFICE
(General)

I, Deneice Templeton, do solemnly swear (or affirm) that I will faithfully
execute the duties of the office of County Auditor, of the State of Texas,
and will to the best of my ability preserve, protect, and defend the Constitution and laws of the United States and of this
State; and I furthermore solemnly swear (or affirm) that I have not directly nor indirectly paid, offered, or promised to
pay, contributed, nor promised to contribute any money, or valuable thing, or promised any public office or employment,
as a reward for the giving or withholding a vote at the election at which I was elected. So help me God.
_____ of my appointment

Signed Deneice R Templeton
Deneice Templeton, 29th day of

Sworn to and subscribed before me at Columbus, Texas, this
December, 2023.

Kimberly Menke
Kimberly Menke, County Clerk
Colorado, _____ County, Texas

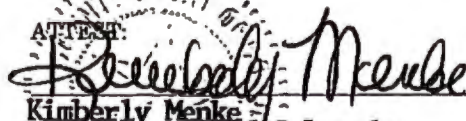
SEAL

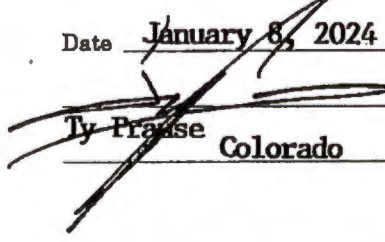
MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING

January 8, 2024

THE STATE OF TEXAS }
County of Colorado } ss

The foregoing bond of Deneice Templeton as
1st Assistant County Auditor in and for Colorado County and State of Texas, this day
approved in open Commissioner's Court.


ATTEST:

Kimberly Menke Clerk
County Court Colorado County

Date January 8, 2024,

County Judge,
Ty Pralise Colorado County, Texas

THE STATE OF TEXAS }
County of Colorado } ss

I, Kimberly Menke, County Clerk, in and for said County, do hereby certify
that the foregoing Bond dated the 27th day of December, 2023, with its certificates of
authentication, was filed for record in my office the 8th day of January, 2024, at
2:05 o'clock P. M., and duly recorded the 9th day of January, 2024, at
11:25 o'clock A. M., in the Records of Official Bonds of said County in Volume 1054, on page
111.

WITNESS my hand and the seal of the County Court of said County, at office in Columbus,
Texas, the day and year last above written.

By 
Josandi Martinez Deputy
County Court Colorado County

Kimberly Menke Clerk
County Court Colorado County



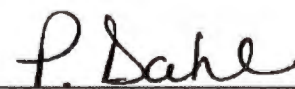
ACKNOWLEDGMENT OF SURETY
(Corporate Officer)

STATE OF SOUTH DAKOTA }
County of Minnehaha } ss

Before me, a Notary Public, in and for said County and State on this 27th day of December,
2023, personally appeared Paul T. Bruflat to me known to be the identical
person who subscribed the name of WESTERN SURETY COMPANY, Surety, to the foregoing instrument as the
aforesaid officer and acknowledged to me that he executed the same as his free and voluntary act and deed, and as the
free and voluntary act and deed of such corporation for the uses and purposes therein set forth.



My Commission Expires June 18, 2025


Notary Public

MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING

January 8, 2024

Western Surety Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS:

That WESTERN SURETY COMPANY, a corporation organized and existing under the laws of the State of South Dakota, and authorized and licensed to do business in the States of Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, and the United States of America, does hereby make, constitute and appoint

Paul T. Bruflat of Sioux Falls,
State of South Dakota, its regularly elected Vice President,
as Attorney-in-Fact, with full power and authority hereby conferred upon him to sign, execute, acknowledge and deliver for and on its behalf as Surety and as its act and deed, the following bond:

One 1st Assistant County Auditor County of Colorado County Texas

bond with bond number 66901151

for Denice Templeton
as Principal in the penalty amount not to exceed: \$ 5,000.00

Western Surety Company further certifies that the following is a true and exact copy of Section 7 of the by-laws of Western Surety Company duly adopted and now in force, to-wit:

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys-in-Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

In Witness Whereof, the said WESTERN SURETY COMPANY has caused these presents to be executed by its Vice President with the corporate seal affixed this 27th day of December, 2023.

ATTEST

L. Bauder
L. Bauder, Assistant Secretary

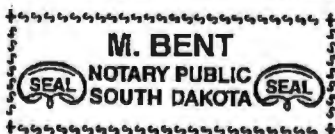
WESTERN SURETY COMPANY
By Paul T. Bruflat
Paul T. Bruflat, Vice President

STATE OF SOUTH DAKOTA }
COUNTY OF MINNEHAHA } ss



On this 27th day of December, 2023, before me, a Notary Public, personally appeared Paul T. Bruflat and L. Bauder

who, being by me duly sworn, acknowledged that they signed the above Power of Attorney as Vice President and Assistant Secretary, respectively, of the said WESTERN SURETY COMPANY, and acknowledged said instrument to be the voluntary act and deed of said Corporation.



My Commission Expires March 2, 2026

M. Bent
Notary Public

To validate bond authenticity, go to www.cnasurety.com > Owner/Obligee Services > Validate Bond Coverage.



MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING

January 8, 2024

0069
FILED FOR RECORD
COLORADO COUNTY, TX

2024 JAN -8 PM 2:05

KIMBERLY MENKE MK
COUNTY CLERK

STATE OF TEXAS COUNTY OF COLORADO
I hereby certify that this instrument was FILED on the
date and time stamped hereon by me; and was duly
RECORDED to the Volume and Page of the OFFICIAL
RECORDS of Colorado County, Texas and stamped
hereon by me, on

JAN 09 2024



Kimberly Menke
KIMBERLY MENKE
COUNTY CLERK COLORADO COUNTY, TEXAS

MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING

January 8, 2024

Texas



Western Surety Company

OFFICIAL BOND AND OATH

THE STATE OF TEXAS }
County of Colorado County } ss

KNOW ALL PERSONS BY THESE PRESENTS:

BOND No. 66901161

That we, Victoria Bohrer, as Principal, and WESTERN SURETY COMPANY, a corporation duly licensed to do business in the State of Texas, as Surety, are held and bound unto Colorado County Texas, his successors in office, in the sum of Five Thousand and 00/100 DOLLARS (\$5,000.00), for the payment of which we hereby bind ourselves and our heirs, executors and administrators, jointly and severally, by these presents.

Dated this 27th day of December, 2023.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, That whereas, the above bounden Principal was on the 27th day of December, 2023, duly Appointed (Elected—Appointed) to the office of 2nd Assistant County Auditor in and for Colorado County County, State of Texas, for a term of 1 year commencing on the 27th day of December, 2023.

NOW THEREFORE, if the said Principal shall well and faithfully perform and discharge all the duties required of him by law as the aforesaid officer, and shall ⁴ faithfully perform the duties of office

then this obligation to be void, otherwise to remain in full force and effect.

PROVIDED, HOWEVER, that regardless of the number of years this bond may remain in force and the number of claims which may be made against this bond, the liability of the Surety shall not be cumulative and the aggregate liability of the Surety for any and all claims, suits, or actions under this bond shall not exceed the amount stated above. Any revision of the bond amount shall not be cumulative.

PROVIDED, FURTHER, that this bond may be cancelled by the Surety by sending written notice to the party to whom this bond is payable stating that, not less than thirty (30) days thereafter, the Surety's liability hereunder shall terminate as to subsequent acts of the Principal.

Victoria Bohrer
Victoria Bohrer Principal
WESTERN SURETY COMPANY
By Paul T. Bruffat
Paul T. Bruffat, Vice President

MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING

January 8, 2024

ACKNOWLEDGMENT OF PRINCIPAL

THE STATE OF TEXAS

County of Colorado

Before me, Kimberly Menke, County Clerk on this day, personally appeared Victoria Bohrer, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

Given under my hand and seal of office at Columbus, Texas, this 29th day of December, 2023.

Kimberly Menke
Kimberly Menke, County Clerk
Colorado, County, Texas



OATH OF OFFICE
(COUNTY COMMISSIONERS and COUNTY JUDGE)

I, _____, do solemnly swear (or affirm) that I will faithfully execute the duties of the office of _____, of the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws of the United States and of this State; and I furthermore solemnly swear (or affirm) that I have not directly nor indirectly paid, offered, or promised to pay, contributed, nor promised to contribute any money, or valuable thing, or promised any public office or employment, as a reward for the giving or withholding a vote at the election at which I was elected; and I furthermore solemnly swear (or affirm) that I will not be, directly or indirectly, interested in any contract with or claim against the County, except such contracts or claims as are expressly authorized by law and except such warrants as may issue to me as fees of office. So help me God.

Signed _____

Sworn to and subscribed before me at _____, Texas, this _____ day of _____.

SEAL _____ County, Texas

OATH OF OFFICE
(General)

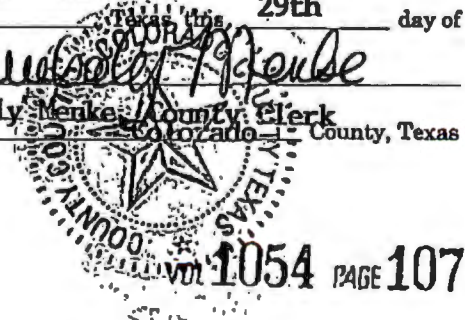
I, Victoria Bohrer, do solemnly swear (or affirm) that I will faithfully execute the duties of the office of County Auditor, of the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws of the United States and of this State; and I furthermore solemnly swear (or affirm) that I have not directly nor indirectly paid, offered, or promised to pay, contributed, nor promised to contribute any money, or valuable thing, or promised any public office or employment, as a reward for the giving or withholding a vote at the election at which I was elected; and I furthermore solemnly swear (or affirm) that I will not be, directly or indirectly, interested in any contract with or claim against the County, except such contracts or claims as are expressly authorized by law and except such warrants as may issue to me as fees of office. So help me God.

Signed Victoria Bohrer
Victoria Bohrer

Sworn to and subscribed before me at Columbus, Texas, this 29th day of December, 2023.

Kimberly Menke
Kimberly Menke, County Clerk
Colorado, County, Texas

SEAL




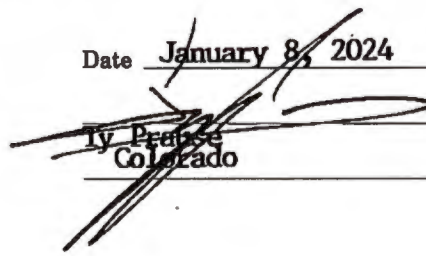
MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING

January 8, 2024

THE STATE OF TEXAS }
County of Colorado } ss

The foregoing bond of Victoria Bohrer as
2nd Assistant County Auditor in and for Colorado County and State of Texas, this day
approved in open Commissioner's Court.

ATTEST:

Kimberly Menke Clerk
County Court, Colorado County

Date January 8, 2024,

Ty Prasse County Judge,
Colorado County, Texas

THE STATE OF TEXAS }
County of Colorado } ss

I, Kimberly Menke, County Clerk, in and for said County, do hereby certify
that the foregoing Bond dated the 27th day of December, 2023, with its certificates of
authentication, was filed for record in my office the 8th day of January, 2024, at
2:05 o'clock P. M., and duly recorded the 9th day of January, 2024, at
11:25 o'clock A. M., in the Records of Official Bonds of said County in Volume 1054, on page
106.

WITNESS my hand and the seal of the County Court of said County, at office in Columbus,
Texas, the day and year last above written.

Kimberly Menke Clerk
County Court Colorado County

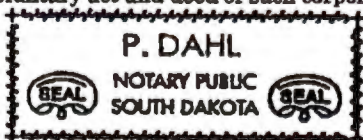

Josanti Martinez Deputy
County Court Colorado County

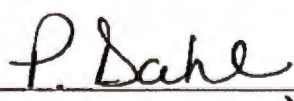


ACKNOWLEDGMENT OF SURETY
(Corporate Officer)

STATE OF SOUTH DAKOTA }
County of Minnehaha } ss

Before me, a Notary Public, in and for said County and State on this 27th day of December,
2023, personally appeared Paul T. Bruflat to me known to be the identical
person who subscribed the name of WESTERN SURETY COMPANY, Surety, to the foregoing instrument as the
aforesaid officer and acknowledged to me that he executed the same as his free and voluntary act and deed, and as the
free and voluntary act and deed of such corporation for the uses and purposes therein set forth.




Notary Public

My Commission Expires June 18, 2025

MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING

January 8, 2024

Western Surety Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS:

That WESTERN SURETY COMPANY, a corporation organized and existing under the laws of the State of South Dakota, and authorized and licensed to do business in the States of Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, and the United States of America, does hereby make, constitute and appoint

Paul T. Bruflat of Sioux Falls,
State of South Dakota, its regularly elected Vice President,
as Attorney-in-Fact, with full power and authority hereby conferred upon him to sign, execute, acknowledge and deliver for and on its behalf as Surety and as its act and deed, the following bond:

One 2nd Assistant County Auditor County of Colorado County Texas

bond with bond number 66901161

for Victoria Bohrer

as Principal in the penalty amount not to exceed: \$ 5,000.00.

Western Surety Company further certifies that the following is a true and exact copy of Section 7 of the by-laws of Western Surety Company duly adopted and now in force, to-wit:

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys-in-Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

In Witness Whereof, the said WESTERN SURETY COMPANY has caused these presents to be executed by its Vice President with the corporate seal affixed this 27th day of December, 2023.

ATTEST

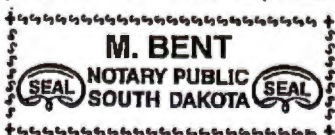
L. Bauder
L. Bauder, Assistant Secretary

WESTERN SURETY COMPANY
By Paul T. Bruflat
Paul T. Bruflat, Vice President

STATE OF SOUTH DAKOTA }
COUNTY OF MINNEHAHA } ss



On this 27th day of December, 2023, before me, a Notary Public, personally appeared Paul T. Bruflat and L. Bauder who, being by me duly sworn, acknowledged that they signed the above Power of Attorney as Vice President and Assistant Secretary, respectively, of the said WESTERN SURETY COMPANY, and acknowledged said instrument to be the voluntary act and deed of said Corporation.



M. Bent
My Commission Expires March 2, 2026 Notary Public

To validate bond authenticity, go to www.cnasurety.com > Owner/Obligee Services > Validate Bond Coverage.

MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING

January 8, 2024

0068

FILED FOR RECORD
COLORADO COUNTY, TX

2024 JAN -8 PM 2:05

KIMBERLY MENKE MK
COUNTY CLERK

STATE OF TEXAS COUNTY OF COLORADO
I hereby certify that this instrument was FILED on the
date and time stamped hereon by me; and was duly
RECORDED to the Volume and Page of the OFFICIAL
RECORDS of Colorado County, Texas and stamped
hereon by me, on

JAN 09 2024



Kimberly Menke
KIMBERLY MENKE
COUNTY CLERK, COLORADO COUNTY, TEXAS

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

January 8, 2024

- ___7. Application for Limited Land Division submitted by Jose L. Jara to subdivide 1.003 acres out of a 10.239 acre tract in the William Renny Survey, Abstract 477, Precinct No. 2. (Brandt)**

Commissioner Brandt stated this property is located in the Sheridan Community, north of Lake Sheridan.

Motion by Commissioner Brandt to approve an application for Limited Land Division submitted by Jose L. Jara to subdivide 1.003 acres out of a 10.239 acre tract in the William Renny Survey, Abstract 477, Precinct No. 2; seconded by Commissioner Wessels; 5 ayes 0 nays; motion carried; it was so ordered.

(See Attachment)

MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING

January 8, 2024

APPLICATION FOR LIMITED LAND DIVISION
IN COLORADO COUNTY, TEXAS

FILED FOR RECORD
COLORADO COUNTY, TX

2024 JAN -3 PM 3:21

NIMBERLY MENKE
COUNTY CLERK D.H.

Name of person(s) dividing property: Jose Jara

Address: 17106 Cypress Glade dr Cypress TX 77429

Work phone: 832-309-9232 Home phone: _____

Precinct where property located: 2 Pct. Commissioner: Ryan Brandt

Size of Original Tract before division: 10.239 acres

Size of Remainder Tract after division: 9.236 acres

Size of each new lot: 1. 1.003 acres 2. _____ acres
3. _____ acres 4. _____ acres

Surveyor's Name: Patrick C. Matusek

Surveyor's Address: 318 East Morris St. Yoakum, TX 77995

Surveyor's work phone: 361-293-2725

Has there been a prior Limited Land Division of the Original Tract? NO

If so, state the number of tracts and date divided: _____

I am the owner of 10.239 acres of land (size of original tract) out of the
William Penny Survey,
Abstract # 477, Colorado County, Texas, which was conveyed to
me by deed, dated Sept. 7th, 2012, and recorded in Volume
705, Page 580, Colorado County Deed/Official Records.

I seek approval to subdivide 1.003 acres of land (total size of all new lots) out of the
Original Survey, in accordance with the attached plat, subject to any and all easements
or restrictions heretofore granted, and do hereby dedicate to the buyers or recipients
of the property shown herein, the use of the streets and/or easements shown.

I understand that construction or other development within this Limited Land Division
may not begin until all Colorado County development requirements have been met.

I understand that no structure in this Limited Land Division shall be occupied
until:

1. it is connected to a public sewer system or to an on-site wastewater
system, which has been approved and permitted by Colorado County;
and
2. it is connected to an individual water supply, state-approved community

MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING

January 8, 2024

water system, or engineered rainwater collection system.

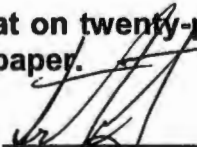
I understand that all drainage easements shall be kept clear of fences, buildings, plantings, and other obstructions to the operation and maintenance of the drainage facilities.

I further understand that this exemption from Colorado County Road Standards for this property division is based on the presumption of four (4) new lots or fewer. Any re-division that results in a greater number of lots may trigger a requirement that the road(s) be built according to the Colorado County Road and Drainage Standards and Specifications. I realize that Colorado County is under no obligation to pave the unpaved roads in the subdivision.

I represent that the new lots that are created by this Limited Land Division are not within the boundaries of any municipality's city limits or area of extra-territorial jurisdiction. (The extra-territorial jurisdiction is within 1/2 mile of a city of less than 5,000 people and within one mile of a city with a population between 5,000 and 24,999.)

This property has not been divided as a Limited Land Division in the last five years, and I further understand that I cannot further divide the above remainder tract as a Limited Land Division for five (5) more years from the date this plat is recorded.

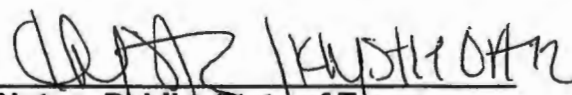
Attached to this application are one (1) original plat on twenty-pound bond paper for recording and two (2) copies on standard bond paper.



Applicant's Signature

SWORN TO AND SUBSCRIBED before me on this the 16th day of November, 2023.





Notary Public, State of Texas

Applicant's Signature

SWORN TO AND SUBSCRIBED before me on this the _____ day of _____, 20_____.

Notary Public, State of Texas

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

January 8, 2024

CERTIFICATION BY SURVEYOR SEE SURVEY CERTIFICATION ON PLAT

I have provided one (1) original plat on twenty-pound bond paper for recording and two (2) copies on standard bond paper.

I hereby certify by the checkmark or "x" next to each item below that the plat that I have prepared includes the following:

- A title of "Limited Land Division"**
- North arrow and date**
- At least two corners of the remainder tract**
- Location of new lots in relation to original survey**
- Acreage and dimensions of all new lots**
- Bearings & dimensions of lot boundaries**
- Location and description of all easements**
- Buildings and ponds (approximate location)**
- Name and address of owner**
- Name and address of surveyor/engineer**
- Floodplain area and boundary**
- Scale as appropriate, but not greater than 1 inch = 400 feet**
- Plat size: 8 ½ x 14 with ½ inch margin at the top and ¼ inch margin on sides**

- Certification by surveyor: "I, _____, a Texas Registered Professional Land Surveyor, certify that this plat has been prepared in accordance with the Subdivision Rules of Colorado County. All existing pipeline easements within the limits of the subdivision have been shown."**

- FEMA Flood Plain Note: (one or the other)**
 - **"A portion of this land division lies within the boundaries of the 100 year flood plain as delineated on the FEMA Flood Insurance Rate Map of Colorado County, Community Panel # _____, dated _____."** OR

 - **"No portion of this land division lies within the boundaries of the 100 year flood plain as delineated on the FEMA Flood Insurance Rate Map of Colorado County, Community Panel # _____, dated _____."**

SURVEYOR (print)

SURVEYOR (signature)

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

January 8, 2024

**JOSE L. JARA
1.003 ACRE PARCEL
METES AND BOUNDS DESCRIPTION**

Being 1.003 acres of land situated approximately 14.2 miles south-southwest of the City of Columbus in the William Renny Survey (Abstract No. 477) in Colorado County, Texas and being out of and a part of that called 10.2373 acre tract described as Tract One in a Warranty Deed from Lola Margaret Collins to Jose L. Jara (incorrectly stated as Lara in deed), dated September 7, 2012, recorded in Volume 705, Page 580 of the Colorado County Official Records. All deed references herein are to the Colorado County Deed Records unless otherwise noted. Metes and bounds description of said 1.003 acre parcel is as follows:

BEGINNING at a 3/8" iron rod with cap stamped "RPLS 1669" found for the southeast corner of said 10.2373 acre tract, same being the southwest corner of the Pete Gomez 11.270 acre tract (Volume 595, Page 237) and the southwest corner of the 30-foot wide (1.385 acres) easement (Tract Two, Volume 705, Page 580 of said Official Records) for access from a public road (Lake Sheridan Road) to said 10.2373 acre tract, same also being in the North line of a second 30-foot wide easement for road purposes (Third Tract, (1), Volume 446, Page 384) and the southeast corner of said 1.003 acre parcel;

THENCE South 88° 24' 27" West (called South 89° 42' 27" West) with the South line of 10.2373 acre tract and with said North line of second 30-foot wide easement for road purposes, a distance of 140.00 feet to a 5/8" steel rod with yellow plastic cap stamped "P. Matusek, RPLS 4518" set for the southwest corner of said 1.003 acre parcel, same being the southeast corner of that 9.236 acre parcel surveyed this day;

THENCE North 02° 20' 09" West with a line common to said 9.236 acre parcel and said 1.003 acre parcel and crossing said 10.2373 acre tract, at 300.00 feet pass a 5/8" steel rod with yellow plastic cap stamped "P. Matusek, RPLS 4518" set for reference, for a total distance of 312.00 feet to the northwest corner of said 1.003 acre parcel, same being the interior easterly corner of said 9.236 acre parcel;

THENCE North 88° 24' 27" East with a second line common to said 9.236 acre parcel and said 1.003 acre parcel and continuing across said 10.2373 acre tract, a distance of 140.00 feet to the northeast corner of said 1.003 acre parcel, same being the East corner of said 9.236 acre parcel and in the East line of said 10.2373 acre tract, same also being in the West line of said Gomez 11.270 acre tract, from which a 5/8" steel rod with yellow plastic cap stamped "P. Matusek, RPLS 4518" set for reference bears South 02° 20' 09" East 12.00 feet;

THENCE South 02° 20' 09" East (called South 01° 00' 27" East) with the line common to said 10.2373 acre tract and said Gomez 11.270 acre tract, at 12.00 feet pass said reference rod, for a total distance of 312.00 feet to the **POINT OF BEGINNING**, containing 1.003 acres of land, **together with** said 30-foot wide (1.385 acres) easement (Tract Two, Volume 705, Page 580 of said Official Records) for access from a public road (Lake Sheridan Road) to said 10.2373 acre tract. All bearings are based on Grid North, Texas State Plane Coordinate System, NAD83 (2011) Texas South Central Zone No. 4204. The unit measure for all distances is US Survey Feet.

This 1.003 acre parcel is **SUBJECT TO** that 30.00-foot wide easement along its South line for access from said 9.236 acre parcel to the East line of said 10.2373 acre tract and out to said Lake Sheridan Road.

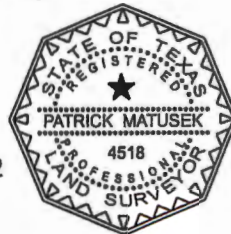
**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

January 8, 2024

I hereby certify the foregoing metes and bounds description and attached survey plat were prepared from a survey performed on the ground under my supervision, and represent the facts found at the time of the survey.

Patrick Matusek

Patrick Matusek
Registered Professional Land Surveyor
Maverick Engineering, Inc., Firm # 100491-02
License No. 4518, State of Texas
Surveyed October 16, 2023



**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

January 8, 2024

**JOSE L. JARA
9.236 ACRE PARCEL
METES AND BOUNDS DESCRIPTION**

Being 9.236 acres of land situated approximately 14.2 miles south-southwest of the City of Columbus in the William Renny Survey (Abstract No. 477) in Colorado County, Texas and being out of and a part of that called 10.2373 acre tract described as Tract One in a Warranty Deed from Lola Margaret Collins to Jose L. Jara (incorrectly stated as Lara in deed), dated September 7, 2012, recorded in Volume 705, Page 580 of the Colorado County Official Records. All deed references herein are to the Colorado County Deed Records unless otherwise noted. Metes and bounds description of said 9.236 acre parcel is as follows:

BEGINNING at a 1-1/2" iron pipe found for the southwest corner of said 10.2373 acre tract, same being in the East line of the L. C. Perrin 5.64 acre tract (Second Tract, Volume 446, Page 384) and the northwest corner of a 30-foot wide easement for road purposes (Third Tract, (1), Volume 446, Page 384), same also being in the East line of a second 30-foot wide easement for road purposes (Third Tract, (2), Volume 446, Page 384) and the southwest corner of said 9.236 acre parcel;

THENCE North 02° 04' 32" West (called North 00° 47' 29" West) with the line common to said 10.2373 acre tract and said Perrin 5.64 acre tract and with the East line of said second 30-foot wide easement for road purposes, at approximately 463 feet pass the northeast corner of said Perrin 5.64 acre tract, same being the southeast corner of a second L. C. Perrin 5.64 acre tract (First Tract, Volume 446, Page 384), and then continuing with the line common to said 10.2373 acre tract and said second Perrin 5.64 acre tract, for a total distance of 668.67 feet (called 668.63 feet) to a 3/8" iron rod with cap stamped "RPLS 1669" found for the southwest corner of the William Melton 6.250 acre tract (Volume 594, Page 414), same being the northwest corner of said 10.2373 acre tract and said 9.236 acre parcel;

THENCE North 88° 33' 34" East (called North 89° 54' 48" East) with the line common to said 10.2373 acre tract and said Melton 6.250 acre tract, a distance of 326.56 feet to a 1/2" iron rod found for the southeast corner of said Melton 6.250 acre tract, same being the southwest corner of the Raymond L. Yates 6.380 acre (Volume 594, Page 115) and a slight angle corner in the North lines of said 10.2373 acre tract and said 9.236 acre parcel;

THENCE North 88° 39' 02" East (called North 89° 54' 48" East) with the line common to said 10.2373 acre tract and said Yates 6.380 acre tract, a distance of 340.43 feet to a 1-1/2" iron pipe found for the northeast corner of said 10.2373 acre tract, same being the southeast corner of said Yates 6.380 acre tract and in the West line of the Ruben Guillen, et ux 32.8270 acre tract (Volume 551, Page 737 of said Official Records), same also being the northeast corner of said 9.236 acre parcel;

THENCE South 02° 13' 08" East (called South 00° 56' 23" East) with the line common to said 10.2373 acre tract and said Guillen 32.8270 acre tract, a distance of 284.40 feet (called 284.34 feet) to a 1/2" iron rod found for the southwest corner of said Guillen 32.8270 acre tract, same being the northwest corner of the Pete Gomez 11.270 acre tract (Volume 595, Page 237) and a slight angle corner in the East line of said 10.2373 acre tract, same also being a slight angle corner in the upper East line of said 9.236 acre parcel;

THENCE South 02° 20' 09" East (called South 01° 00' 27" East) with the line common to said 10.2373 acre tract and said Gomez 11.270 acre tract, a distance of 66.99 feet to the northeast corner of that 1.003 acre parcel surveyed this day, same being the East corner of said 9.236 acre parcel, from which a 5/8" steel rod with yellow plastic cap stamped "P. Matusek, RPLS 4518" set for reference bears South 02° 20' 09" East 12.00 feet;

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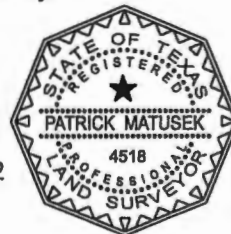
THENCE South 88° 24' 27" West with a line common to said 9.236 acre parcel and said 1.003 acre parcel and crossing said 10.2373 acre tract, a distance of 140.00 feet to the northwest corner of said 1.003 acre parcel, same being the interior easterly corner of said 9.236 acre parcel, from which a 5/8" steel rod with yellow plastic cap stamped "P. Matusek, RPLS 4518" set for reference bears South 02° 20' 09" East 12.00 feet;

THENCE South 02° 20' 09" East with a second line common to said 9.236 acre parcel and said 1.003 acre parcel and continuing across said 10.2373 acre tract, at 12.00 feet pass said reference rod, for a total distance of 312.00 feet to a 5/8" steel rod with yellow plastic cap stamped "P. Matusek, RPLS 4518" set for the southwest corner of said 1.003 acre parcel, same being the southeast corner of said 9.236 acre parcel and in the South line of said 10.2373 acre tract, same also being in the North line of said first 30-foot wide easement for road purposes;

THENCE South 88° 24' 27" West (called South 89° 42' 27" West) with said South line of 10.2373 acre tract and with said North line of first 30-foot wide easement for road purposes, a distance of 529.42 feet to the **POINT OF BEGINNING**, containing 9.236 acres of land, **together with** that 30-foot wide (1.385 acres) easement (Tract Two, Volume 705, Page 580 of said Official Records) for access from a public road (Lake Sheridan Road) to said 10.2373 acre tract and **also together with** that 30.00-foot wide easement along the South line of said 1.003 acre parcel as shown on attached survey plat. All bearings are based on Grid North, Texas State Plane Coordinate System, NAD83 (2011) Texas South Central Zone No. 4204. The unit measure for all distances is US Survey Feet.

I hereby certify the foregoing metes and bounds description and attached survey plat were prepared from a survey performed on the ground under my supervision, and represent the facts found at the time of the survey.

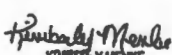

Patrick Matusek
Registered Professional Land Surveyor
Maverick Engineering, Inc., Firm # 100491-02
License No. 4518, State of Texas
Surveyed October 16, 2023



STATE OF TEXAS COUNTY OF COLORADO
I hereby certify that this instrument was FILED on the
date and time stamped hereon by me, and was duly
RECORDED in the Volume and Page of the OFFICIAL
RECORDS of Colorado County, Texas and stamped
hereon by me, on

JAN 09 2024




KIMBERLY HENKE
COUNTY CLERK, COLORADO COUNTY, TEXAS

FILED FOR RECORD
COLORADO COUNTY, TX
2024 JAN - 8 PM 3:29
KIMBERLY HENKE
COUNTY CLERK MK

**MINUTES OF THE COLORADO COUNTY
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- __8.** Approval of specifications for construction of interior work on new Colorado County EMS Station No. 3 and authorization to advertise for bids. (Furrh)

Michael Furrh stated the exterior will be complete in a couple of weeks and is now requesting authorization to advertise for bids for the interior work.

Motion by Judge Prause to approve the specifications for construction of interior work on new Colorado County EMS Station No. 3 and authorize to advertise for bids; seconded by Commissioner Brandt; 5 ayes 0 nays; motion carried; it was so ordered.

(See Attachment)

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REQUEST FOR QUOTE

Colorado County EMS Station #3

Construction

The County of Colorado is seeking quotes for interior construction of Colorado County EMS Station #3 located off of 90A between Altair and Eagle Lake. A detailed scope of work can be obtained from the Colorado County website at co.colorado.tx.us or by contacting the undersigned.

Quotes will be accepted until 5:00 pm, Wednesday, January 31, 2024.

Michael A. Furrh, Director
Colorado County EMS
PH: 979-732-2188
Email: michael.furrh@co.colorado.tx.us

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***COLORADO COUNTY
EMERGENCY MEDICAL SERVICES***

**305 Radio Lane #101
Columbus, TX 78934
979-732-2188 Fax: 979-733-9635
michael.furrh@co.colorado.tx.us**

Request for Quotations (RFQ)
Colorado County EMS Station #3
January 8th, 2024

1) INVITATION

The Colorado County EMS (Colorado County, Tx) is soliciting qualified companies to provide professional construction and construction inspection for interior work on a new EMS station. Firms with relevant experience in interior construction of EMS station or combination public safety buildings that house EMS, and the qualifications to perform the services outlined herein, are encouraged to submit a proposal. Firms may partner with other firms to ensure that the team provides the appropriate level of expertise in the required disciplines. However, teams must designate one lead firm. The lead firm shall be responsible for meeting all the requirements of the proposal.

The purpose of the RFQ process is to identify the firm the county determines is the best suited to support the county in this important project. Following an analysis of the responses to this RFQ, firm(s) may be invited for interviews, with one firm being selected for further negotiation. The firm ultimately awarded a contract by the County will provide services as directed by the County of Colorado.

All questions concerning this RFQ shall be directed in writing or in person, to Michael Furrh, EMS Chief, Colorado County EMS, 305 Radio Ln. #101, Columbus, TX 78934, 979-732-2188, or at michael.furrh@co.colorado.tx.us, at least five (5) business days before the opening date. Questions received after this time will not be addressed. Responses from Colorado County that substantially alter this RFQ will be issues in the form of a written addendum to all those that have received and RFQ.

2) NATURE OF SERVICES REQUESTED

The County is seeking a firm to provide professional interior construction and construction inspection for a new EMS station #3. This station will consist of an interior footprint of approximately 120 x 52 foot building with two (2) pull through bays, one (1) back in bay. This project will consist of all interior walls, floors, ceilings, finished plumbing and all electrical for all aspects of the completed building. A list of minimum conceptual design elements, as well as

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michael.furrh@co.colorado.tx.us**

sample plans, have been developed and the exterior of the site is under construction. The site for the station is located at 1003 Old Altair Rd., Eagle Lake, Tx 77434.

3) PROJECT / SCOPE OF WORK

A. Construction Administration: The selected firm will respond to the County's requests for information, review submittals and review payment applications. The County does not expect the scope of the construction to warrant a continuous on-site presence; however, the selected firm should plan on at least weekly project progress meetings with the County EMS Director or any other authorized county elected / appointed official. These may include other meetings or site visits as needed and include not fewer than four (4) site visits during construction. The selected firm will also conduct a final walk through and develop a final punch list at substantial completion.

4) DELIVERABLES

The completion of the above tasks will lead to the following deliverables:

- Bid documents
- Project Budget
- Building elevations
- Schematic site plans
- TxDOT Coordination

5) SELECTION CRITERIA

Each proposal will be evaluated based upon the documentation submitted and any interviews. The selection will be based on the following criteria:

- 50% experience with similar facilities
- 25% project / proposal approach
- 25% anticipated schedule

The County reserves the right to reject any or all proposals; to waive informalities and technicalities, and to accept any proposal the County deems to be the best interest for the County.

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***COLORADO COUNTY
EMERGENCY MEDICAL SERVICES***

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michael.furrh@co.colorado.tx.us**

6) INSURANCE REQUIREMENTS

The successful firm shall agree to defend, indemnify, and hold the County harmless for all losses, damages and costs which arise because of the performance of this agreement, to the extent it is caused by the contractor, it's sub-contractor or anyone for whose act it may be liable. The selected firm shall carry insurance with the following limits:

- General Liability insurance in the amount of \$1,000,000 including protections for bodily injury and property damage with a combined single limit of \$500,000 for bodily injury and \$500,000 for property damage for each occurrence.
- Professional Liability insurance for negligence, in the amount of \$1,000,000 per claim and annual aggregate.
- Automobile Liability insurance providing limits of \$1,000,000 per occurrence.
- Worker's Compensation insurance, in accordance with Texas law.

The firm shall provide copies of all certificates of insurance prior to commencement of work. The certificates shall name the County as additional insured. An insurance carrier authorized to do business within the state of Texas shall issue these certificates. The certificates shall contain a provision that coverage afforded under the insurance certificates policies will not be canceled or materially changed unless at least thirty (30) calendar days prior written notice by registered letter has been given to the County.

SUBMISSION REQUIREMENTS

A. Submittal Documents:

- a. Five (5) hard copies of the proposal, including attachments.
- b. One (1) electronic copy.
- c. Cost proposal and proposed schedule of progress payments. The County will withhold ten percent (10%) of each progress payment (retainage). The retainage shall be released upon satisfactory completion of the project.

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EMERGENCY MEDICAL SERVICES***

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michael.furrh@co.colorado.tx.us**

- B. Submittal Content: Each submittal shall be organized in the following order:
- a. Cover:
 - Shall be titled: "Interior services for EMS Station #3 for Colorado County, Tx"
 - b. First page:
 - Name of the firm, project team manager, submittal date.
 - c. Table of contents:
 - Include a table of contents with page numbers
 - d. Transmittal letter (contents):
 - Introduction to the firm;
 - Summarize why the respondent believes itself to be the most qualified;
 - Statement that to the best of the respondent's abilities, all information contained in the RFQ submittal is complete and accurate;
 - a. Project approach
 - b. Description of sub-contractors
 - c. Firm's expectations of the County
 - d. Past litigation, if any
 - Statement granting the County of Colorado and its representative authorization to contact any previous client of the respondent (or respondent's team member) for purpose of ascertaining an independent evaluation of the respondent's or a respondent's team member's performance; and
 - At least one copy of the transmittal letter must have the original signature of an officer of the principal responding firm.
- C. Proposal
- a. Provide a detailed description of the firm's proposed approach to the project and how it intends to ensure that the County's needs will be met.
 - b. Include a projected timeline to reach the progress milestones, and ultimately, successful completion of the project.
 - c. Estimate the amount of effort, in hours, dedicated to each phase of the project by the project / design team.
- D. Summary of relevant projects
- a. List projects you believe demonstrate an ability to successfully meet the requirements of this RFQ. List no more than six (6) relevant projects. A relevant project is one which

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michael.furrh@co.colorado.tx.us

best exemplifies your qualifications. It should involve planning clients, and detail the services you provided:

- Name of project
- Plan or planning projects objectives
- Client
- Total project cost
- Project description, including public process (if any)
- Describe the services your firm provided and any project partners
- Project consistency with budget and timeline / deadlines
- Reference list related to these projects

E. Design team resumes

- a. Provide resumes and qualifications of the primary members of the team that will be assigned to work on and be responsible for the successful completion of this project.

Submittals shall be delivered to the following addressee on or before Wednesday, January 31st, 2024 before 5 p.m. Once submittals are received, they will be presented to Commissioner's Court and forwarded to the county's grant administrator for further review.

Chief Michael A. Furrh

305 Radio Ln. #101

Columbus, Tx 78934

michael.furrh@co.colorado.tx.us

The County welcomes questions on or before January 31st, 2024 regarding this solicitation. Questions should be emailed to: Michael A. Furrh, EMS Chief at michael.furrh@co.colorado.tx.us

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- __9. Authorization to purchase service ArchiveSocial from CivicPlus for social media archiving.
(Schneider)**

Charles Schneider stated several County Departments have social media accounts and those posts are considered public records and should be archived in case of a public records request. The service archives all posts in their cloud and the County can access them as needed.

Motion by Judge Prause to authorize the purchase of the service ArchiveSocial from CivicPlus for social media archiving; seconded by Commissioner Wessels; 5 ayes 0 nays; motion carried; it was so ordered.

(See Attachment)

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Why do we need to archive?

"With the public records law in Massachusetts, it is critical to capture all of the records produced by social media. You are protecting your community, your employees and complying with the law."



NICHOL FIGUEIREDO
Public Information Records Access
Officer & Webmaster
Framingham, MA

- ▶ Our social media is creating public records.



Open records laws maintain that we need to be able to produce social media records—**both from our own content, and from content our constituents create**—in response to records requests.



Social media is a mission-critical part of our communication strategy, and our constituents are creating, editing, and deleting records on a daily basis.

- ▶ If we do not preserve our social media records, **we are potentially out of compliance with state records regulations.**
- ▶ Beyond public records responsibilities, we will increasingly need to produce records for a variety of other types of requests.



Requests from internal stakeholders



E-discovery requests

January 8, 2024



Senate Bill 944

Legislation Summary: <https://legiscan.com/TX/bill/SB944/2019>

- ▶ Texas Senate Bill 944 is an amendment to the Texas Public Information Act (PIA) and became effective on September 1, 2019.
- ▶ The bill introduces a new term - “**temporary custodian**” - which clarifies the the personnel responsibility to maintain public records.
- ▶ Public records created on personal devices or **private accounts** are still subject to the Public Information Act and therefore those records **must be maintained** in their original form until provided to the agency's PIO.

Excerpt from TML Q&A

- ▶ **With regard to social media, a city official can:** (1) copy and paste social media post into a word processing program or taking screen shots of content; or (2) **purchase software that captures social media records**

Link to publication: <https://www.tml.org/DocumentCenter/View/1306/Senate-Bill-944-QA-9419>

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Texas Public Information Act

- The general forms in which the media containing public information exist include a book, paper, letter, document, **e-mail, internet posting, text message, instant message, other electronic communication**, printout, photograph, film, tape, microfiche, microfilm, photostat, sound recording, map, and drawing and a voice, data, or video representation held in computer memory.

Guidance - Texas State Library and Archives Commission

- The use of social media applications may create public records. **Any content (messages, posts, photographs, videos, etc.) created or received using a social media application may be considered records and should be managed appropriately.** The retention of social media records is based on content and function.

Source: Local Schedule GR, Retention Schedule for Records Common to All Local Governments
https://www.tsl.texas.gov/slrn/localretention/schedule_gr#p1

Guidance - Texas Department of Information Resources

- Content posted by the agency or the public on an agency's social media website is a state record (Government Code, Section 441.180(11)), and is **subject to State Records Retention requirements** in Government Code Chapter 441, Subchapter L, 441.180-205.

Excerpt from DIR Social Media Resource Guide, page 14
<http://publishingext.dir.texas.gov/portal/internal/resources/DocumentLibrary/Social%20Media%20Resource%20Guide.pdf>

January 8, 2024

Examples of Social Media Lawsuits

GISD facing lawsuit over 'censoring' swap opponents

By Megan Choi | Herald-Banner Staff | Nov 1, 2018

The Greenville Independent School District is facing a lawsuit for allegedly violating First Amendment rights of residents whose comments were excluded from the district's Facebook page, the Herald-Banner has learned.

The comments that were deleted from public view were part of several discussions on the district's Facebook page about the proposed GISD tax swap and drop, made by residents who were arguing against the tax measure or were posing questions about the district's marketing of the proposal.

The United States Supreme Court has ruled in several landmark decisions dating back decades that public entities may not censor speech unfavorable to the entity in a public forum.

The Herald-Banner has reviewed screen shots revealing numerous instances of deleted comments, each of which were unfavorable to

POLITICS

Texas A&M Sued for Social Media Censorship

PETA claims the university is blocking criticisms of alleged animal abuse on Facebook.

BY MICHAEL HARDY

DATE MAY 17 2018

SHARE    

 COPY URL

NOTES 0 COMMENTS



A PETA supporter disrupts a meeting of the UT Board of Regents in West Lake Hills to protest the alleged mistreatment of dogs by Texas A&M University.

Photo: KATHY ALLEN/AMERICAN STATESMAN VIA AP

In what could emerge as an interesting First Amendment test case, Texas A&M University was sued in federal court for allegedly censoring user comments on its official Facebook page. The lawsuit was filed by the Electronic Frontier Foundation, a nonprofit devoted to defending civil liberties online, on behalf of the People for the Ethical Treatment of Animals. The plaintiffs believe government-owned social media sites should be a forum for public discourse.

Since 2016 PETA has been waging a campaign against alleged animal abuse at Texas A&M's muscular dystrophy dog laboratory, and claims that the university's social media team has been suppressing user comments about the lab.

"About 800,000 people have taken action through our online action alert about Texas

January 8, 2024

Why do we need an archiving solution – is there another way to do this?

"Facebook has no records management capability."



**JERRY
LUCENTE-KIRKPATRICK**
Formerly State Records Analyst
State of Arizona

Other methods don't capture the content we need.

- ▶ We cannot rely on the social networks to archive for us.



The social networks do not provide user comments or revisions to content (edited, deleted, and hidden content) in their download features



The social networks are not bound to public records laws, and have no legal obligation to retain records

- ▶ We cannot rely on "manual" archiving, or screenshots



Screenshots are only a snapshot in time, do not capture deleted or revised content, and are not searchable



Screenshots have no metadata attached to them, and are not effective in court

- ▶ We cannot just make our social media "one-way"



There's no way to consistently block users from generating content on our social media pages



For example, on Facebook, we cannot disable users' ability to comment on our posts

January 8, 2024

How much does it cost, and what is involved with implementation?

"I can't even begin to explain how much simpler and easier ArchiveSocial has made things. It's not something I even have to think about now."



SGT. CHRISTOPHER FULCHER
Chief Technology Officer
Vineland, NJ Police Department

- ▶ Pricing is fully transparent and designed to fit into discretionary budgets.



90% of agencies are priced under \$7200 per year



The pricing is based on average monthly record counts

- ▶ Most agencies fully connect in 20 minutes.



The system is cloud-based, and all it requires is connecting our social media accounts



No IT resources are required

- ▶ ArchiveSocial never has access to our social network passwords, and can only "read" our content.

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Why should we do this now?

"If you don't have something like ArchiveSocial for your social media, you're playing Russian roulette with your daily public records responsibilities — and that's not a good idea."



REBECCA MEDINA STEWART
Director of Public Affairs and
Marketing
City of Deerfield Beach, FL

- ▶ It gives us confidence that we are in compliance with state records laws, and can easily respond to records requests.
- ▶ Without it, we are losing records daily, through deleted and edited content.
- ▶ As engagement on our social media increases, it gives us insurance in case of unexpected events.



It gives us confidence to moderate content in accordance with our social media policy, confident that we have the records to defend ourselves



It gives us the ability to conduct reviews, if needed for internal stakeholders or external parties

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Why ArchiveSocial?

"ArchiveSocial's functionality, ease-of-use, compliance, and reporting features are better than their competitors. I was impressed by how simple it was to add accounts and to pull up records. Brilliant!"



DAVID BRAUHN
Communications Manager
City of Walla Walla, WA

- ▶ The industry leader- working with more than 7,800 agencies nationwide.



From small towns to the largest cities, including NYC, Chicago, and San Francisco



Currently working with more than 300 agencies throughout Texas, including Rice ISD, Schulenberg, Brenham, Grimes County, Austin, San Antonio, etc.

- ▶ It gives us the highest level of compliance.



ArchiveSocial preserves more content than any other solution



Search and replay features that enable us to easily respond to records requests

- ▶ They are in the top 1% of customer satisfaction scores for software companies, with a US-based customer support team ready to assist us.

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COMPREHENSIVE SOCIAL MEDIA ARCHIVING COMPLIANCE



 ArchiveSocial



ArchiveSocial.com
(888) 558-6032



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INTRODUCTION

Government agencies and school districts across the country are taking control of the narrative online by increasing their social media presence. This growth comes as residents across the country are using social media as the preferred channel for receiving news and communicating with their community leaders. But as these conversations between public entities and residents expand, the need to protect them in compliance with public records laws has only grown in importance. Yet many public entities' use of social media fails to account for public record laws in their social media policies.

It has become critical for agencies to find a reliable solution to preserving their social media for public records.

Public entities need a solution that ensures the authenticity of records to meet legal and compliance requirements. A solution that captures records regardless of how, when, or what content is posted. A solution that helps public entities enjoy increased engagement while controlling their narrative online. A solution that is easy to use and quick to implement.

ARCHIVESOCIAL IS THE SOLUTION.

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THE LEGAL BASIS FOR ARCHIVING

Social media is a public record in all 50 states, and public entities must be prepared to respond to public records requests for all their public and ancillary pages.

Courts across the country continue to rule that the social media pages used by government agencies, politicians, and school districts fall under public records laws. These laws are meant to promote transparency between governments and the people they serve, and states have adopted public records laws that include social media records.

Public record laws state that public entities are responsible for responding to FOIA/Open Records requests related to social media and website content. Accurate recordkeeping for compliance includes preserving metadata, comments (even if edited or deleted), and original content exactly as it happened across all of your social media platforms and website pages.

Complying with these laws can cost thousands a year, and endless hours of time. But managing your entire online presence doesn't have to be hard. By automatically capturing and preserving your data in one secure location, you'll never miss a post or comment, and can quickly find and respond to records requests, in the exact formats you need. Saving dramatically on public records costs, and increasing your transparency. Archiving ensures compliance with public records laws, FOIA/open records requests, eDiscovery and litigation readiness, GDPR & CCPA, and social media retention requirements.

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IN FOCUS: SOCIAL MEDIA AND LEGAL ACTION

City to hire new staff for record requests

October 2020 – Elgin Courier

The city and police department of Elgin, Texas started to receive 20-30 FOIA requests per week and so far, paid over \$18k in fees for legal counsel for these public information requests. The city has “faced a significant challenge of addressing an inordinate amount” of open records requests. To help, they plan to hire two public information officers (PIO), whose salary would be around \$40k-\$50k.

Poway Schools Face \$400,000 Cory Briggs Legal Bill After Losing Facebook-Blocking Lawsuit

February 1, 2021 – TimesofSanDiego.com

Two board members of Poway Unified School District, CA utilized extensive word filters to preclude comments on their Facebook pages and argued they were “non-governmental, one-way bulletin boards”. The district is now facing more than \$400,000 in legal fees after a federal court ruled against the blocking of users and comments on social media.

Irvine Mayor Settles for Over \$120,000 Over Facebook Blocking & Deleting Comments

January 12, 2021 – LATimes.com

The city of Irvine, CA settled a First Amendment lawsuit against former Mayor, Christina Shea over blocking a resident on Facebook after he posted comments on her personal page following protests. The lawsuit claimed Shea “violated First Amendment rights by blocking his ability to engage in open discussion,” and Shea was asked to unblock the resident and to cease deleting critical comments. “The city settled for nearly \$40,000. Irvine also spent more than \$80,000 in legal fees.”



**MINUTES OF THE COLORADO COUNTY
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HOW RECORDS ARE LOST (OR, THE "ONLINE IS FOREVER" FALLACY)

Many people think that once something is online, it is there forever. This is simply not true for social media, and the platforms make no guarantees to retain content and make it available to you.

In a 2020 study using a sample set of over 500 customers and more than 55 million social media posts, ArchiveSocial found that over 4 million of those records were no longer discoverable online less than 12 months later – a surprising 1 in 12 of the records had been deleted! Luckily, those public entities archived their social media and still had access to those lost records.

HOW DOES A RECORD GET "LOST" OR DELETED?

- If a comment is deleted, all the replies to that comment also disappear.
- If the user deletes their profile, all of their content is also deleted.
- If a comment violates platform rules and policy, the platform reserves the right to delete comments or entire profiles.
- Your own social media policy may have guidelines requiring some content to be deleted.

The social networks were built to facilitate the online connection of billions of private citizens to one another. They are not built for, nor bound to, public records laws, and have no legal obligation to retain records. As a result, most social media networks do not have built-in support for compliance and archiving. ArchiveSocial was purpose-built to allow these regulated organizations to utilize social networks to engage with their constituents in a rich and compliant manner.



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THE SOLUTION

Tailored to your public entity, ArchiveSocial captures your social media presence in-context and in near-real-time, so you can manage and access your online data in one secure location, and quickly find and produce the content you need whenever you need it with advanced search and custom tagging. And it doesn't matter if your public entity just started social media today or has had an established presence for years. Our continuous archive retroactively captures and preserves content from the time an account was established, so you can see the full history of your accounts.

Specialization in social media is our core advantage.

Our archiving solution addresses specific challenges related to the capture of records from social networking platforms and preserves social media records in a manner that satisfies long-term public entity requirements. ArchiveSocial consistently provides the most detailed archive to protect government agencies and school districts across the globe from incomplete information.

They are proactive and always helpful. We recently had a random SEC audit and ArchiveSocial provided the requested information in the format needed quickly. Thank you for taking care of us and not expecting me to be an expert.

Deborah Carroll from Bland Garvey, P.C.



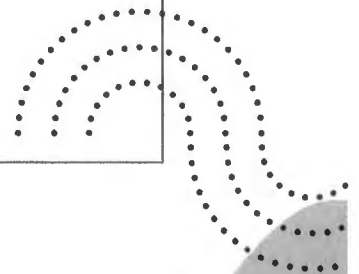
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BENEFITS

ArchiveSocial helps you:

- **Save Time.** Reduce human error and avoid time-consuming administrative work by automating your archiving process, and find answers quickly with smart filters and automated tags for deleted, edited, and hidden content.
- **Save Money.** Respond to record requests of any size and create reports quickly by finding the data you need, whenever you need it, with a solution proven to provide enormous cost savings.
- **Get Total Visibility.** See the full history of your accounts, manage your entire online presence, and collaborate with different access levels in one secure, centralized location.
- **Gain Complete Control.** Improve overall efficiency with control over your online data, and define the retention period of records through custom disposition rules for flexibility while maintaining compliance.
- **Stay Compliant.** Ensure compliance with social media retention requirements and your state's public records law, and easily respond to FOIA, eDiscovery, and litigation requests.
- **Have Peace of Mind.** Streamline your social content documentation and eliminate surprises with active monitoring that alerts you on account connection, so you always know what data is being captured.



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FEATURES

ArchiveSocial connects directly with today's most popular social media platforms to pull your social media accounts and web pages into a secure, personal archive. The continuous solution automatically captures and preserves each post, image, video, story, mention and comment, for every single social media page, profile, and group managed by your public entity. As well as the pages and profiles your entity engages with, across all of your platforms.

ArchiveSocial automatically detects edited, hidden, and deleted content across networks. This information, while critical to maintaining accurate records, is generally not reported by social networks, but ArchiveSocial captures it all.

We never miss a record with our authentic in near-real-time capture, and by using real-time API on sites, such as Facebook and Instagram, we can capture conversations in seconds. So that 100% of your records are captured directly from their social network in their native format along with full technical metadata and digital signatures. Our solution helps government agencies and school districts see their whole presence online while minimizing the risk of losing records.

ArchiveSocial's robust feature set includes:

-  **Comprehensive Archiving.** Connect directly with your social media platforms to capture and preserve all content your public entity posts and engages with, in one secure location.
-  **Near Real-Time Capture.** Capture various content formats in full resolution and near-real-time, even if it's been edited, deleted, or hidden.
-  **Advanced Search.** Find and export the records you need quickly with filters, keywords, and custom and automated tags that let you organize and easily manage your content.
-  **On-Demand Data.** Get access to your data at any time to support requests and easily produce reports for your monthly record volumes, connected accounts, and plan usage.
-  **Blocked Lists Management.** Create and maintain a single list of all blocked users and pages, for all of your managed accounts, with clear timelines and supporting evidence to defend your actions.
-  **Accurate Context Preservation.** Replay any record in its original context, and ensure its authenticity with digital signatures, timestamps, and unmodified metadata.

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BLOCKED LISTS

As digital transformation accelerates, public communicators are faced with misinformation, combative viewpoints, and extremist speech. These types of comments make it extremely tempting for public officials to block users. But as we've seen occur so often in the news, blocking users is also the number one way folks get afoul with First Amendment lawsuits, and public entities must be able to prove who is blocked and why they blocked them. Because even if a record is deleted or hidden, or a user is blocked, it still must be retained. Unfortunately, social networks don't report this information and it can be very difficult to tell when something has been hidden or edited. Not only does this lead to a compliance gap, but it can also remove any examples of trolling that caused you to block a user.

This is exactly why ArchiveSocial created Blocked Lists, to protect your entity from trolls or First Amendment related requests. Not only does Blocked Lists let you get a handle on who you've blocked and what records are associated with these users, but it also lets you see who everyone else in your organization is blocking, even for accounts you may not normally have access to, so you can ensure your internal policy is followed correctly and even help avoid legal risk. With Blocked Lists, you can monitor and manage every blocked user and page in one secure place - your archive! And with advanced search, you can quickly find and export this data whenever you need it, along with the comments that resulted in the block.

Typically blocking is viewed as a last resort that agencies and school districts come to (and we certainly don't recommend it!). But if someone has violated your policy multiple times and is disrupting the discourse on your page, if you have substantial supporting evidence and a documented warning of you asking them to stop, at that point, it may be suitable to block that user. Alternatively, someone might make a false claim that you blocked them when you, in fact, did not. The capture of a blocked list will allow you to create a timeline in collaboration with your records to support your case.

Blocked Lists is a feature of the ArchiveSocial archiving product. It provides the lists of users and pages blocked by a social media account, as well as when the block occurred and what led to it. This list is updated daily and available to access and export at any time. So you can always feel prepared with clear timelines and strong supporting evidence to defend your actions and prove a false claim, timeline of events, or if your social media policy was followed correctly.



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Blocked Lists Benefits

Blocked Lists help you:



Eliminate Manual Work. Create and maintain a single list of all blocked users and pages, for all of your managed accounts in one secure location, that is updated daily and available to access and export at any time.



Provide Evidence. Have confidence in your block and equip your entity with clear timelines and strong supporting evidence to defend your actions and prove a false claim, timeline of events, or if your social media policy was followed correctly.



Manage Trolls. Keep track of the timeline for when a particular user or page was blocked or unblocked from an account, as well as your account's communications to and from a blocked user or page.



Gain Full Supervision. Leverage insight you may not normally have to see who's blocking users for every account across your entire organization, so you can ensure your internal policy is followed correctly and even help avoid legal risk.

HISTORICAL ARCHIVES

For organizations that have not been maintaining records of social media, it is important for existing account history to be included in a complete archive.

Additionally, social media portfolios can evolve over time with different networks falling in and out of use as the popularity of sites fluctuates. However, even if a page is removed, records of that content must continue to be stored and maintained for organizations to stay compliant. With ArchiveSocial, when social media accounts are retired, they can be set to historical status. The data remains in the archive and is fully exportable and searchable.

ArchiveSocial collects all the available data from existing social media accounts, including historic data. Continual re-verification of the entire social media account ensures changes to old content are detected and stored, and allows ArchiveSocial to accommodate changes to a social network's features.



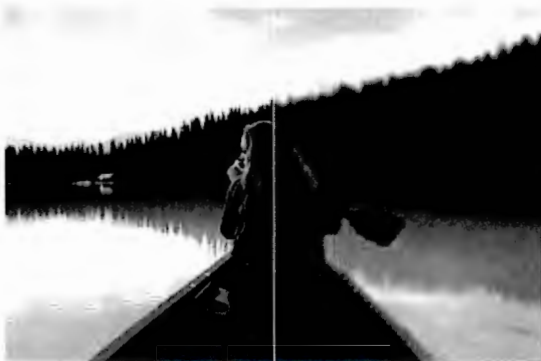
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RICH DATA SHOWS A BETTER PICTURE

Social media posts can be more than simple text. In fact, they should be; images, GIFs, and videos make your content more dynamic and interesting. But graphics pose new archiving and records management challenges compared to simple text.

A photo, for example, should be preserved at full resolution rather than as a link or thumbnail only. This ensures no data is lost.



HIGH RESOLUTION

LOW RESOLUTION

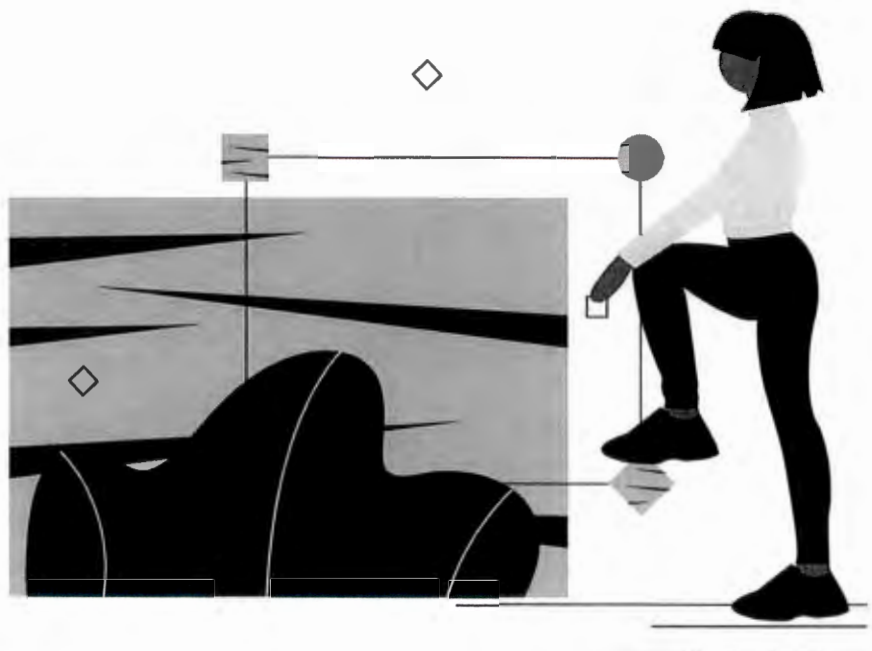
Regardless of the device or network used to transmit communications, ArchiveSocial captures each of the various data formats used in social media and presents the resulting records in an intuitive interface.

DIGITAL SIGNATURES FOR BETTER ACCOUNTABILITY

Proof of authenticity is a critical requirement when providing electronic records as evidence in regulatory and legal situations.

Investigators and courts must be assured that a social media record was not falsified or altered using a web page editor, image manipulation software, or some other means. Simply crawling or scraping a page fails to provide comprehensive records for legal protection and can leave organizations and agencies at risk.

Our solution includes a trusted timestamp and digital signature with each record stored in the archive. This digital signature proves that the data existed at the specified time in history and has not been edited or falsified in any way.



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SEARCH AND TAGGING FOR BETTER TARGETING

Searching through years worth of previous posts, tweets, and comments is a challenge without advanced search and tagging tools. Our sophisticated search engine and custom tagging system allows government agencies and school districts to organize and filter archived content. This makes finding the needle in the haystack easy.

ArchiveSocial's advanced search and filter features give agencies the ability to search across all of an organization's social media using keywords, date, network, username, content type, or tags.

Custom tags for content make it easy to organize archives. Filters can quickly refine results, including the capability for finding records that have been deleted. With ArchiveSocial's user-friendly interface, finding deleted content becomes an easy task.



IN FOCUS: HOPKINTON, MA

When the town was using a scheduling tool to schedule posts for their Facebook and Twitter accounts, they experienced a glitch that caused all of the pre-scheduled posted content to be deleted from the social media networks. The Director of Technology was able to use ArchiveSocial to retrieve all of the deleted posts from their archive.

If something like that had happened when we weren't archiving, it would have been a disaster

April Warden, County Administrator for Seward County, Kansas



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RECORD EXPORTING AND REPORTING

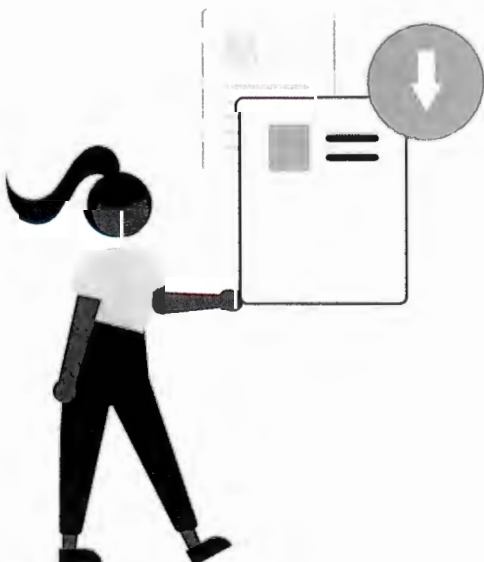
An archive is only as good as its ability to produce records.

ArchiveSocial can export social media content to a variety of formats including PDF, HTML, and Excel. This makes it easy and efficient for organizations to perform exports on demand and produce presentation-ready PDFs with highlighted search results and detailed export descriptions.



If I can't easily get it out to people when they're asking for it, it doesn't do me much good. With [ArchiveSocial], I can email or post it usually the same day I receive the request – often in minutes – literally saving hours for every request.

Sgt. Christopher Fulcher, Vineland Police Department



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TECHNOLOGY

Whether public entities' social media portfolios are managed by a single individual or distributed across several departments, a centralized social media records archive is the key to efficient and cost-effective compliance.

What's more, organizations need to be able to connect accounts to an archive quickly and easily without collecting personal login information from multiple users or granting blanket access to all of the data in the archive.

ArchiveSocial is a cloud-based solution that requires no software installation or IT expertise, all you have to do is log in to your accounts! It simplifies deployment across organizations and enables organizations to automate social media record-keeping in a matter of minutes.

On average, our customers are up and archiving their entire social media presence in under 20 minutes.

We have received multiple data requests on a recent controversy. The support team walked me through how to do a very precise search and was knowledgeable about the nature of data requests... I can only imagine the amount of time it would have taken and the mistakes that might have been made had we done this manually.

Jacqueline Smith, City of St. Louis Park, MN



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SECURITY

Levels of Access

In many organizations, individuals requiring access to social media records can cross departments and have different needs. While some users may want to tag and manage records, others may only need to view records.

ArchiveSocial allows three levels of access to suit an organization's needs, including Full Administrators, Read-Only Administrators, and Social Media Account Owners. The levels facilitate additional opportunities for collaboration while helping organizations maintain control.



**FULL
ADMINISTRATORS**



**READ-ONLY
ADMINISTRATORS**



**SOCIAL MEDIA
ACCOUNT OWNERS**

**USE RULES TO FOLLOW RETENTION AND DISPOSITION
GUIDELINES**

Public entities may have retention guidelines that apply to social media. If so, organizations need a social media archive that allows for rules-based disposition. If certain content needs special consideration, flexible retention rules are key.

ArchiveSocial allows organizations to control the retention period of records through customizable disposition rules. All records can be reviewed before deletion. This flexibility allows the user to customize their archive while maintaining the greatest level of compliance.

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IN FOCUS: EAST PROVIDENCE, RHODE ISLAND SOCIAL MEDIA POLICY, 2019

Social media content is subjective to the Records Retention and Destruction Schedule established by the Department of Records for the agency, whether or not the social media is currently posted on the agency's site(s)...Agencies are responsible for making and retaining such postings, as required by the agency's Records Retention and Destruction Schedule.

PRODUCT SUITE

ArchiveSocial's social media archiving and website archiving products provide the most accurate and comprehensive solution to help government agencies, school districts, and other public organizations remain compliant with public record laws and actively manage risk online.



WEB SNAPSHOTS



RISK MANAGEMENT AND ANALYTICS (RMA)



OPEN ARCHIVE

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SNAPSHOTTING YOUR WEBSITE

Social networking sites and websites are the primary mediums by which government agencies and school districts communicate with the public. It's critically important agencies are able to efficiently and reliably manage communications across each of these mediums as public records.

While agencies must use an archiving solution like ArchiveSocial to capture social media records, the majority of record information presented across a website is already in the agency's control.

However, website records are often distributed across a variety of systems such as Content Management Systems (CMS), back-end databases, and backup systems. These systems as a whole present a challenge to centralized web record retention and fulfillment of public records requests. Agencies need help managing their web records as effectively as they manage their social media records.

ArchiveSocial Web Snapshots supplements an agency's existing approach to website records management by providing automated capture, search, and export capabilities of website content.

- **Ensure records from across your agency's entire web presence are centralized and searchable.**
- **Maintain a single records management source to easily manage both your social media records and website records, with an intuitive and dynamic interface.**

This is especially important for larger government entities and school districts with multiple sub-agencies or individual schools that manage their own websites.

Web Snapshots automatically archives a snapshot of how a website was displayed to citizens to supplement the website data already maintained by their Content Management System (CMS).



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RISK MANAGEMENT

Agencies with active social media engagement create positive relationships and gain insights into community issues. Unfortunately, not all interactions online stay positive. Negative posts and comments can lead agencies into First Amendment issues or even public safety concerns. When posts and comments bring legal issues, a social media archiving solution should provide assistance in actively managing risk and enforcing social media policies.

ArchiveSocial's Risk Management and Analytics (RMA) suite work in conjunction with the base archive to provide monitoring, alerts, and analysis tools.

ArchiveSocial reconstructs social media conversations – pulling individual comments back into their corresponding threads – to create easy to understand content exports. This solution makes it easy to respond to records requests or other discovery or investigation needs with full context.



The screenshot shows the ArchiveSocial web interface. At the top, it says 'ArchiveSocial' and 'Logged in as 'ArchiveSocial Support''. Below the navigation bar (Dashboard, Configure, Browse, Search, Report, Export), the 'Reports > Alert History' section is active. It includes a 'Date Range' dropdown set to 'Past 7 days' and buttons for 'Update Report' and 'Download Report'. A warning message states: 'Pop-up blocker must be disabled to download report. Click here for more information.' The main content area is titled 'Alert History' for the period 'Mon Apr 20, 2020 - Mon Apr 27, 2020'. It contains a 'Summary' section with a table of alerts.

Alert Name	Records Matched
311 Incoming Questions	12
AE Outage Alerts	1
AE Questions	1
COA Facebook	23
COA Twitter	11
COVID-19 Keywords	112
Development Services-Personal Identifying Information	1
Development Services-question	2

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RMA is not only for challenging and difficult world events, it's also a valuable daily-use solution that enhances the control and visibility of your social media so you can make swift decisions, rapidly solve problems, and leverage visible, actionable data for continuous improvement. Here are 5 ways adding RMA can benefit your social media efforts long term.



1. Reduce Your Risk. Get immediate alerts about inappropriate content for efficient and effective moderation.



4. Enforce Your Policy. Uphold your public entity's reputation by moderating content that violates your terms of use, such as violent or obscene comments.



2. Increase Your Focus. Receive automated monitoring and alerting so you can focus on what matters to you the most.



5. Prove Your Effectiveness. Communicate to stakeholders and improve the impact of social media campaigns through standardized reports and meaningful insights into commenter sentiment, engagement levels, and platform usage.



3. Improve Your Response Time. Respond quickly to questions and comments, ensuring accurate information is conveyed in a timely manner.

We put in a list of maybe a hundred words – keywords. If it says 'shooting,' 'hurt,' 'blood' – any threat – they will notify me and I can notify the principal and notify law enforcement if need be.

Sherrie Johnson, Stafford County Public Schools, VA

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OPEN ARCHIVING: A PROACTIVE SOLUTION

Provide the highest level of transparency to your communities by making your social media records open to the public with Open Archive, a public access portal.

The portal gives citizens the ability to search and locate social media records at their convenience. As a result, government agencies and school districts can minimize the cost and overhead of fulfilling public records requests.

- **Grant public access to your archive through your website**
- **Allow citizens to locate records without using staff time**
- **Provide complete, searchable data for academic research**
- **Create transparency and promote open government**

The screenshot shows the City of Dallas Public Information Office website. At the top, it says "CITY OF DALLAS PUBLIC INFORMATION OFFICE" and "Powered by ArchiveSocial". The main heading is "City of Dallas - Social Media Archive". Below this, it states: "This free and open archive provides access to social media records from the City of Dallas. The content in this archive captured and is being made available in accordance with state and local public record laws." It then prompts the user to "Enter a keyword to search across the entire archive of social media sites, or use the Advanced Search for more options." There are two search options: "Quick Search" and "Advanced Search". A search input field is present with a "Search" button. Below the search field, there are instructions: "Separate multiple keywords with spaces", "Use double quotes (") around phrases", and "Specify asterisk (*) for wildcard searches". There are also "Example Searches" listed: "DallasPETS (Illegal Dumping Efforts)", "Street Services (Improving Dallas' Infrastructure)", and "Dallas City Council (Meet your City Council)". At the bottom left, there are "Related Links" for "Dallas City News" and "Dallas City Hall". At the bottom right, there is the ArchiveSocial logo and copyright information: "ArchiveSocial © 2011-2020. All rights reserved."

www.cityofdallas.gov.archivesocial.com

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SUPPORTED NETWORKS & CONTENT

Saving Your Presence Across the Web

Government agencies and school districts use different platforms to reach varied audiences with unique content. With ArchiveSocial, you can manage and organize your social media data in one secure location, collaborate with different access levels, and quickly search/view/export any content you need, whenever you need it in an easy to understand format.

ArchiveSocial preserves social media records from all of the most popular platforms in one archive to make it easy to access all social media content in one location. We support Facebook, Twitter, YouTube, Instagram, LinkedIn, Vimeo, and Pinterest – all in one archive.



SOCIAL NETWORK	CONTENT-TYPE
Facebook Group	Profile, timeline posts, comments,
Facebook Page	Album, event details, event discussions, message threads, photos, profile, blocked lists, posts, comments, reviews, video, timeline posts
Facebook Personal	Album, message threads, photo, timeline posts, comments
LinkedIn Personal	Private messages, profile, shares, posts, comments
LinkedIn Company	Profile, posts, comments, shares
Instagram Personal	Media, profile, posts, comments
Instagram Business	Media, profile, stories, mentions, images, videos, posts, comments, replies
Twitter	Likes, mentions, direct messages, profile, tweets, periscope comments
Youtube	Uploads, post:s, comments
Flickr	Photos, profile, posts, comments
Pinterest	Pins, profile, posts, comments, replies
Vimeo	Profile, videos, posts, comments

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ARCHIVESOCIAL CAN MAKE ALL THE DIFFERENCE

ArchiveSocial is the social media archiving solution that helps government agencies and school districts maintain the greatest level of compliance and transparency when online.

With no software to install or network interference, ArchiveSocial connects to your social media platforms and organizes your accounts (profiles, pages, groups). After that, you're in complete control with full functionality to update settings, engage from your accounts, view your data, and more.

IN FOCUS: WASHINGTON, EVERGREEN SCHOOL DISTRICT

School districts are sharing critical and sometimes controversial information on social media, and they need to be prepared to produce records of their communications in the event of a public records request.

The Washington Evergreen School District was using social media to share information about a construction bond that was on the ballot in their city, and they ran a social media campaign to educate the public about how the bond money would be used. They created 20 videos on social media – one for each school in the district – to show the public plans to tear down and rebuild the schools that needed updating, and each post received a flood of comments, most of which were positive, but some of which were from detractors.

A local paper was reporting on the controversy, and they issued a public records request for all social media posts and comments related to the construction bond. Because the district has an archive with ArchiveSocial, they were able to easily search for and produce the hundreds of posts and comments about the bond on Facebook, YouTube, and Twitter, and share them with the newspaper.

READY TO SPEAK WITH SOMEONE ABOUT YOUR SOCIAL MEDIA ARCHIVING NEEDS?

Visit [ArchiveSocial.com](https://www.archive-social.com) or call (888) 558-6032 today.

**MINUTES OF THE COLORADO COUNTY
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- __10. Authorization to purchase tables and chairs for the hall at the fairgrounds. (Brandt)

Commissioner Brandt stated there are currently enough tables and chairs to seat 224 people, however some of the chairs need to be replaced or repaired. The hall will hold 1,000 fully open, 750 half open and half seated, and 350 completely seated. He is seeking authorization to purchase 16 tables and 144 chairs. This would replace some chairs and would accommodate the maximum seating capacity of 350.

Motion by Commissioner Brandt to authorize the purchase of tables and chairs for the hall at the fairgrounds; seconded by Commissioner Wessels; 5 ayes 0 nays; motion carried; it was so ordered.

- __11. Authorization for Road and Bridge Precinct No. 1 to use labor, equipment and materials to help with the construction of the new Garwood Volunteer Fire Department fire station and the new county tower site. (Wessels)

Commissioner Wessels explained this property once housed an old gin that has been torn down and needs cleaning up. He feels that since the Garwood Volunteer Fire Department is allowing a communications tower to be placed on the property, it would be proper to offer assistance. Commissioner Gertson stated that he would be willing to help as well. It was discussed to authorize all precincts to help if they desired.

Motion by Commissioner Wessels to authorize Road and Bridge Precincts No. 1, No. 2, No. 3, and No. 4 to use labor, equipment and materials to help with the construction of the new Garwood Volunteer Fire Department fire station and the new county tower site; seconded by Commissioner Neuendorff; 5 ayes 0 nays; motion carried; it was so ordered.

- __12. Contract and Agreement for Detention of Juvenile Offenders between San Patricio County and Colorado County. (Prause)

Motion by Commissioner Gertson to approve a Contract and Agreement for Detention of Juvenile Offenders between San Patricio County and Colorado County; seconded by Judge Prause; 5 ayes 0 nays; motion carried; it was so ordered.

(See Attachment)

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**2nd 25th Judicial District
Department of Juvenile Services**

Jessica Richard Crawford
District Judge
2nd 25th Judicial District

William D. Old, III
District Judge
25th Judicial District

Ty Prause
County Judge
Colorado County

Traci Darilek
Director

December 27, 2023

Colorado County Commissioners Court
Colorado County Courthouse
Columbus, Texas 78934

Attn: Colorado County Judge

Dear Judge Prause:

Enclosed please find the Contract for Secure Short - Term Detention of Juvenile Offenders between Colorado County Juvenile Probation Department and San Patricio County Juvenile Justice Center.

The term of this agreement is to be effective January 1, 2024 through December 31, 2024 unless terminated earlier in accordance with this contract. The daily rate is set at \$175.00 per day.

We respectfully request the Colorado County Commissioners' Court's approval for this service agreement. Upon approval, please place your signature on the last page of both agreements.

Please return the completed agreements to the Lavaca County Probation Department.

If you have any questions, please feel free to contact me at (361) 798-3714.

Sincerely,

A handwritten signature in black ink, appearing to read "Traci Darilek".

Traci Darilek
Chief Probation Officer

Lavaca County

P.O. Box 330

Hallettsville, Texas 77964

(361) 798-9906

Fax: (361) 798-5904

**MINUTES OF THE COLORADO COUNTY
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THE STATE OF TEXAS

COUNTY OF SAN PATRICIO

**CONTRACT AND AGREEMENT FOR
DETENTION OF JUVENILE OFFENDERS**

This contract and Agreement made and entered into by and between the Juvenile Board of San Patricio County, acting by and through its duly authorized representatives and through its Commissioners Court and the Juvenile Board of the **2nd 25th Judicial District** acting by and through its duly authorized representatives, and through its Commissioners Court, to be effective January 1, through December 31, 2024 unless terminated earlier in accordance with this Contract. No commitment of contract funds is permitted prior to the first day or subsequent to the last day of the contract period. Nothing herein shall prevent the parties from revising the period of this contract by written agreement at a later date.

The purpose of the Contract is to provide twenty-four-hour secure residential services in the SAN PATRICIO COUNTY JUVENILE DETENTION CENTER for children who are ordered by a court of proper jurisdiction in the **2nd 25th Judicial District**, which children being referred for an act of delinquent conduct or an act indicating a need for supervision, during pre-trial and pre-dispositional status or during the post-dispositional stay prescribed by the Court.

I. WITNESSETH:

WHEREAS, San Patricio County operates the San Patricio County Juvenile Detention Center, also referred to as "the facility". Whereas the **the 2nd 25th Judicial District Juvenile Board**, in order to carry out and conduct its juvenile program in accordance with Title III of the Texas Juvenile Justice Code has need of the use of detention facilities to house and maintain children of juvenile age, referred for an act of delinquent conduct or an act indicating a need for supervision during pre-trial and pre-disposition status, and

WHEREAS, San Patricio County will make the facilities available to the **the 2nd 25th Judicial District County Juvenile Board** for such use and purpose, and **the 2nd 25th Judicial District Juvenile Board** desires to contract for the use of said facility under the following terms and conditions, and

WHEREAS, the San Patricio County Juvenile Detention Center is designed to be a certified juvenile detention facility as defined by Article 51.12(a)(3) of the Texas Family Code; and,

WHEREAS, the San Patricio County Juvenile Detention Center has **the 2nd 25th Judicial District** duly inspected and certified as being suitable for the detention of juveniles as provided by Section 51.12{c} of the Texas Family Code and has certified compliance as required by Section 51.12{c}; and,

WHEREAS, the **the 2nd 25th Judicial District Juvenile Board** desires to employ the San Patricio County Juvenile Detention Center to provide detention services for such of **the 2nd 25th Judicial**

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District's accused children as may be necessary in order to protect the accused child or to protect the public from harm by Court Ordered Detention at the San Patricio County Juvenile Detention Center in accordance with Section 54.01 of the Texas Family Code; and, WHEREAS, the San Patricio County Juvenile Detention Center desires to maintain juveniles in detention only as allowed by law.

Now therefore, the parties agree as follows:

- (1) San Patricio County Juvenile Detention Center will provide room and board, supervision on a twenty-four hours per day, seven days per week basis, (but shall not pay for emergency examination, treatment, hospitalization, prescriptions or instant urinalysis cups) and a program of education and recreation to each child placed within the facility.
- (2) **the 2nd 25th Judicial District** agrees to pay San Patricio County the sum of **175.00** per day for each child placed within the facility. A child placed in detention before midnight on any one day will be considered under this contract as having been in custody the entire day for billing purposes. In the event a high-risk suicidal child is in the facility and additional staff are required to meet the needs of the child, an additional charge of \$10.00 per hour for each hour the child is on a 1 to 1 suicide supervision ratio will be added and billed to **the 2nd 25th Judicial District** Juvenile Probation Department. San Patricio County will bill **the 2nd 25th Judicial District** Juvenile Probation Department no later than ten (10) days from the last day of the month for which payment is being requested for the use of the detention facility. Each billing shall contain both the name of the child(ren), a brief statement of the services provided, the rate of services, monthly progress notes and the number of days for which payment is requested. **the 2nd 25th Judicial District** Juvenile Probation Department agrees to make payment to San Patricio County in accordance with the State of Texas Prompt Payment Act, Chapter 225.1, Government Code VTCA upon receipt of valid invoices. Invoices will be mailed to **the 2nd 25th Judicial District** Juvenile Probation Department. The sum shall be paid to San Patricio County, P.O. Box 1122, Sinton, Texas 78387, within thirty (30) days of receipt of billing. **the 2nd 25th Judicial District** Juvenile Probation Department reserves the right to require the reimbursement of any overpayments determined as a result of any audit or inspection of records kept by the **the 2nd 25th Judicial District** Juvenile Probation Department on work performed under this contract
- (3) If in the sole discretion of the San Patricio County Juvenile Probation Department's Chief Juvenile Probation Officer or designee, (hereafter called Administrator) there is a need for emergency examination, treatment, and/or hospitalization for a child placed in the facility by **the 2nd 25th Judicial District** Juvenile Board, the Administrator is authorized to secure such examination, treatment or hospitalization at the expense of **the 2nd 25th Judicial District** Juvenile Probation Department and to request that **the 2nd 25th Judicial District** be billed for the same. **the 2nd 25th Judicial District** Juvenile Probation Department staff or its representatives shall be responsible to transport the child to receive services unless it is an emergency. **the 2nd 25th Judicial District** Juvenile Board agrees to pay for said services. The Administrator shall notify **the 2nd 25th Judicial District** Juvenile Board of such emergency treatment as soon as reasonably practical.

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- (4) Prior to transporting the child to the facility for placement, the official authorizing placement shall call the facility to ensure that space is available. The detention needs of San Patricio County shall take precedence over those of contract jurisdictions and placement of children from contract jurisdictions may be denied if there is no available space in the sole discretion of the Administrator.
- (5) **the 2nd 25th Judicial District** Juvenile Probation Department shall ensure that children detained in the facility will be under a proper order of the juvenile court, and the Administrator will be furnished a copy within twenty-four hours or one working day of the child's admission to detention.
- (6) Each child placed in the facility shall be required to follow the rules and regulations of the facility as fixed and determined by the Administrator and his staff.
- (7) San Patricio County has resolved to operate the detention facility in compliance with the Juvenile Justice and Delinquency Prevention Act, and therefore will not accept from contracting jurisdictions children whose detention would prevent the facility from complying with the Juvenile Justice and Delinquency Prevention Act. Section 223. (a)(12)(A) provides that "juveniles who are charged with or have committed offenses that would not be criminal if committed by an adult or offenses which do not constitute violations of valid court orders, or such non-offenders as dependent or neglected children, shall not be placed in secure detention facilities or secure correctional facilities". In no event will the San Patricio County be under any obligation to accept a child who is deemed inappropriate.
- (8) If a child is accepted from **the 2nd 25th Judicial District Juvenile Probation Department** and such child thereafter is found to be, in the sole judgment of the Administrator, mentally unfit, dangerous or unmanageable, or whose mental or physical health/condition might endanger the other occupants of the facility, then in the Administrator's sole judgment, upon such determination and notification by the Administrator to the **the 2nd 25th Judicial District Juvenile Judge or Probation Office, a Juvenile Probation Officer or Deputy Sheriff** of that jurisdiction shall immediately and forthwith remove such child from the detention facility. Notice of such removal will be given to **the 2nd 25th Judicial District Juvenile Probation Department** for the juvenile to be removed from the San Patricio County Juvenile Detention Center within eight (8) hours, when notified that the facility is overcrowded or the juvenile has become unmanageable. Children who are intoxicated or in need of immediate medical attention will not be accepted under any circumstances without having been seen, treated and released by a medical professional (Doctor, Physicians Assistant or Nurse Practitioner).
- (9) San Patricio County agrees that facility will accept any child qualified hereunder, without regard to such child's religion, race, creed, color, sex, or national origin.
- (10) **the 2nd 25th Judicial District Juvenile Probation Department** agrees to provide the San Patricio County Juvenile Probation Department the names of all persons authorized by it

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to visit children placed in the facility. Visitors must be jointly approved by the child's caseworker and Administrator.

- (11) **the 2nd 25th Judicial District Juvenile Probation Department** shall ensure that a representative of that department maintains close and frequent communication with the child and detention staff regarding any pertinent activity. The contracting department shall report all significant incidents regarding an unauthorized departure from the facility, child's medical and psychological problems, suspected or alleged child abuse and needs, as well as a profile of the child's behavior during the admission process immediately or within twenty-four (24) hours. Also, in applicable cases a report will be made to the State Licensing Agency (TJJD, TDFPS, TDSHS, Law Enforcement, etc.) Further, the Administrator shall be informed of the status of the child while in detention and shall be informed of all court dates and times so appropriate arrangements can be made.
- (12) **the 2nd 25th Judicial District Juvenile Probation Department** shall agree to order parents or guardian to assume financial responsibility for damage or loss of property at the facility due to the action of a child placed in the facility by **the 2nd 25th Judicial District Juvenile Probation Department**.
- (13) It is understood and agreed by the parties hereto that children placed in the facilities under the proper order of the Juvenile Court of **the 2nd 25th Judicial District Juvenile Probation Department** shall be maintained therein except that the staff of the contracting jurisdiction may take the children under supervision from the facility to court hearings, counseling sessions, medical/dental appointments or other places as determined by contracting jurisdiction. The staff of the contracting jurisdiction will be required to give adequate warning as to when the child will be removed, expected return time and will sign a temporary release form.
- (14) It is further understood and agreed by the parties hereto that children placed in the facility shall be removed there from by **the 2nd 25th Judicial District Juvenile Probation Department**, its agents, servants, or employees at the expiration of the detention order under which the child is being detained unless a new Order has been issued authorizing the continued detention, and a copy of such Order has been delivered to the facility by **the 2nd 25th Judicial District Juvenile Probation Department**. A copy of the Order issued pursuant to waiver shall be furnished promptly to the facility.
- (15) It is further understood and agreed by the parties hereto that children placed in the facility shall not be removed prior to the expiration of the Court Order except by a Probation Officer of the contracting jurisdiction or as provided in paragraph (8) above, without delivery of an Order for Release signed by the Judge of the Juvenile Court of **the 2nd 25th Judicial District Juvenile Probation Department**.
- (16) It is further understood and agreed that nothing in this contract shall be construed to permit **the 2nd 25th Judicial District Juvenile Probation Department**, its agents, servants, or employees in any way to manage, control, direct or instruct San Patricio County or San Patricio County Juvenile Board, its servants or employees in any manner respecting any

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of their work, duties or functions pertaining to the maintenance and cooperation of the facilities.

- (17) It is further understood and agreed that the **2nd 25th Judicial District Juvenile Probation Department** agrees to transport juveniles to and from court hearings in restraints (handcuffs and leg irons) with personal property to include medications in a locked container which will be kept apart from the juveniles during transportation.

II. TERMINATION

This contract shall terminate upon full performance of all requirements contained in this contract unless extended in writing.

the 2nd 25th Judicial District Juvenile Probation Department may by written notice of default to **San Patricio County**, terminate the whole or any part of this contract in any one of the following circumstances:

- A. If **San Patricio County** fails to perform the work called for by this contract within the time specified therein or any extension thereof; or
- B. If **San Patricio County** fails to perform any of the other provisions of this contract, or so fails to prosecute the work as to endanger the performance of this contract in accordance with its terms, and in either of these two circumstances does not cure such failure within a period of ten (10) days after receiving notice of default.
- C. If any other representatives or warranties are or become false, erroneous or otherwise incorrect.

III. DEFAULT

In the event of a default of **San Patricio County**, the **2nd 25th Judicial District Juvenile Probation Department** may cancel or suspend the contract and **San Patricio County** shall be entitled to recovery for all services provided prior to the cancellation date or shall repay any funds advanced for services not yet rendered. **San Patricio County** shall be responsible for reimbursing the **2nd 25th Judicial District Juvenile Probation Department** for services associated with questioned costs as a result of deficiencies found during the course of any site visits conducted prior to the termination of the contract.

In the event of default on the part of the **2nd 25th Judicial District Juvenile Probation Department**, **San Patricio County** may cancel or suspend this contract and **San Patricio County** shall be entitled to recovery for all services provided prior to the cancellation date other than any services that are in question as a result of any audit.

This contract may be terminated by either party upon ten (10) days written notice to the other party of the intention to terminate or upon expenditure of available funds.

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IV. MISCELLANEOUS PROVISIONS

the 2nd 25th Judicial District Juvenile Probation Department hereby certifies that funds are available for the current fiscal year for payments anticipated under the terms and conditions of this agreement. *In the event funds are not appropriated or are otherwise unavailable, this contract shall be terminated by either party as outlined in Section II.*

This Contract and Agreement is a Contract providing for the care of children who have allegedly committed an act of delinquency or an act indicating a need for supervision any payment for such care by **the 2nd 25th Judicial District** Juvenile Probation Department for such children placed in the facility by the Judge of **the 2nd 25th Judicial District** Juvenile Probation Department having juvenile jurisdiction.

San Patricio County, as required for the TJJD State Financial Assistance Contracts, hereby agrees to the following:

The goals, outputs, and measurable outcomes directly related to program objectives are:

Goals: Provide secure detention for juveniles referred for delinquent conduct, and have the juvenile available for return to the Court as requested by the contracting agency. Provide educational services for all juveniles placed in detention as available.

Outputs: Juveniles will attend class on a daily basis and participate in all programs of the facility. The detention facility staff will provide disciplinary reports prior to detention hearings, and will notify the contracting agency if the child is injured or ill and requires medical attention.

Measurable Outcomes: Detention will provide safety for the community as well as aid in reducing recidivism.

San Patricio County shall comply with all applicable federal and state regulations and with Department policies and procedures regarding services delivered under this contract. This provision includes, but is not limited to those regulations and policies directly or indirectly addressed by this contract.

Under Section 231.006, Family Code, **San Patricio County** represents and warrants that the individual or business entity named in this contract eligible to receive payment hereunder and acknowledges that this contract may be terminated and payment withheld if this representation and warranty is inaccurate.

San Patricio County shall also provide certification of eligibility to receive state funds as required by the Texas Family Code Section 231.006.

San Patricio County hereby represents and warrants that it has all necessary right, title, license and authority to enter into this contract.

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San Patricio County further represents and warrants that it is qualified to do business in the State of Texas. There are no taxes due and owing to the State of Texas, the County of **the 2nd 25th Judicial District** Juvenile Probation Department or any political subdivision thereof, it holds all necessary licenses and certifications to operate the type of services being contracted for, it is in compliance with all statutory and regulatory requirements for its operation.

San Patricio County will also provide copies of all current agency licenses, certification, registration, or other necessary regulatory permits, etc. to the **the 2nd 25th Judicial District County** Juvenile Probation Department to be kept on file. It is **San Patricio County** responsibility to ensure that all documentation has the **the 2nd 25th Judicial District** Juvenile Probation Department received and is updated accordingly.

San Patricio County and any of its employees, interns, volunteers or contractors, shall report any allegation or incident of abuse, neglect, exploitation, death or other serious incident involving a juvenile as required by Texas Family Code Section 261 and Title 37 Texas Administrative Code Chapter 358, or successor provisions. Reports will be made in the following manner:

- A. For all allegations and incidents except sexual abuse and serious physical abuse: Within twenty-four (24) hours from the time the allegation is made, to the following:
 1. Local law enforcement agency; and
 2. Texas Juvenile Justice Department by submitting a TJJD Incident Report Form by facsimile or email or by calling the toll-free hotline number. In addition, for serious incidents, a treatment discharge form or other medical documentation that contains evidence of medical treatment pertinent to the reported incident shall be submitted to the Texas Juvenile Justice Department within twenty-four (24) hours of receipt; and
 3. With respect to juveniles placed by **the 2nd 25th Judicial District** Juvenile Probation Department, the TJJD Incident Report Form shall also be sent to **the 2nd 25th Judicial District** Juvenile Probation Department within twenty-four (24) hours.
- B. For allegations and incidents of sexual abuse or serious physical abuse:
 1. Local law enforcement agency will be notified immediately, but no later than one (1) hour from the time a person gains knowledge of or suspects the alleged serious physical abuse or sexual abuse. The initial report shall be made by phone to law enforcement;
 2. Texas Juvenile Justice Department will be notified immediately, but no later than four (4) hours from the time a person gains knowledge of or suspects the alleged serious physical abuse or sexual abuse. The initial report shall be made by phone by calling the toll-free hotline. Within 24 hours of the report by phone, the completed TJJD Incident Report Form shall be submitted by facsimile or by email; and

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3. With respect to children placed by **the 2nd 25th Judicial District** Juvenile Probation Department, the TJJD Incident Report Form shall also be sent to **the 2nd 25th Judicial District** Juvenile Probation Department within 24 hours.

San Patricio County shall adopt and comply with all federal, state, county, and city laws, ordinances, regulations and standards applicable to the provision of services described herein and the performance of all obligations undertaken pursuant to this Contract, including the Prison Rape Elimination Act of 2003 (PREA) which establishes a zero-tolerance standard against sexual assault of incarcerated persons, including juveniles, and addresses the detection, elimination, prevention, and reporting of sexual assault in facilities housing adult and juvenile offenders [PREA §115.312(a)].

Under PREA, **San Patricio County** in complying with PREA standards [PREA §115.312(b)] shall make available to **the 2nd 25th Judicial District** Juvenile Probation Department all incident-based aggregated data reports of sexual abuse at its facility within 24-hours of the allegation., and all such data may be requested by the Department of Justice from the previous calendar year no later than June 30th [PREA §115.387(e) and (f)]

This contract will be governed and construed according to the laws of the State of Texas. This contract is performable in San Patricio County, Texas.

San Patricio County shall conduct regular financial and programmatic monitoring of all service provider subcontractors to ensure performances of and compliance with contractual provisions between San Patricio County and any subcontractor.

This Contract shall not be construed as creating any debt by or on behalf of the Government of the State of Texas or the United States.

the 2nd 25th Judicial District Juvenile Probation Department is responsible for closely monitoring **San Patricio County** and the exercising of reasonable care to enforce all terms and conditions of this contract. **San Patricio County** agrees that it will permit **the 2nd 25th Judicial District** Juvenile Probation Department to examine and evaluate its program of services provided under the terms of this contract and to review client's records on a periodic basis. The examination and evaluation of the program will include site visitation, observation of programs in operations, interview and the administration of questionnaires to the staff of the Contractor and the clients when deemed necessary.

the 2nd 25th Judicial District Juvenile Probation Department is responsible for closely monitoring **San Patricio County** and the exercising of reasonable care to enforce all terms and conditions of this contract. **San Patricio County** agrees that it will permit **the 2nd 25th Judicial District** Juvenile Probation Department to examine and evaluate its program of services provided under the terms of this contract and to review client's records on a periodic basis. The examination and evaluation of the program will include site visitation, observation of programs in operations, interview and the administration of questionnaires to the staff of the Contractor and the clients when deemed necessary.

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Audit, Records Maintenance, Access to Records

- (a) **San Patricio County** shall maintain and make available for review, inspection and/or audit by **the 2nd 25th Judicial District** Juvenile Probation Department, the Comptroller General of the United States, the Office of the Governor, the State of Texas or any of their duly authorized representatives all books, records, documents, and other evidence reasonably pertinent to performance on all work under this contract, including changes or amendments thereto, in accordance with accepted professional practice, and appropriate accounting procedures and practices at **San Patricio County's** office. **San Patricio County** shall also maintain and make available at its office the financial information and data used by **San Patricio County** in the preparation or support of any cost submission or cost, price or profit analysis required for this contract or any negotiated sub-agreement or change order and a copy of the cost summary submitted to **the 2nd 25th Judicial District** Juvenile Probation Department. **the 2nd 25th Judicial District** Juvenile Probation Department or any of its duly authorized representatives shall have access to such books, records, documents, and other evidence for the purpose of review, inspection and/or audit. During the conduct of any such review, audit or inspection, of the **San Patricio County's** books, **the 2nd 25th Judicial District** Juvenile Probation Department or any of its duly authorized representatives may, upon prior conference, with **San Patricio County**, copy records, and other pertinent documents. The parties in accordance with good business ethics shall handle all such information. **San Patricio County** shall provide proper facilities within the county of **the 2nd 25th Judicial District** Juvenile Probation Department for such access and inspection.
- (b) Audits conducted pursuant to this provision shall be in accordance with generally accepted auditing standards and established procedures and guidelines of the reviewing or audit agency(ies).
- (c) **San Patricio County** agrees to the disclosure of all information and reports resulting from access to records pursuant to paragraphs (a) and (b) above to **the 2nd 25th Judicial District** Juvenile Probation Department. Where the audit concerns **San Patricio County**, the auditing agency will afford the **San Patricio County** an opportunity for an audit exit conference and an opportunity to comment on the pertinent portions of the draft audit report. The final audit report will include the written comments, if any, of the audited parties.
- (d) **San Patricio County** must maintain all financial records, supporting documents, statistical records, and all other records pertinent to the contract for at least three years following the closure of the most recent audit report or submission of the final expenditure if the audit report requirement has been waived by **the 2nd 25th Judicial District** Juvenile Probation Department. Record retention is required for the purposes of federal and state examination and audit. **San Patricio County** may retain records in an electronic format. All records are subject to audit or monitoring during the entire retention period. **San Patricio County** must retain records for equipment, non-expendable personal property, and real property for a period of three years from

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the date of the item's disposition, replacement, or transfer. If any litigation, claim, or audit is started before the expiration of the three-year records retention period, **San Patricio County** must retain the records under review until the resolution of all litigation, claims, or audit findings.

- (e) Access to records is not limited to the required retention periods. The authorized representatives designated in paragraph (a) of this article shall have access to records at any reasonable time for as long as the records are maintained.
- (f) This right of access article applies to financial records pertaining to all sub-agreements and all sub-agreement change orders and amendments. In addition, this right of access applies to all records pertaining to all sub-agreements, sub-agreement change orders and sub-agreement amendments: to the extent the records reasonably pertain to sub-agreement performance; if there is any indication that fraud, gross abuse or corrupt practices may be involved; or if the sub-agreement is terminated for default or for convenience.
- (g) **San Patricio County** agrees to conduct regular financial and programmatic monitoring/reporting of all services provided to the **2nd 25th Judicial District** Juvenile Probation Department to ensure performances or and compliance with contractual provisions between **San Patricio County** and the **2nd 25th Judicial District** Juvenile Probation Department.
- (h) **San Patricio County** agrees to include paragraphs (a) through (f) of this Article in all its contracts and all subcontracts there under and all change orders directly related to project performance.
- (i) **San Patricio County** will account separately for the receipt and expenditure of any and all state funds received pertinent to the subcontractor's provision of services.

San Patricio County agrees that in the performance of this contract, it will not discriminate against any employee or applicant because of race, religion, color, sex, age, or national origin and it will comply with Executive Order 11246, entitled "Equal Employment Opportunity", as amended by Executive Order 11375, and as supplemented in Department of Labor Regulations (Title 41 CFR Part 60). **San Patricio County** assures that no person will, on the grounds of race, creed, color, handicap, national origin, sex, political affiliation or beliefs, be excluded from, be denied the benefit of, or be subject to discrimination under any program or activity funded in whole or part under this contract. Prohibited discrimination shall constitute substantial failure by **San Patricio County** to fulfill its obligations, and the **2nd 25th Judicial District** Juvenile Probation Department may terminate for default as provided by this contract.

San Patricio County shall comply with all applicable requirements of the Americans with Disabilities Act of 1990, Public Law 101-336 101 Congress, 2nd Session, 104 Stat. 327 (July 26, 1990).

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This contract represents the entire contract between the parties, and supersedes any and all prior contracts between the parties, whether written or oral. Any amendments, modifications or supplements to this contract shall be in writing, and shall be signed by the party to be charged.

Produced in duplicate copies, each of which shall have the full force and effect of an original.

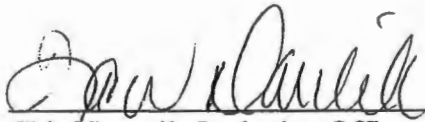
Executed this the ____ day of _____, _____, to be effective January 1, each copy hereof shall be considered an original copy for all purposes.

Chairman
San Patricio County Juvenile Board

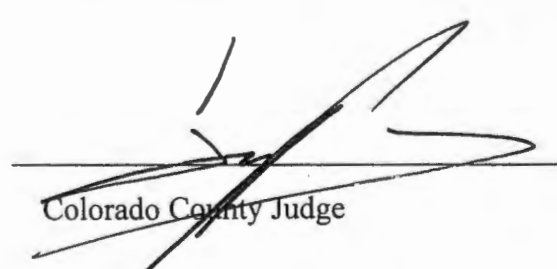
Chief Juvenile Probation Officer
San Patricio County Juvenile Probation
Department

San Patricio County Judge

Chairman
the 2nd 25th Judicial District Juvenile Board



Chief Juvenile Probation Officer
the 2nd 25th Judicial District Co. Juvenile
Probation Department



Colorado County Judge

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- __13. Designate site(s) at which Commissioners Court meetings may be held during the 2024 calendar year [Tex. Loc. Gov't Code §81.005(d)].

Motion by Judge Prause to designate site(s) at which Commissioners Court meeting may be held during the 2024 calendar year [Tex. Loc. Gov't Code §81.005(d)]; seconded by Commissioner Gertson; 5 ayes 0 nays; motion carried; it was so ordered.

(See Attachment)

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January 8, 2024**

**2024
DESIGNATED SITES
FOR
COLORADO COUNTY COMMISSIONERS COURT**

**Colorado County Courthouse- County Courtroom/District Courtroom
Stafford Opera House- Buddy Rau Room
Colorado County Services Facility- Conference Room
Colorado County Courthouse Annex, Suite 101
Colorado County Agriculture Building- Conference Room**

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- __14. Designate sites as alternate locations to hold District Court, Children's Protective Services (CPS) Court, Attorney General Court, County Court (civil, criminal and appeals from Justice of the Peace courts), Juvenile Court, Justices of the Peace Court and Probate Court during the 2024 calendar year.

Motion by Judge Prause to designate sites as alternate locations to hold District Court, Children's Protective Services (CPS) Court, Attorney General Court, County Court (civil, criminal and appeals from Justice of the Peace courts), Juvenile Court, Justices of the Peace Court and Probate Court during the 2024 calendar year; seconded by Commissioner Wessels; 5 ayes 0 nays; motion carried; it was so ordered.

(See Attachment)

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2024

DESIGNATED SITES

FOR

**DISTRICT COURT, CHILDREN'S PROTECTIVE SERVICES COURT,
ATTORNEY GENERAL COURT, COUNTY COURT, JUVENILE COURT,
PROBATE COURT AND JUSTICES OF THE PEACE COURT**

Colorado County Courthouse- County Courtroom/District Courtroom/Conference Room

Stafford Opera House- Buddy Rau Room

Colorado County Services Facility- Conference Room

Colorado County Courthouse Annex, Suite 101

Colorado County Agriculture Building- Conference Room

**MINUTES OF THE COLORADO COUNTY
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__15. 2024 IRS mileage rate increase to \$0.67 per mile. (Lowrance)

**Motion by Judge Prause to approve the 2024 IRS mileage rate increase to \$0.67 per mile;
seconded by Commissioner Neuendorff; 5 ayes 0 nays; motion carried; it was so ordered.**

(See Attachment)

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IRS issues standard mileage rates for 2024; mileage rate increases to 67 cents a mile, up 1.5 cents from 2023

IR-2023-239, Dec. 14, 2023

WASHINGTON — The Internal Revenue Service today issued the 2024 optional standard mileage rates used to calculate the deductible costs of operating an automobile for business, charitable, medical or moving purposes.

Beginning on Jan. 1, 2024, the standard mileage rates for the use of a car (also vans, pickups or panel trucks) will be:

- 67 cents per mile driven for business use, up 1.5 cents from 2023.
- 21 cents per mile driven for medical or moving purposes for qualified active-duty members of the Armed Forces, a decrease of 1 cent from 2023.
- 14 cents per mile driven in service of charitable organizations; the rate is set by statute and remains unchanged from 2023.

These rates apply to electric and hybrid-electric automobiles as well as gasoline and diesel-powered vehicles.

The standard mileage rate for business use is based on an annual study of the fixed and variable costs of operating an automobile. The rate for medical and moving purposes is based on the variable costs.

It is important to note that under the Tax Cuts and Jobs Act, taxpayers cannot claim a miscellaneous itemized deduction for unreimbursed employee travel expenses. Taxpayers also cannot claim a deduction for moving expenses, unless they are members of the Armed Forces on active duty moving under orders to a permanent change of station. For more details see [Moving expenses for members of the armed forces](#).

Taxpayers always have the option of calculating the actual costs of using their vehicle rather than using the standard mileage rates.

Taxpayers can use the standard mileage rate but generally must opt to use it in the first year the car is available for business use. Then, in later years, they can choose either the standard mileage rate or actual expenses. Leased vehicles must use the standard mileage rate method for the entire lease period (including renewals) if the

**MINUTES OF THE COLORADO COUNTY
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January 8, 2024

standard mileage rate is chosen.

Notice 2024-08 [PDF](#) contains the optional 2024 standard mileage rates, as well as the maximum automobile cost used to calculate the allowance under a fixed and variable rate (FAVR) plan. In addition, the notice provides the maximum fair market value of employer-provided automobiles first made available to employees for personal use in calendar year 2024 for which employers may use the fleet-average valuation rule in or the vehicle cents-per-mile valuation rule.

Page Last Reviewed or Updated: 14-Dec-2023

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

January 8, 2024

- __16. Order fixing number and salaries/wages of office deputies and employees, setting expense and mileage reimbursement for 2024. (Lowrance)

Motion by Judge Prause to approve an order fixing number and salaries/wages of office deputies and employees, setting expense and mileage reimbursement for 2024; seconded by Commissioner Gertson; 5 ayes 0 nays; motion carried; it was so ordered.

(See Attachment)

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

January 8, 2024

**ORDER FIXING NUMBER AND COMPENSATION OF OFFICE DEPUTIES
AND EMPLOYEES, AND EXPENSE ALLOWANCE FOR SHERIFF'S
OFFICE, COUNTY AGENTS, FOUR COMMISSIONERS, COUNTY JUDGE, TAX A/C,
COUNTY CLERK, COUNTY AUDITOR, JUSTICES OF PEACE,
CONSTABLES, COUNTY ATTORNEY, PUBLIC DEFENDER,
DISTRICT CLERK, COUNTY TREASURER, 9-1-1 COORDINATOR,
AND OSSF/FLOODPLAIN ADMINISTRATOR WHILE USING PERSONAL
AUTOMOBILES IN AND OUT OF COUNTY WHILE PERFORMING COUNTY DUTIES.**

At the first regular meeting of the Commissioners' Court in and for Colorado County, Texas, for the year 2024 held in the regular meeting place of said court in the County Courthouse at Columbus, Texas on this the 8th day of January 2024 with County Judge Ty Prause presiding and Commissioners, Doug Wessels, Ryan Brandt, Keith Neuendorff, and Darrell Gertson present and Kimberly Menke, County Clerk, in attendance, their having come on for hearing the matter of fixing the method of compensation of County and Precinct Officers, deputies and assistants for the calendar year 2024. It was moved by Judge Ty Prause that all County Officials and their deputies and assistants be compensated bi-weekly every other Friday beginning January 12, 2024

Motion seconded by Commissioner Darrell Gertson

Question.

Motion carried and it is so ordered.

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

January 8, 2024

ORDER FIXING COMPENSATION

Same motions remain in effect, moving that the elected County, District and Precinct Officers be compensated for the calendar year 2024 in the amount set during the regular budget hearing and adoption proceedings as provided by the "Local Government Code", Section 152.011.

That all said compensation shall be paid out of the General Fund of the County in twenty-six (26) equal bi-weekly installments except the road and bridge employees are to be paid in twenty-six (26) equal bi-weekly installments out of their respective road and bridge funds.

COMPENSATION OF ELECTED OFFICIALS

<u>ELECTED OFFICIAL</u>	<u>2024 BUDGET</u>
County Judge	\$ 71,026.00
Commissioner, Pct. #1	\$ 70,381.00
Commissioner, Pct. #2	\$ 70,381.00
Commissioner, Pct. #3	\$ 70,381.00
Commissioner, Pct. #4	\$ 70,381.00
County Clerk	\$ 63,320.00
District Clerk	\$ 63,320.00
County Attorney	0.00
County Treasurer	\$ 63,320.00
Tax Assessor/Collector	\$ 63,320.00
Sheriff	\$ 76,494.00

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

January 8, 2024

<u>ELECTED OFFICIAL</u>	<u>2024 BUDGET</u>
Justice of the Peace, Pct. #1	\$ 47,023.00
Justice of the Peace, Pct. #2	\$ 47,023.00
Justice of the Peace, Pct. #3	\$ 47,023.00
Justice of the Peace, Pct. #4	\$ 47,023.00
Constable, Pct #1	\$ 22,042.00
Constable, Pct #2	\$ 22,042.00
Constable, Pct #3	\$ 22,042.00
Constable, Pct #4	\$ 22,042.00

That each of the officers named herein shall fix the compensation of the chief deputy and their other deputies, assistants, and clerks authorized for his/her department as stated in this order. Please refer to Compensation Guidelines for compensation increases or promotions given during the year. When authorized by the Commissioners' Court, a department shall be allowed to employ additional help as needed at the rate established by the Commissioners' Court.

That the officers named herein shall furnish the Auditor's office, at least five days before the scheduled payroll date, the names of those employed in the office during the pay period and shall see that the necessary information is furnished to the Auditor's Office so that proper deductions can be made. Each officer shall promptly furnish to the Auditor's Office, in writing whenever any employee leaves the department or whenever any new employee is hired.

That the salaries or compensation of officers, deputies, assistants, clerks, secretaries, and employees shall be paid bi-weekly with the first pay date on January 12, 2024 and subsequently every other Friday. No employee will be allowed to receive his/her paycheck prior to that date.

**MINUTES OF THE COLORADO COUNTY
 COMMISSIONER'S COURT REGULAR MEETING
 January 8, 2024**

COMPENSATION OF EMPLOYEES

<u>JOB TITLE</u>	<u>2024 BUDGET</u>
County Judge's Adm Asst	42,896.00
Asst Public Defender-Full-Time	82,000.00
Asst Public Defender	54,932.00
Legal Secretary	40,652.00
District Clerk Chief Deputy	41,000.00
Deputy Clerk II	35,780.00
Deputy Clerk I (60%)	17,269.00
J.P. Pct. #1 Deputy Clerk	41,180.00
J.P. Pct. #1 Deputy Clerk	37,570.00
J.P. Pct. #2 Deputy Clerk	36,654.00
J.P. Pct. #2 Deputy Clerk	34,169.00
J.P. Pct. #3 Deputy Clerk	39,299.00
J.P. Pct. #3 Deputy Clerk	29,806.00
J.P. Pct. #4 Deputy Clerk	34,860.00
J.P. Pct. #4 Deputy Clerk (60%)	22,530.00
Asst County Attorney	85,005.00
Asst County Attorney-Juvenile	70,946.00
Legal Secretary-Juvenile	35,252.00
Investigator	61,400.00
Legal Secretary	41,611.00
Legal Secretary	40,018.00
Legal Secretary (vacant)	40,058.00
IHC Coordinator (40%)	13,419.00
Maintenance Supervisor	46,476.00
Yard Maintenance	39,323.00
Janitress/Janitor	28,807.00
Janitress/Janitor	29,315.00
Part Time	16,492.00
D.P.S. Secretary	38,339.00

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

January 8, 2024

<u>JOB TITLE</u>	<u>2024 BUDGET</u>
OSSF/Floodplain Administrator (60%)	29,957.00
Veteran Service Officer (50%)	23,729.00
EMS Director	51,254.00
Asst EMS Director	75,707.00
Ambulance Billing Clerk (part time)	8,000.00
Fleet Maintenance Supervisor	51,574.00
(3) Shift Captains-Paramedics	73,744.00
(22) EMT's	
Paramedic	67,040.00
Intermediate	56,984.00
Basic	53,632.00
Emergency Management Coordinator (100%)	50,369.00
Emergency Management Coordinator (50%)	21,580.00
9-1-1 Addressing Coordinator	61,272.00
Asst 9-1-1 Addressing Coordinator	34,588.00
County Extension Agent (Ag)	20,006.00
County Extension Agent (FCS)	22,411.00
Ag Agent's Secretary	34,182.00
County Clerk's Office	
Chief Deputy	41,863.00
Deputy Clerk II	35,744.00
Deputy Clerk II	34,256.00
Deputy Clerk I	33,603.00
Deputy Clerk I Vacant	35,000.00
Tax Assessor/Collector' Office	
Chief Deputy	47,269.00
Registration Deputy Clerk II	41,002.00
Registration Deputy Clerk I	31,775.00
Registration Deputy Clerk I	31,050.00
Vacant	35,000.00

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

January 8, 2024

<u>JOB TITLE</u>	<u>2024 BUDGET</u>
Election Administrator	51,826.00
Voter Registration Deputy I	32,903.00
County Auditor's Office	
The District Judges of the 25 th and 2 nd 25 th Judicial District has set the salaries for the County Auditor and Assistants for the Fiscal Year 2024 as follows:	
County Auditor	84,686.00
First Assistant County Auditor	61,500.00
Assistant County Auditor-HR	50,338.00
Assistant County Auditor-AP	41,020.00
Assistant County Auditor	35,875.00
IT Coordinator	61,500.00
IT Assistant (Part-Time)	21,840.00
Juvenile Board (County Judge)	5,200.00
Juvenile Board (District Judge)	3,650.00
Juvenile Board (District Judge)	3,650.00

Sheriff's Department

Section 152.071 of the Local Government Code has a Special Provision applying to sheriff departments. As per the sheriff, since Colorado County has a population less than 75,000, the sheriff shall classify all positions in its sheriff's department and shall specify the duties and prescribe the salary for each classification. The compensation listed below represents the maximum level at the grade associated with each classification and the number of employees that were budgeted for each classification. The Sheriff shall prescribe the compensation for each employee within the compensation schedule not to exceed the maximum so stated below and not to exceed the total salary budgeted for his sheriff's department.

One (1) Chief Deputy	68,545.00
Two (2) Sergeant/Investigator	60,165.00
Four (4) Sergeants	59,013.00
Fifteen (16) Deputies	54,302.00
Two (2) School Resource Officers	57,908.00
One (1) Mental Health Officer	57,908.00
Administrative Assistant	48,185.00

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

January 8, 2024

<u>JOB TITLE</u>	<u>2024 BUDGET</u>
Dispatch	
Communications Supervisor	46,998.00
One (1) Dispatchers	43,677.00
Three (3) Dispatchers	42,484.00
Six (6) Dispatchers	40,996.00
Jail	
Jail Administrator	66,777.00
Lieutenant	48,364.00
Compliance Officer	50,221.00
Two (2) Sergeants	47,681.00
Four (4) Corporals	45,018.00
Thirteen (13) Jailers	43,456.00
Road & Bridge Pct. #1	
Foreman	61,100.00
Mechanic	51,328.00
Assistant Foreman	55,497.00
Equipment Operator II	47,786.00
Equipment Operator II	47,786.00
Equipment Operator II	46,174.00
Equipment Operator II	49,544.00
Equipment Operator I (part time)	38,522.00
Road & Bridge Pct. #2	
Foreman	56,063.00
Mechanic	49,298.00
Equipment Operator II	48,204.00
Equipment Operator II	46,770.00
Equipment Operator II	45,510.00
Equipment Operator II	45,510.00
Equipment Operator II (vacant)	36,350.00
Equipment Operator I (vacant)	35,039.00

**MINUTES OF THE COLORADO COUNTY
 COMMISSIONER'S COURT REGULAR MEETING
 January 8, 2024**

<u>JOB TITLE</u>	<u>2024 BUDGET</u>
Road & Bridge Pct. #3	
Foreman	61,518.00
Mechanic	49,126.00
Assistant Foreman	54,428.00
Equipment Operator II	50,725.00
Equipment Operator II	49,895.00
Equipment Operator I	47,933.00
Equipment Operator I	45,135.00
Equipment Operator I	45,135.00
 Road & Bridge Pct. #4	
Foreman	59,261.00
Mechanic	47,226.00
Assistant Foreman	46,820.00
Equipment Operator II	47,226.00
Equipment Operator II	41,906.00
Equipment Operator II	40,258.00
Equipment Operator I	35,695.00
Equipment Operator 1 (part time)	31,959.00

The four (4) **Justices of the Peace** shall have an annual travel expense allowance as budgeted for personal mileage while on official county business. All to be paid out of the General Fund of the County and payable at the 2024 IRS standard mileage rate (\$.67 per mile) when claims for mileage have been filed and approved by the Court.

The **COUNTY JUDGE** shall have an in-county and out-of-county expense allowance not to exceed \$1,500.00 per annum to be paid out of General Fund when claims are properly presented and approved by the Court.

The **COUNTY JUDGE** shall have a salary supplement from the State of \$25,200.00 paid semi-monthly under the provisions of Section 26.006 and Section 51.703 of Government Code for stating that at least 40 percent of the functions that the judge performs are judicial functions and the County participating in the constitutional county judge program.

The **COUNTY JUDGE** shall have \$25,000.00 per annum to be paid out of General Fund of the County paid semi-monthly as a salary supplement for being a licensed attorney.

The **COMMISSIONER PCT #4** shall have an in-county and out-of-county expense allowance not to exceed \$15,000.00 per annum to be paid out of Road & Bridge Fund Pct #4 when claims are properly presented and approved by the Court.

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

January 8, 2024

The **CONSTABLES** shall be paid out of the Security Fund of the County and payable at a rate of \$40.00 per hour for the chief bailiff and \$35.00 per hour for other court bailiffs for county and district courts and \$35.00 per hour for justice courts when claims for bailiff duty for a minimum of 3 hours for all court sessions and are properly presented and approved by the Court requesting the bailiff.

The **RESERVE DEPUTIES** shall be paid out of the Security Fund **AND THE OFF-DUTY SHERIFF'S DEPUTIES AND JAILERS** shall be paid out of the General Fund of the County and payable at \$35.00 per hour when claims for bailiff duty are properly presented and approved by the Court requesting the bailiff. Payment will be made at a minimum for all court sessions for three (3) hours when properly presented and approved by the Court requesting the bailiff.

That the **EMERGENCY MEDICAL SERVICE** shall be paid out of the General Fund of the County and payable at a rate of \$20.00 per hour for full-time and part-time paramedic certification; \$17.00 per hour for full-time and part-time advanced certification; \$16.00 per hour for full-time and part-time basic certification. Employees serving as Captains shall receive an additional \$2.00 per hour.

That the **FULL-TIME AND PART-TIME EMERGENCY MEDICAL TECHNICIANS** shall have \$500.000 per annum to be paid out of the General Fund of the County and payable at a rate of one and a half of the employee's regular rate of pay for all hours worked in excess of 40 hours during a seven day workweek.

That the **FULL-TIME EMERGENCY MEDICAL TECHNICIANS** shall be paid out of the General Fund of the County at a rate of \$125.00 per month for being a field training officer.

That a **FULL-TIME EMERGENCY MEDICAL TECHNICIAN** shall be paid out of the General Fund of the County at a rate of \$166.75 per month for being designated the Designated Infection Control Officer (DICO) for the Emergency Medical Service.

That the **COUNTY EXTENSION AGENTS & 4-H COORDINATOR** shall have an annual travel expense allowance of \$9,500.00. All to be paid out of General Fund of the County and payable at the 2024 IRS standard mileage rate (\$0.67 per mile) when claims for mileage have been filed and approved by the Court.

Where upon, the Court agreed that the **SHERIFF** be authorized to use thirty (30) automobiles including five (5) unmarked and a jail transport van to carry on the duties of this office. The County shall own these automobiles and all operation maintenance costs of such automobiles shall be paid out of General Fund when claims are properly itemized and presented and approved by the Court.

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

January 8, 2024

That the **SHERIFF'S DEPUTIES, JAILERS AND DISPATCHERS** shall be paid out of the General Fund of the County at a rate of \$200.00 per month for Masters Certification; \$150.00 per month for Advanced Certification; and \$100.00 per month for Intermediate Certification.

That the **OFF-DUTY SHERIFF'S DEPUTIES** shall be paid out of the General Fund of the County at a rate of \$35.00 per hour when claims for transporting duty are properly presented and approved by the sheriff. The County will be responsible for all transports where a court order is issued or the individual being transported is in the legal custody of the Sheriff's Office.

That the **OFF-DUTY DEPUTIES, JAILERS OR DISPATCHERS** shall be paid out of the General Fund of the County at their regular rate of pay when claims for serving as a MATRON or ride along for transporting duty are properly presented and approved by the sheriff. The County will be responsible for all transports where a court order is issued or the individual being transported is in the legal custody of the Sheriff's Office.

That the **OTHER OFFICERS and THEIR DEPUTIES AND ASSISTANTS** shall be allowed mileage compensation when driving their privately owned automobiles in the discharge of their official duties, when there is a departmental budget allocation during the calendar year 2024 at the 2024 IRS standard mileage rate (\$0.67 per mile). Claims for meal allowances while at training or transporting prisoners shall be paid according to Colorado County's Personnel Policy Manual as amended in open court.

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

January 8, 2024

__17. Order Authorizing Budget Expenditures for Non-County Departments for 2024. (Lowrance)

Motion by Commissioner Neuendorff to approve an order Authorizing Budget Expenditures for Non-County Departments for 2024; seconded by Commissioner Gertson; 5 ayes 0 nays; motion carried; it was so ordered.

(See Attachment)

**MINUTES OF THE COLORADO COUNTY
 COMMISSIONER'S COURT REGULAR MEETING
 January 8, 2024**

**ORDER AUTHORIZING BUDGET EXPENDITURES
 FOR NON COUNTY DEPARTMENTS
 AS PER 2024 BUDGET**

	2024 ADOPTED BUDGET
FIRE DEPARTMENTS	
Columbus VFD	\$ 50,000.00
Weimar VFD	28,000.00
Eagle Lake VFD	28,000.00
Garwood VFD	28,000.00
Sheridan VFD	10,000.00
Rock Island VFD	10,000.00
Bernardo VFD	10,000.00
Frelsburg VFD	10,000.00
Oakland VFD	10,000.00
Oakridge VFD	10,000.00
	\$ 194,000.00
 LIBRARIES	
Nesbitt Memorial Library	\$ 5,000.00
Eula & David Winterman Library	5,000.00
Weimar Public Library	5,000.00
Veteran's Memorial Library	3,500.00
Sheridan Youth Library	3,500.00
	\$ 22,000.00
 Colorado County Youth & Family Services	 \$ 9,500.00
Texana MH Authority	14,180.00
Senior Citizens Service (WCJC)	24,880.00
Colorado Valley Transit	5,000.00
Combined Community Action	5,000.00
Colorado Soil & Water Conservation	7,500.00
Family Crisis Center	3,500.00
Boys & Girls Club of Champions Valley	5,000.00
CASA for Kids	10,000.00
	\$ 84,560.00
 Foster Child Care	 \$ 6,000.00
Historical Commission	2,500.00
CASA - Foster Children	5,500.00
Firefighters Association	4,000.00
	\$ 18,000.00
 TOTAL ALL ORGANIZATIONS	 <u>318,560.00</u>

BY ORDER DATED THIS 8TH DAY OF JANUARY, 2024

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

January 8, 2024

__18. List of office deputies and employees as of January 1, 2024. (Lowrance)

Motion by Judge Prause to approve the list of office deputies and employees as of January 1, 2024; seconded by Commissioner Brandt; 5 ayes 0 nays; motion carried; it was so ordered.

(See Attachment)

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING
January 8, 2024**

**OFFICE DEPUTIES and EMPLOYEES
as of January 1, 2024**

Office	Name	Primary Title	Employee Type
COUNTY JUDGE	Marsalia, Sharon	Administrative Assistant	FT Hourly
COUNTY CLERK	Rodriguez, Jessica	County Clerk Chief Deputy	FT Hourly
	Kollmann, Michelle	Deputy Clerk I	FT Hourly
	Martinez, Josandi	Deputy Clerk I	FT Hourly
	Henderson, Darilyn	Deputy Clerk II	FT Hourly
	Kollmann, Diane	Deputy Clerk II	PT Hourly
	Susan Rogers	Records Assistant	PT Hourly
	Vacant	Deputy Clerk II	FT Hourly
ELECTIONS	LaCourse, Rebecka	Election Administrator	Salary
	Nance, Cody	Elections Deputy I	FT Hourly
	Poenitzsch, Mary J	Elections Asst	PT Hourly
PUBLIC DEFENDER	Dunn, Kevin S	Public Defender	Salary
	Gimbert, Louis	Assistant Public Defender	Salary
	Mayo, Rebecca	Legal Secretary	FT Hourly
DISTRICT CLERK	Girndt, Chris	District Clerk Chief Deputy	FT Hourly
	Laake, Paula	Deputy Clerk II	FT Hourly
	Suzanine Mazac	Deputy Clerk II	PT Hourly
JUSTICES OF THE PEACE	Thomas, Teresa	Chief Deputy Clerk	FT Hourly
	Fike, Dawn	Deputy Clerk	FT Hourly
	Kloesel, Kathleen	Chief Deputy Clerk	FT Hourly
	Ohnheiser, Courtney	Deputy Clerk	FT Hourly
	Bergfeld, Jessica	Chief Deputy Clerk	FT Hourly
	Gonzales, Frances	Deputy Clerk	FT Hourly
	Lindemann, Alyssa	Chief Deputy Clerk	FT Hourly
	Reyes, Aurelia	Deputy Clerk	FT Hourly
COUNTY ATTORNEY	Olson, Carolyn	Assistant County Attorney	Salary
	Moore, John J	Assistant County Attorney	Salary
	Mayfield, Mary	Investigator	FT Hourly
	Behrens, Eugenia	Legal Secretary	FT Hourly
	McCain, Gloria	Legal Secretary	FT Hourly
	Wick, Sarah	Legal Secretary	FT Hourly
	Melissa Garza	Legal Secretary	PT Hourly
COUNTY AUDITOR	Lowrance, Michelle	County Auditor	Salary
	Templeton, Deneice	First Assistant County Auditor	FT Hourly
	Tello, Cheri	Assistant County Auditor HR	FT Hourly
	Zajicek, Melinda	Assistant County Auditor AP	FT Hourly
	Bohrer, Victoria	Assistant County Auditor	FT Hourly

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

January 8, 2024

**OFFICE DEPUTIES and EMPLOYEES
as of January 1, 2024**

Office	Name	Primary Title	Employee Type
COUNTY TAX ASSESSOR-COLLECTOR			
	Miksch, Dianne	Tax Assessor Collector Chief Deputy	FT Hourly
	Morales, Angelica	Registration Deputy Clerk I	FT Hourly
	Ayala, Carolyn	Registration Deputy Clerk II	FT Hourly
	Corliss, Candace	Registration Deputy Clerk II	FT Hourly
	Vacant	Registration Deputy Clerk II	FT Hourly
MAINTENANCE			
	Guthmann, Joshua	Maintenance Supervisor	FT Hourly
	Munsch, Greyson	Yard Maintenance	FT Hourly
	Hoelscher, Georgia	Janitorial Staff	FT Hourly
	Bowen, Bobbi Jo	Janitorial Staff	FT Hourly
OSSF/Floodplain			
	Wessels, Richard	OSSF/ Floodplain Administrator	PT Hourly
EMERGENCY MANAGEMENT OFFICE			
	Rogers, Charles	Emergency Management Coordinator	Salary
	Gimdt, Chad	Emergency Management Coordinator	PT Hourly
EMS CORP - FULL TIME			
	Furrh, Michael	EMS Director	Salary
	Ingvarsdson, Marti	Asst EMS Director	Salary
	Silver, Steven	Fleet Maintenance Supervisor	Salary
	Heffley, Stephen	Ambulance Billing Clerk	PT Hourly
	Rodriguez, Manuel	Paramedic - Shift Captain	FT Hourly
	Douglas, Katelyn	Paramedic - Shift Captain	FT Hourly
	Abbott, Lacey	AEMT - Captain	FT Hourly
	Redding, Travis	Paramedic - Field Training Officer	FT Hourly
	Daniel, Amanda	Paramedic - Field Training Officer	FT Hourly
	Hubbard, Georgia	AEMT - Field Training Officer	FT Hourly
	Epperly, Pamela	Paramedic - Field Training Officer	FT Hourly
	Mathews, Brittnie	Basic - Field Training Officer/Logistics	FT Hourly
	Brown, Aubrey	Paramedic	FT Hourly
	Jimenez, Armando	Paramedic	FT Hourly
	Meitzen, Melissa	Paramedic	FT Hourly
	Taylor, Tommy J	Paramedic	FT Hourly
	Smidovec, Corinne	AEMT	FT Hourly
	Porier, Dustin	AEMT	FT Hourly
	Fuentes, Alexander	Basic - EMT	FT Hourly
	Helmcamp, Seth	Basic - EMT	FT Hourly
	Murphree, Kevin	Basic - EMT	FT Hourly
	Lopez, Violeta	Basic - EMT	FT Hourly
	McLemore, Ryan	Basic - EMT	FT Hourly
	Perry, Colten	Basic - EMT	FT Hourly
	Saadi, Mohamed	Basic - EMT	FT Hourly
	Sprague, Jason	Basic - EMT	FT Hourly
	FT Vacant (3)	Paramedic	FT Hourly

EMS CORP - PART TIME

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING
January 8, 2024**

**OFFICE DEPUTIES and EMPLOYEES
as of January 1, 2024**

Office	Name	Primary Title	Employee Type
	Ainsworth, Matthew	Paramedic	PT Hourly
	Alvarez, Isabel	Paramedic	PT Hourly
	Alexander, Patrick	Basic - EMT	PT Hourly
	Bautista, Jerry	Basic - EMT	PT Hourly
	Bialas, James	Paramedic	PT Hourly
	Canaris, Tallon	Basic - EMT	PT Hourly
	Chadis, Andres	Paramedic	PT Hourly
	Chollett, Joshua	Basic - EMT	PT Hourly
	Chollett, Laure	AEMT	PT Hourly
	Chovanec, Brian	Basic - EMT	PT Hourly
	Cooper, Brian	Basic - EMT	PT Hourly
	DeLaO, Ana	Paramedic	PT Hourly
	Garcia, Stephen	Paramedic	PT Hourly
	Guevara, Sarah	Basic - EMT	PT Hourly
	Harris, Samantha	Basic - EMT	PT Hourly
	Henson, Howard	Basic - EMT	PT Hourly
	Hinze, Marilyn	Basic - EMT	PT Hourly
	Hooper, Daniel	Basic - EMT	PT Hourly
	Hooten, Matthew	Basic - EMT	PT Hourly
	Janese, David	Paramedic	PT Hourly
	Johnson, Clifford	Paramedic	PT Hourly
	Johnson Ortiz, Coron	Paramedic	PT Hourly
	Lattimore, Kelly	Basic - EMT	PT Hourly
	Lehman, Veronica	Basic - EMT	PT Hourly
	Leopold, Melissa	Paramedic	PT Hourly
	Lopez, Joshua	Paramedic	PT Hourly
	Maytubby, Kelly	Paramedic	PT Hourly
	Mensik, James	Paramedic	PT Hourly
	Miracco, Devin	Paramedic	PT Hourly
	Murray, John	Paramedic	PT Hourly
	Podeszwa, Katherine	Paramedic	PT Hourly
	Saldana, Willie	Paramedic	PT Hourly
	Sweat, Jason	Basic - EMT	PT Hourly
	Taylor, Herven	AEMT	PT Hourly
	Tollette, Jacob	Paramedic	PT Hourly
	Turrubiate, Angela	AEMT	PT Hourly
	Urias, Jadrien	Paramedic	PT Hourly
	Villareal, Xavier	Paramedic	PT Hourly
	Wimmer, Shawn	Paramedic	PT Hourly
RURAL ADDRESSING			
	Tello, Caleb	911 Addressing Coordinator	FT Hourly
	Heffley, Stephen	911 Addressing Asst Coordinator	PT Hourly
INDIGENT HEALTHCARE			
	Lindemann, Alyssa	IHC Coordinator	PT Hourly
DPS SECRETARY			

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING
January 8, 2024**

**OFFICE DEPUTIES and EMPLOYEES
as of January 1, 2024**

Office	Name	Primary Title	Employee Type
	Jones, Stephanie	Department of Public Safety Secretary	FT Hourly
AGRICULTURE EXTENSION OFFICE			
	Jones, Jonitress	Ag Agent Secretary	FT Hourly
	Carter, Ja'Shae	County Extension Agent (FCS)	Salary
	Kettler, Laramie	County Extension Agent (AG)	Salary
VETERAN SERVICE OFFICER			
	Alger, Charlotte	Veterans Service Officer	PT Hourly
SHERIFF			
	Lindemann, Justin	Sheriff Chief Deputy	FT Hourly
	Perales, Katlyn	Administrative Assistant	FT Hourly
	Gorman, Jacob	Investigator	FT Hourly
	Mican, Randy	Investigator	FT Hourly
	Weido, Andrew	Lieutenant	FT Hourly
	Melendez, Benjamin	Sergeant	FT Hourly
	Ramirez, Tomas	Sergeant	FT Hourly
	Wiese, David	SRO Sergent	FT Hourly
	Argo, Jeff	SRO Deputy	FT Hourly
	Lopez, Andrew	Mental Health Officer	FT Hourly
	Templeton, Donnie	Bailiff Deputy	FT Hourly
	Gorman, Nancy	Civil Deputy	FT Hourly
	Blaha, Zane	Deputy	FT Hourly
	Cantu, Frankie	Deputy	FT Hourly
	Johnson, Donald	Deputy	FT Hourly
	Villanueva, Robert	Deputy	FT Hourly
	Nino, Santa	Deputy	FT Hourly
	Ohl, Ryan	Deputy	FT Hourly
	Pavlicek, Tyler	Deputy	FT Hourly
	Litvik, Robin	Deputy	FT Hourly
	Byars, Collin	Deputy	FT Hourly
	Frey, Michael	Deputy	FT Hourly
	Vacant (4)		
DISPATCH			
	Henkes, Brenda	Communication Supervisor	FT Hourly
	Bittner, Keslie	Dispatcher	FT Hourly
	Landeche, Kaylee	Dispatcher	FT Hourly
	Leihardt, Travis	Dispatcher	FT Hourly
	Vandermark, Geri	Dispatcher	FT Hourly
	Willette, Janice	Dispatcher	FT Hourly
	Sanjuan, Rachel	Dispatcher	FT Hourly
	Chollett, Laure	Dispatcher	FT Hourly
	Taylor, Perla	Dispatcher	FT Hourly
	Vacant (2)	Dispatcher	FT Hourly
JAIL			
	Zwahr, Nathan	Jail Administrator	FT Hourly
	Lewis, Tracy	Lieutenant	FT Hourly

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

January 8, 2024

**OFFICE DEPUTIES and EMPLOYEES
as of January 1, 2024**

Office	Name	Primary Title	Employee Type
	Vanicek, Christopher	Compliance Officer	FT Hourly
	Schindler, Clifford	Sergeant	FT Hourly
	Cadman, Joshua	Corporal	FT Hourly
	Lormand, Robert	Corporal	FT Hourly
	Navarro, Samantha	Corporal	FT Hourly
	Flores, Perla	Jailer	FT Hourly
	Zingelmann, Katie	Jailer	FT Hourly
	Hardcastle, Virginia	Jailer	FT Hourly
	Hopkins, Rashida	Jailer	FT Hourly
	Laake, Ashley	Kitchen Supervisor	FT Hourly
	McPherson, Mikayla	Jailer	FT Hourly
	Neuendorff, Terri	Jailer	FT Hourly
	Nunnely, Michelle	Jailer	FT Hourly
	Robbins, Kyle	Jailer	FT Hourly
	Stripling, Tyler	Jailer	FT Hourly
	Weiss, Lisa	Jailer	FT Hourly
	Davidson, Andrea	Jailer	FT Hourly
	Chester, LaDonna	Jailer	FT Hourly
	Vacant (2)	Sergeant/Corporal	FT Hourly
SECURITY	Petrosky, Dennis	Bailiff	PT Hourly
	Toppel, Cody	Bailiff	PT Hourly
IT	Schneider, Charles	IT Coordinator	Salary
	Kahn, William	Admin Floater	PT Hourly
ROAD & BRIDGE PCT 1			
	Brown, Vance	Foreman	FT Hourly
	Smith, Clayton	Assistant Foreman	FT Hourly
	Hedenberg, Richard	Mechanic	FT Hourly
	Freudenberg, Harry	Equipment Operator II	FT Hourly
	Gundelach, Virgil	Equipment Operator I	FT Hourly
	Hundl, Michael	Equipment Operator II	FT Hourly
	Kloesel, Gregory J.	Equipment Operator I	FT Hourly
	Fuller, David	Equipment Operator	PT Hourly
ROAD & BRIDGE PCT 2			
	Hudec, Kyle	Foreman	FT Hourly
	Tackett, Thomas	Equipment Operator II	FT Hourly
	Wick, Jonathan	Equipment Operator I	FT Hourly
	Ramirez, Alfred	Equipment Operator II	FT Hourly
	Hattermann, Kevin	Equipment Operator I	FT Hourly
	Carroll, Daniel	Equipment Operator I	FT Hourly
	Vacant (2)		
ROAD & BRIDGE PCT 3			
	Socha, Robert J	Foreman	FT Hourly
	Braden, Lynn	Mechanic	FT Hourly

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

January 8, 2024

**OFFICE DEPUTIES and EMPLOYEES
as of January 1, 2024**

Office	Name	Primary Title	Employee Type
	Berger, Bradley	Equipment Operator II	FT Hourly
	Hodge, Jack	Equipment Operator II	FT Hourly
	Pfughaupt, Craig	Equipment Operator I	FT Hourly
	Polasek, Douglas	Equipment Operator I	FT Hourly
	Wanjura Jr., Charlie	Equipment Operator II	FT Hourly
	Wavra, Duane	Equipment Operator I	FT Hourly
ROAD & BRIDGE PCT 4			
	Molina, Ramon	Foreman	FT Hourly
	Castillo, Jesus	Mechanic	FT Hourly
	Castro, Samuel	Equipment Operator I	FT Hourly
	Galvan, Carlos Saucedo	Equipment Operator I	FT Hourly
	Kucera, Jody	Equipment Operator II	FT Hourly
	Navarette, Karl	Equipment Operator II	FT Hourly
	Reck, Kenneth	Equipment Operator II	FT Hourly
	Hernandez, Arturo	Equipment Operator	PT Hourly

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

January 8, 2024

- __19. Order to waive the requirement of the County Judge to approve all requisitions except those directly involved with his office per Local Government Code 113.901(c). (Lowrance)

Motion by Judge Prause to approve an order to waive the requirement of the County Judge to approve all requisitions except those directly involved with his office per Local Government Code 113.901(c); seconded by Commissioner Gertson; 5 ayes 0 nays; motion carried; it was so ordered.

(See Attachment)

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

January 8, 2024

THE STATE OF TEXAS §

COMMISSIONERS COURT

COUNTY OF COLORADO §

REGULAR TERM – JANUARY 8, 2024

ORDER

ON THIS, the 8th day of January 2024, the Commissioners Court of Colorado County, Texas being in regular session of said Court, the following members thereof being present, namely

Ty Prause, County Judge
Doug Wessels, Commissioner, Precinct No. 1
Ryan Brandt, Commissioner, Precinct No. 2
Keith Neuendorff, Commissioner, Precinct No. 3
Darrell Gertson, Commissioner, Precinct No. 4

the following proceedings, among others, were had, to wit:

WHEREAS, this Court has recognized that each claim, bill, and account against the county must be filed in sufficient time for the County Auditor to examine and approve it before the meeting of Commissioners Court, and

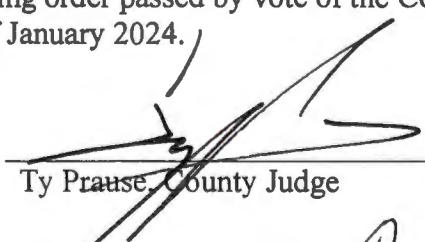
WHEREAS, according to LGC 113.901(a), the County Judge must approve each requisition for the purchase of supplies or materials, and

WHEREAS, this Court may waive the requirement of the County Judge's approval of requisitions as per LGC 113.901(c).

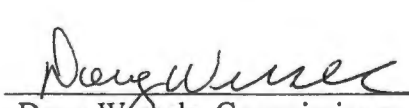
THEREFORE, BE IT ORDERED, ADJUDGED AND DECREED by the Commissioners Court of Colorado County, Texas:

That the Court hereby waives the requirement of the County Judge to approve all requisitions except those directly involved with his office and that all claims must be approved by Commissioners Court in open court.

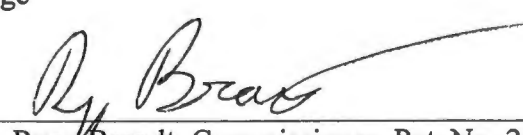
The above and foregoing order passed by vote of the Commissioners Court of Colorado County, Texas, this 8th day of January 2024.



Ty Prause, County Judge



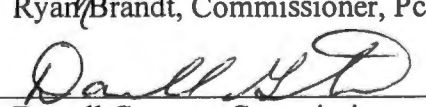
Doug Wessels, Commissioner, Pct. No. 1



Ryan Brandt, Commissioner, Pct. No. 2



Keith Neuendorff, Commissioner, Pct. No. 3



Darrell Gertson, Commissioner, Pct. No. 4

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

January 8, 2024

__20. Order for Disbursement of Salaries, Wages and Routine Expenses for 2024. (Lowrance)

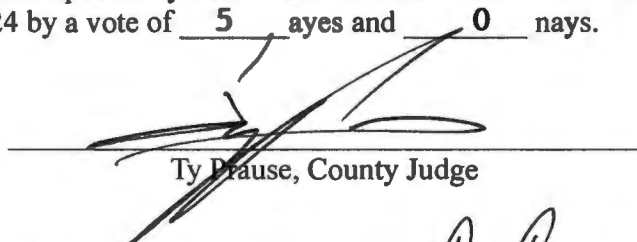
Motion by Commissioner Wessels to approve an order for Disbursement of Salaries, Wages and Routine Expenses for 2024; seconded by Commissioner Brandt; 5 ayes 0 nays; motion carried; it was so ordered.

(See Attachment)

MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING

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The above and foregoing order passes by vote of the Commissioners Court of Colorado County, Texas,
this 8th day of January 2024 by a vote of 5 ayes and 0 nays.



Ty Prause, County Judge



Doug Wessels, Commissioner, Precinct No. 1



Ryan Brandt, Commissioner, Precinct No. 2



Keith Neuendorff, Commissioner, Precinct No. 3



Darrell Gertson, Commissioner, Precinct No. 4

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

January 8, 2024

 21. Formation of Salary Grievance Committee for 2024. (Prause)

The following were chosen for the Salary Grievance Committee for 2024:

Reynaldo Rodriguez, Jeanine Shaw, Pattie Fayette, and alternate Patrick Gold.

 22. Adoption of Colorado County Texas Hazard Communication Policy and designating Charles Rogers as the HAZCOMM program coordinator. (Guthmann)

Motion by Judge Prause to approve the adoption of Colorado County Texas Hazard Communication Policy and designating Charles Rogers as the HAZCOMM program coordinator; seconded by Commissioner Neuendorff; 5 ayes 0 nays; motion carried; it was so ordered.

(See Attachment)

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING
January 8, 2024**

**COLORADO COUNTY
TEXAS HAZARD COMMUNICATION POLICY**

The purpose of this notice is to inform you that COLORADO COUNTY is complying with **THE HAZARD COMMUNICATION ACT OF 1985, TEXAS CIVIL STATUTES ARTICLE 518 2b**, by compiling a hazardous chemical list, by using SDS's, by ensuring that containers are labeled, and by providing you with training.

This program applies to all work operations in our county where you may be exposed to hazardous substances under normal working conditions or during an emergency situation.

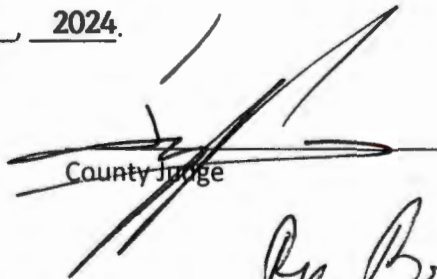
The safety and risk manager has designated Charles Rogers, as the HAZCOMM program coordinator, acting as the representative of the Commissioners court, who has over-all responsibility for the HAZCOMM program. Charles Rogers will review and update the HAZCOMM program, as necessary. Copies of the written HAZCOMM program may be obtained from Charles Rogers at the Colorado County Service Facility.

Under this program, you will be informed of the contents of the hazard communication standard, the hazardous properties of chemicals with which you work, safe handling, spill procedures, and measures to take to protect yourselves from these chemicals. You will also be informed of the hazards associated with non-routine tasks.

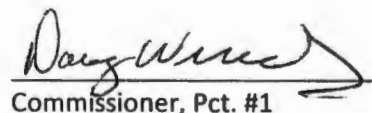


Charles Rogers
Colorado County HAZCOMM Administrator
Emergency Management Coordinator

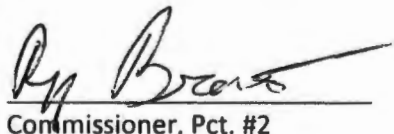
Approved this 8 of January, 2024.



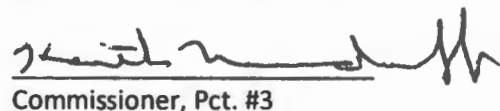
County Judge



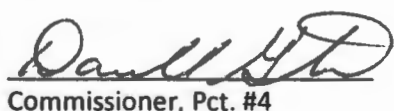
Commissioner, Pct. #1



Commissioner, Pct. #2



Commissioner, Pct. #3



Commissioner, Pct. #4

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING
January 8, 2024**

Hazard Communication Program

Introduction

In order to fulfill its obligation to protect the health and safety of employees, **COLORADO COUNTY** has developed the following Hazard Communication Standard (HCS) program to comply with Occupational Safety and Health Administration (OSHA) standards 29 CFR 1910.1200 and 29 CFR 1926.59. **COLORADO COUNTY** will develop hazardous-chemical lists, obtain safety data sheets (SDSs) for products used and provide training to our employees so they have a thorough understanding of what is required of the standard.

The HAZCOMM Administrator will be **CHARLES ROGERS, Colorado County Emergency Management Coordinator**. Copies of the written program, including the written chemical inventory lists and SDSs, will be made available upon request. Additionally, work location specific product SDS binders will be maintained. The county-wide SDS master copy will be maintained and readily available at the Colorado County Safety and Risk Management Office.

Scope

This program applies to all normal and emergency work operations, as required by local, state and federal regulations.

Chemical Inventory List

A chemical inventory list will be developed by the HAZCOMM Administrator. The master list will be kept at the Colorado County Safety and Risk Management Office. A work location specific chemical inventory list will be developed and maintained at the work location along with the appropriate SDSs. When new chemicals arrive, a copy will be made of the SDS, and the original will be sent to the Colorado County Safety and Risk Management Office. Any new chemicals will be added to the work location's chemical inventory list as needed.

Hazard Determination

It will be the policy of **COLORADO COUNTY** not to evaluate hazardous chemicals purchased from suppliers or manufacturers. The suppliers and manufacturers will be relied upon to supply the information needed to satisfy standard requirements. The SDS will be reviewed for completeness and additional information from the manufacturer will be requested if needed.

Safety Data Sheets

If a chemical arrives without an SDS, the HAZCOMM Administrator will be notified. The HAZCOMM Administrator will begin the process of obtaining the SDS. All correspondence sent to the manufacturer will be maintained until the requested SDS is provided by the supplier and/or manufacturer.

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Container and Warning Labels

The HAZCOMM Administrator will have the responsibility of acquiring hazard warning labels and making them available for each work location. They will contain, at a minimum, the following information:

- identity of the chemicals
- all potential hazards associated with the chemical
- manufacturer's name, address, and telephone numbers

Each department head or other designated person will have the responsibility of assuring that all labels are affixed on containers properly. As new products arrive at the work location, the department head or other designated person will inspect the containers for labels. If the container needs a label, the project manager will affix one. No product will be used until it is properly labeled.

All portable containers will be dedicated to a single chemical and labeled with the appropriate information. The only exception to this rule is buckets of hot asphalt. Because of the elevated temperature of hot asphalt, labeling becomes impractical. The training program will specifically address this exception, informing all affected employees about wearing proper personal protective equipment (PPE) and other hazards associated with hot asphalt.

If a label falls off, it will be the responsibility of the department head or other designated person to replace it. If the label falls off in the home office area, it will be the responsibility of the HAZCOMM Administrator to replace the label.

Non-routine Tasks

On occasion, **COLORADO COUNTY** may be required to perform non-routine tasks that may involve the use of hazardous substances. If such a need arises, a special training course will be conducted to inform employees of the potentially hazardous chemicals they may be exposed to during the non-routine operation and measures they can take to avoid those exposures.

Informing Contractors

Any contractor with employees working in the **COLORADO COUNTY** will be informed of the hazardous chemicals to which the contractor's employees may be exposed while performing their work. The contractor will take appropriate protective measures, as determined by the SDS provided. **COLORADO COUNTY** management also will confer with the contractor's management as appropriate to discuss any hazards particular either to the work the contractor will be performing or the work area in which the work will be performed. Management or the HAZCOMM Administrator will describe the labeling system used at **COLORADO COUNTY**.

In addition, **COLORADO COUNTY** will require any contractor who intends to bring any hazardous chemicals to the workplace to provide an SDS for each such chemical. The contractor will further be required to explain (orally or in writing) any precautionary measures necessary to protect employees during normal operation conditions or in foreseeable emergencies. The contractor also will explain his company's system for labeling hazardous chemicals. **COLORADO COUNTY** will train, or require the contractor to train, any **COLORADO COUNTY** employee who may be exposed to hazardous chemicals used by the contractor as provided in the employee training section.

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Training

Employees who potentially could be exposed to hazardous chemicals will receive training in the elements of the hazard communication standard. As new hazards are introduced, additional training will be conducted. The typical training session will address the following:

- a summary of the company's written program
- methods of detecting hazardous chemicals, including a description of the hazards' chemical and physical properties
- health hazards and signs or symptoms of exposure
- proper work practices for working with a hazardous substance
- PPE selection
- emergency procedures and first aid for spills and other exposures
- locations of SDSs and the written program
- how to read an SDS
- the type of labeling system Colorado County uses and how to interpret the information contained on the label
- how to obtain additional information

The training program will be conducted initially, and as new hazards are introduced. Periodic training will be conducted to further inform our employees of hazardous chemicals and the methods of safeguarding themselves. At least annually, refresher training will be conducted to reacquaint everyone with the standard and discuss any changes made to the program.

The training program elements will be reviewed at least annually.

Department heads and foremen will receive additional training so that all field supervision will feel confident answering any questions the roofing crew may have. At a minimum, field supervision should be able to select the proper PPE for any given chemical and direct technical questions to the safety director.

At the conclusion of each training session, a question-and-answer period will be held so that employees can voice any further concerns on the topic. Each employee will sign an attendance form and write down his social security or employee identification number. The form will indicate where and when the training was conducted, what was covered, and who conducted the session. It will be dated and signed by the trainer. If a particular SDS was discussed, a copy of it will be attached to the attendance form.

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Workplace Chemical List

Name of Workplace, Work Area, or Temporary Workplace:

Identity Used on the SDS & Container Label	Work Area	Quantity (optional)	Unit Size (optional)

Workplace Chemical List Prepared By: _____

Signature (Required) **Name (Printed)**

Date of Preparation (This form must be revised annually) _____

**MINUTES OF THE COLORADO COUNTY
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__23. Adoption of Investment Policy for 2024. (Guthmann)

Motion by Judge Prause to approve the adoption of Investment Policy for 2024; seconded by Commissioner Neuendorff; 5 ayes 0 nays; motion carried; it was so ordered.

(See Attachment)

MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING

January 8, 2024

Colorado County



INVESTMENT POLICY

2024

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

January 8, 2024

PREFACE

It is the policy of Colorado County that, giving due regard to safety and risk of investment, all available funds shall be invested in conformance with state and federal regulations, applicable requirements, adopted Investment Policy and adopted Investment Strategy.

Effective cash management is recognized as essential to good fiscal management. Aggressive cash management and effective investment strategy development will be pursued to take advantage of interest earnings as viable and material revenue to all County funds. The County's portfolio shall be designed and managed in a manner responsive to the public trust and consistent with this Policy.

Investments shall be made with the primary objectives of:

- Preservation of capital
- Safety of County funds
- Maintenance of sufficient liquidity
- Maximization of return within acceptable risk constraints
- Diversification of investments

**MINUTES OF THE COLORADO COUNTY
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INVESTMENT POLICY

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**MINUTES OF THE COLORADO COUNTY
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January 8, 2024

I. PURPOSE

A. Formal Adoption

This Investment Policy is authorized by the Colorado County Commissioners' Court in accordance with Chapter 2256, Texas Government Code, the Public Funds Investment Act, and Section 116.112, Local Government Code. A copy of the most recent version of the Public Funds Investment Act is attached hereto and incorporated by reference.

B. Scope

This Investment Policy applies to all of the investment activities of the County. This Policy establishes guidelines for 1) who can invest County funds, 2) how County funds will be invested, and 3) when and how a periodic review of investments will be made.

C. Review and Amendment

This Policy shall be reviewed annually by the Commissioners' Court. Amendments must be approved by the Investment Officer and adopted by the Commissioners' Court. Section 2256.005 (e), Gov. Code.

D. Investment Strategy

All funds of Colorado County are invested by matching the maturity of investments with liabilities. Investments are made with the intention of holding to maturity, but with the ability to liquidate should funds be needed at any time.

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II. INVESTMENT OBJECTIVES

General Statement: Funds of the County will be invested in accordance with federal and state laws, this Investment Policy and written administrative procedures. The County will invest according to investment strategies for each fund as they are adopted by Commissioners' Court resolution. Section 2256.005(6) (2-3), Gov. Code.

A. Safety of Principal

The primary objective of all investment activity is the preservation of capital and the safety of principal in the overall portfolio. Each investment transaction shall first seek to ensure that capital losses are avoided, whether they be from security defaults or erosion of market value.

B. Maintenance of Adequate Liquidity

The investment portfolio will remain sufficiently liquid to meet the cash flow requirements that might be reasonably anticipated. Liquidity shall be achieved by matching investment maturity with forecasted cash flow requirements; investing in securities with active secondary markets, and maintaining appropriate diversification.

C. Yield

It will be the County's objective to earn the maximum rate of return allowed on its investments within the policies imposed by safety and liquidity objectives, investment strategies for all funds and state and federal law governing investments of public funds.

III. INVESTMENT POLICIES

A. Authorized Investments

Investments described below are authorized by the Public Funds Investment Act as eligible securities for the County. County funds governed by this Policy may be invested in:

1. Obligations of the United States or its agencies and instrumentalities.
2. Direct obligations of the State of Texas, or its agencies or instrumentalities, including obligations that are fully guaranteed or

**MINUTES OF THE COLORADO COUNTY
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- insured by the FDIC or by the explicit full faith and credit of the United States; Section 2256.009 (a) (2), Gov. Code.
3. Other obligations, the principal and interest on which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, the State of Texas or the United States or their respective agencies and instrumentalities. Section 2256.009 (a) (4), Gov. Code and 2257.002 (5) (a).
 4. Obligations of states, agencies, counties, cities having been rated as to investment quality by a nationally recognized investment rating firm and having received a rating of not less than "A" or its equivalent. Section 2256.009 (a) (5), Gov. Code.
 5. Certificates of deposit issued by state and national banks and savings and loan associations domiciled in Texas that are: Section 2256.010 (1-3), Gov. Code.
 - a. guaranteed or insured by the Federal Deposit Insurance Corporation or its successors; or, secured by obligations that are described by 1-4 above, which are intended to include all direct federal agencies that have a market value of not less than 110% of the principal amount of the certificates or in any manner and amount provided by law for deposits of the County. Section 2256.010 (1-2). The County does not accept Adjustable Rate Mortgages (ARMs) or Collateralized Mortgage Obligations (CMOs) as collateral.
 - b. governed by a Depository Agreement that complies with federal and state regulations to properly secure a pledged security interest; and,
 - c. solicited for bid orally, in writing, electronically, or any combination of those methods. Section 2256.005(c)(1-4) Gov. Code.
 6. Eligible investment pools organized and operating in compliance with the Public Funds Investment Act that have been authorized by the Commissioners' Court; and whose investment philosophy and strategy are consistent with the Policy and the County's ongoing investment strategy. Disclosures must be submitted in compliance with Section 2256.0016, Gov. Code.
 7. The County expressly prohibits any direct investment in asset or mortgage backed securities. The County expressly prohibits the

**MINUTES OF THE COLORADO COUNTY
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acceptance for collateralized deposits, interest-only and principal-only mortgage backed securities and collateralized mortgage obligations with stated final maturities in excess of ten years or with coupon rates that float inversely to market index movements. Section 2257.002 (5) (a).

The County expressly allows money market mutual funds and eligible investment pools, authorized by the Commissioners' Court, to invest to the full extent permissible within the Public Funds Investment Act.

B. Protection of Principal

The County shall seek to control the risk of loss due to the failure of a security issuer or grantor. Such risk shall be controlled by investing only in the safest types of securities as defined in the Policy; by collateralization as required by law; and through portfolio diversification by maturity and type. Section 2256.005 (b) (2-3), Gov. Code.

The purchase of individual securities shall be executed "delivery versus payment" (DVP) through the County's safekeeping agent. By so doing, county funds are not released until the County has received, through the Safekeeping Agent, the securities purchased. Section 2256.005 (b) (4) (E), and 2257.002 (d) (5), Gov. Code.

1. Diversification by Investment Type

Diversification by Investment type shall be maintained by ensuring an active and efficient secondary market in portfolio investments and controlling the market and opportunity risks associated with specific investment types. It is the County's policy to diversify its portfolio to eliminate the risk of loss resulting from the concentration of assets in a specific maturity (except zero duration funds), a specific issuer, or a specific class of investments. County investments shall always be selected to proven stability of income and reasonable liquidity. Section 2256.005 (d) (5), Gov. Code.

2. Diversification by Investment Maturity

In order to minimize risk of loss due to interest rate fluctuations, investment maturities will not exceed the anticipated cash flow requirements of the funds. Maturity guidelines by fund are as follows:

a. Operating Funds

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The weighted average days to maturity for the operating fund portfolio shall be less than 270 days and the maximum allowable maturity shall be no longer than two years and consistent with cash flow projections from each department not longer than two years. This applies to operating funds from all sources, traditionally associated with County government, which are not legally accounted for in another fund.

b. Surplus Funds

Monies not expended during a budget year but retained to meet future needs will have a maturity of no more than five years.

c. Construction and Capital Improvement Funds

The investment maturity of construction and capital improvement funds shall generally be limited to the anticipated cash flow requirement or the "temporary period," as defined by federal tax law. During the temporary period, bond proceeds may be invested at an unrestricted yield. After the expiration of the temporary period, bond proceeds subject to yield restriction shall be invested considering the anticipated cash flow requirements of the funds and market conditions to achieve compliance with the applicable regulations. The maximum maturity for all construction or capital improvement funds shall not be more than five years.

d. Debt Service Funds

Debt Service Funds shall be invested to ensure adequate funding for each consecutive debt service payment. The Investment Officer shall invest in such a manner as not to exceed an "unfunded" debt service date with the maturity of any investment. An unfunded debt service date is defined as a coupon or principal payment date that does not have cash or investment securities available to satisfy said payment.

e. Special Revenue Funds

Special revenue funds are legally restricted to expenditures for a particular purpose under the direction of a certain department. They may be invested in compliance with this

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Policy and all applicable laws, subject to cash flow requirements with maximum maturity not to exceed two years.

f. **Registry and State Agency Funds**

Registry and State Agency Funds are held by the County in a trustee capacity. All funds will be invested in compliance with the Public Funds Investment Act and the County's Investment Policy, except when a court order is issued to follow a different procedure. Agency funds are to be invested not to exceed 90 days. Registry funds maturity are not to exceed court order limits.

3. Ensuring Liquidity

Liquidity shall be achieved by anticipating cash flow requirements of the County consistent with the objectives of the Policy, through scheduled maturity of investments. A security may be liquidated to meet unanticipated cash requirements, to re-deploy cash into other investments expected to outperform current holdings, or otherwise to adjust the portfolio.

4. Depository Agreements

Consistent with the requirements of state law, the County requires all bank and savings and loan association deposits to be federally insured or collateralized with eligible securities. Financial institutions serving as county depositories will be required to sign a Depository Agreement with the County. The county depository contract shall comply with Chapter 2257 of the Government Code, Collateral for Public Funds, as required in the County's bank depository contract.

a. **Allowable Collateral**

Eligible securities for collateralization of deposits are defined by the Public Funds Collateral Act, as amended and meet the general constraints of this Policy.

b. **Collateral Levels**

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To compensate for increase or decrease in County deposits and fluctuation of market value of pledged collateral; the minimum market value of collateral will be 110% of County deposits. Deposits include: time deposits, interest bearing checking accounts, certificates of deposits, accrued interest and any other instrument deposited into County funds. The depository institution will daily monitor pledged collateral to ensure sufficient collateral to be in compliance with this Policy.

5. Safekeeping

a. Safekeeping Agreement

The County shall contract with a bank or banks for the safekeeping of securities either owned by the County as a part of its investment portfolio or as part of its depository agreements.

b. Safekeeping of Deposit Collateral

All collateral securing bank and savings and loan deposits must be held by a third-party banking institution acceptable to and under contract with the County, or by the Federal Reserve Bank.

6. Collateral or Insurance

a. The County Investment Officer shall insure that all County funds are fully collateralized or insured consistent with Federal and State law and the current Bank Depository Contract in one or more of the following manners:

- (1) FDIC Insurance Coverage;
- (2) Obligations of the United States or its agencies and instrumentalities.
- (3) Authorized Investments Gov. Code 2257.002 (5) (a)

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C. Investment Evaluation Committee

An Investment Evaluation Committee consisting of the County Treasurer, County Auditor, County Judge, one (1) member of the Commissioners Court and one (1) member of the public appointed by Commissioners Court. Members shall demonstrate knowledge of expertise in the area of finance, cash management, or investments. The County Treasurer will serve as the Chair for the Committee. This committee will meet on an as needed basis to review investments made in the previous period, evaluate the possibilities of the present market situation, and address any questions or proposals relative to the Colorado County Investment Policy. These meetings are to focus on the direction of future investments and provide continual impact from the Commissioners Court to the Investment Officer regarding the course of Colorado County.

D. Investment Providers

Selection of Investment Providers will be performed by the Investment Officer. The Investment Officer will establish criteria to evaluate Investment Providers, including:

- a. Adherence to the County's policies and strategies
- b. Investment performance and transaction pricing within accepted risk constraints
- c. Responsiveness to the County's request for services, information and open communication
- d. Understanding of the inherent fiduciary responsibility of investing public funds
- e. Similarity in philosophy and strategy with the County's objectives
- f. The financial institution will comply with the County's Depository Written Contract.

Selected Investment Providers shall provide timely transaction confirmations and monthly activity reports.

A written copy of the Investment Policy shall be presented to any person offering to engage in an investment transaction with an investing entity. For purposes of this subsection, a business organization includes investment pools. Nothing in this subsection relieves the investing entity of the responsibility for monitoring the investments made by the investing

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entity to determine that they are in compliance with the investment policy. The qualified representative of the business organization offering to engage in an investment transaction with an investing entity shall execute a written instrument in a form acceptable to the investing entity and the business organization substantially to the effect that the business organization has:

1. received and reviewed the investment policy of the entity;
and
2. acknowledged that the business organization has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the entity and the organization that are not authorized by the entity's investment policy, except to the extent that this authorization is dependent on an analysis of the makeup of the entity's entire portfolio or requires an interpretation of subjective investment standards.

The County shall not enter into an investment transaction with a business organization prior to receiving the written instrument signed by the qualified representative described above. Section 2256.006, Gov. Code.

Along with the signed affidavit, the business organization shall supply the County with the following:

1. Proof of institutional investment experience and references from public fund investment officers.
2. Proof of membership in good standing in the National Association of Securities, Inc.

At least on an annual basis, the Investment Officer and/or Commissioners' Court shall review, revise and adopt a list of qualified brokers that are authorized to engage in investment transactions with Colorado County. The list of qualified brokers will be provided to the Commissioners' Court. Section 2256.025, Gov. Code.

E. Responsibility and Controls

1. Authority to Invest

In accordance with Sec. 116.112(a), Local Government Code and/or Chapter 2256, Sec. 2256.005(f) and (g), the Investment Officer, under the direction of the Colorado County Commissioners' Court, may invest County funds that are not immediately required to pay

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obligations of the County. The Commissioners' Court shall designate by resolution one or more officers or employees as Investment Officer. The governing body of the County retains ultimate responsibility as fiduciaries of the assets of the County. Section 22.56.005(f), Gov. Code.

It is the County's policy to provide training required by the Public Funds Act, Sect. 2256.008 and periodic training in investments for the County Investment Officer through courses and seminars offered by professional organizations and associations in order to insure the quality, capacity and currency of the County Investment Officer in making investment decisions.

2. Prudent Investment Management

The designated Investment Officer shall perform his/her duties in accordance with the adopted Investment Policy and internal procedures. In determining whether an Investment Officer has exercised prudence with respect to an investment decision, the investment of all funds over which the Investment Officer had responsibility; rather than the prudence of a single investment shall be considered. The Investment Officer acting in good faith and in accordance with these policies and procedures shall be relieved of personal liability. Section 2256.006, Gov. Code.

3. Standard of Care

The standard of care used by the County shall be the "prudent investor rule" and shall be applied in the context of managing the overall portfolio within the applicable legal constraints. The Public Funds Investment Act states:

"Investments shall be made with judgement and care, under circumstances then prevailing, that a person of prudence, discretion and intelligence would exercise in the management of the person's own affairs, not for speculation but for investment, considering the probable safety of capital and the probable income to be derived. Section 2256.006, Gov. Code.

4. Standard of Ethics

The designated Investment Officer shall act as custodian of the public trust, avoiding any transaction which might involve a conflict of interest, the appearance of a conflict of interest, or any activity which might otherwise discourage public confidence. The Investment

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Officer shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Additionally, the Investment Officer shall file with the Texas Ethics Commission and the County a statement disclosing any personal business relationship with an entity seeking to sell investment to the County or any relationship within the second degree by affinity or consanguinity to an individual seeking to sell investment to the County. Section 2256.005(I) (1-3), Gov. Code.

5. Establishment of Internal Controls

The County Auditor will maintain a system of internal controls over the investment activities of the County.

6. Investment Reporting and Performance Evaluation

A. Quarterly Report

In accordance with Government Code 2256.023, not less than quarterly, the Investment Officer shall prepare and submit to the Commissioners' Court, a written report of investment transactions for all funds for the preceding reporting period within a reasonable time after the end of the period.

B. Notification of Investment Changes

It shall be the duty of the County Investment Officer to notify the Commissioners' Court of any significant changes in current investment methods and procedures prior to their implementation, regardless of whether they are authorized by this policy or not.

C. Liability of Investment Officer

Investments shall be made with judgement and in the best interest of the County for the safety of capital and income to be derived. Investment of funds shall be governed by the following investment objectives, in order of priority, preservation and safety of principal, liquidity, and yield.

Although the County Investment Officer or County Treasurer cannot be held responsible for any loss of the county funds through the failure or negligence of a depository, Section 113.005 (a) Local Government Code.

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JOYCE GUTHMANN
COLORADO COUNTY TREASURER

Order Approving

Colorado County Investment Policy

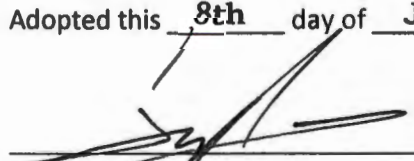
On this the 8th day of January 2024, the Commissioners' Court of Colorado County, Texas considered the following resolution:

WHEREAS, the Public Funds Investment Act of Texas, Section 2256 requires the governing body to annually review, revise, and adopt the Investment Policy; and

WHEREAS, the Colorado County Commissioners' Court has reviewed the policy and hereby support the objectives and strategies of the policy; now therefore,

BE IT RESOLVED, that the Colorado County Investment Policy 2024 be adopted.

Adopted this 8th day of January 2024.

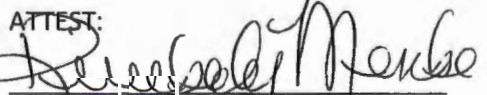

Ty Prause, Colorado County Judge

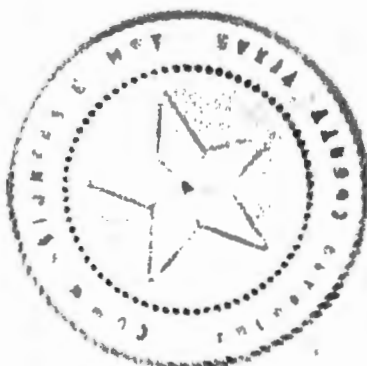

Doug Wessels, Commissioner, Pct. 1


Ryan Brandt, Commissioner, Pct. 2


Keith Neuendorff, Commissioner, Pct. 3


Darrell Gertson, Commissioner, Pct. 4

ATTEST:

Kimberly Menke, Colorado County Clerk



PHONE: 979-732-2865
FAX: 979-732-2924

318 SPRING ST., SUITE 106
COLUMBUS, TEXAS 78934

E-MAIL: joyce.guthmann@co.colorado.tx.us

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

January 8, 2024

 24. Appointment of Investment Committee for 2024. (Guthmann)

**Motion by Judge Prause to approve the appointment of Investment Committee for 2024;
seconded by Commissioner Brandt; 5 ayes 0 nays; motion carried; it was so ordered.
(See Attachment)**

MINUTES OF THE COLORADO COUNTY
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JOYCE GUTHMANN
COLORADO COUNTY TREASURER

January 8, 2024

Colorado County appointed Investment Committee for 2024 are as following:

Ty Prause, County Judge

Michelle Lowrance, County Auditor

Joyce Guthmann, County Treasurer

Ryan Brandt, County Commissioner, Pct. #2

Carrie McRee, Investment Broker, Edward D. Jones

Dwain Dungen, Member of the public

PHONE: 979-732-2865
FAX: 979-732-2924

318 SPRING ST., SUITE 106
COLUMBUS, TEXAS 78934

E-MAIL: joyce.guthmann@co.colorado.tx.us

**MINUTES OF THE COLORADO COUNTY
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- __25. Safety Resolution to implement an effective Accident Prevention Plan in agreement with the Texas Association of Counties. (Guthmann)

Motion by Commissioner Neuendorff to approve a Safety Resolution to implement an effective Accident Prevention Plan in agreement with the Texas Association of Counties; seconded by Commissioner Gertson; 5 ayes 0 nays; motion carried; it was so ordered.

(See Attachment)

**MINUTES OF THE COLORADO COUNTY
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SAFETY RESOLUTION

The Commissioners Court of Colorado County Texas, meeting in regular session on the 8th day of January, 2024, among other proceedings considered the following resolution:

WHEREAS, the county judge, county sheriff, county commissioners and other county officials are concerned with the safety of employees and the public; and

WHEREAS, these safety efforts have a direct and positive impact on the cost of operations and employee morale for Colorado County; and

WHEREAS, implementation of this plan should minimize unnecessary accidents and control workers' compensation costs for the future; and

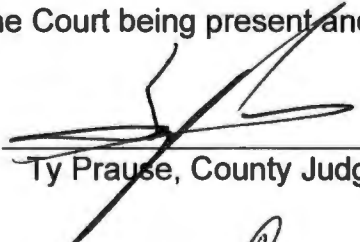
WHEREAS, the county can utilize the free services of the safety staff of the Texas Association of Counties to assist in the implementation of such a plan.

NOW, THEREFORE, BE IT RESOLVED that the Colorado County Commissioners Court, Colorado County, Texas, in joint resolution with the other undersigned County Officials, hereby proclaim their support on behalf of the County to implement an effective accident prevention plan in agreement with the Texas Association of Counties, and the Commissioners' Court hereby prevails upon and challenges other elected and appointed county officials to support this safety initiative, and work in a cooperative effort to develop and implement these accident prevention plans.

DONE IN OPEN COURT, this 8th day of January, 2024 upon motion by

Commissioner Neuendorff, seconded by Commissioner Gertson, and

5 members of the Court being present and voting "aye".



Ty Prause, County Judge



Doug Wessels, Commissioner, Pct #1



Ryan Brandt, Commissioner, Pct #2



Keith Neuendorff, Commissioner, Pct #3



Darrell Gertson, Commissioner, Pct #4

MINUTES OF THE COLORADO COUNTY
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Kimberly Menke
Office: County Clerk

Valerie Harmon
Office: District Clerk

Erica Kallala
Office: Tax Assessor-Collector

R. M. Wood
Office: Sheriff

Joyce Cuthman
Office: County Treasurer

Jay E. Johannes by Carolyn Chen
Office: County Attorney

Billy Kiper
Office: Justice of the Peace, Pct. 1

[Signature]
Office: Justice of the Peace, Pct. 2

[Signature]
Office: Justice of the Peace, Pct. 3

[Signature]
Office: Justice of the Peace, Pct. 4

ATTEST:

Kimberly Menke
Kimberly Menke, County Clerk



**MINUTES OF THE COLORADO COUNTY
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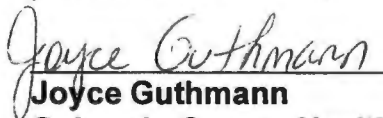
**COLORADO COUNTY
SAFETY AND HEALTH POLICY**

It is the policy of Colorado County to ensure adequate provision is made for the safety and health of all employees and other users of county facilities and that appropriate risk managements and loss control strategies are employed.

The Commissioner's court has designated Joyce Guthmann, Colorado County Treasurer, as Safety and Risk Manager. The Safety and Risk Manager will be responsible with administration and oversight of the Colorado County Health and Safety Policy. Specific goals will be established to ensure that all personnel are made aware of safety standards and procedures. This will be accomplished through safety meetings, safety training, safety inspections, accident investigations and any corrective actions that may be necessary to ensure safe working conditions.

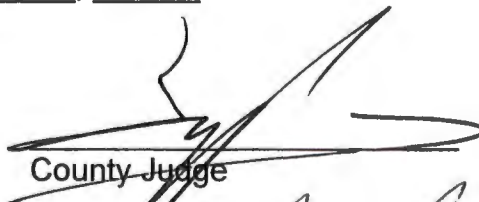
This policy maintains safety as a standard of conduct required of all county employees. The overall success of the safety and health program requires the participation and support of all employees. Note that violations of a standard of conduct, including safety, may result in disciplinary action including termination.

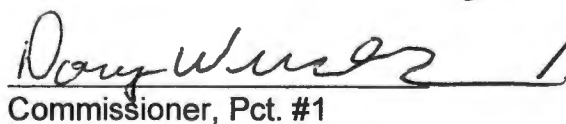
Each employee must share in following safety and health procedures and practices. By following safety and health procedures and reporting unsafe practices you can help prevent accidents and losses for a better county.

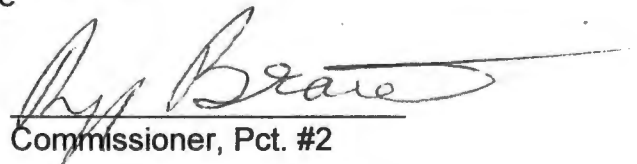


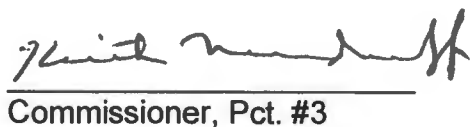
Joyce Guthmann
Colorado County Health and Safety Administrator
Colorado County Treasurer

Approved this 8th of January, 2024


County Judge


Commissioner, Pct. #1


Commissioner, Pct. #2


Commissioner, Pct. #3


Commissioner, Pct. #4

**MINUTES OF THE COLORADO COUNTY
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**ACCIDENT PREVENTION PLAN
*COLORADO COUNTY, TEXAS***

**MINUTES OF THE COLORADO COUNTY
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MANAGEMENT COMPONENT

Safety Policy Statement

Colorado County is committed to providing a safe and healthful work environment for all our employees and others that may work, visit, or enter our facilities. The objective of our Accident Prevention Program is to prevent accidents and minimize their consequences, and to reduce the frequency and severity of injuries.

It is our policy to manage and conduct operations and business in a manner that offers maximum protection to all employees and any other person that may be affected by our operations and business.

It is our absolute conviction that we have the responsibility for providing a safe and healthful work environment for our people and all others that may be affected as we conduct our business. We will make every effort to provide a working environment that is free from any recognized or potential hazard.

We recognize that the success of our safety and health program is contingent and dependent upon support from the Commissioners' Court, management, and supervisors, as well as all employees of the county.

The Loss Control Committee will establish avenues to solicit and receive comments, information, and assistance from employees about safety and health. If you have any questions or concerns about employee safety and health, please contact Joyce Guthmann, County Treasurer.

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

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MANAGEMENT COMPONENT CONTINUED

Authority and Accountability Statement

The Loss Control Coordinator, Joyce Guthmann, County Treasurer, is responsible and will be held accountable for coordinating and administering the County Accident Prevention Plan. Some of the assigned duties include: directing the development of loss control policies and procedures, performing inspections, establishing and directing the county's safety training efforts, assisting with accident investigations, acting as liaison between Commissioners' Court, other elected officials, and the Loss Control Committee, establishing safety goals and objectives, and generally directing safety and accident prevention activities

The responsibility for loss prevention administration is delegated to the departmental safety committee members, acting in an advisory capacity to department managers and supervisors within the county. Some of the assigned duties include: participating in Loss Control Committee meetings, assisting with development of safety policies, conducting or assisting with accident investigations, evaluating and recommending corrective actions to prevent accidents and injuries, assisting with establishing safety goals and objectives, and conducting departmental safety inspections. The department head with the assistance of the safety committee members are responsible and will be held accountable to ensure that all employees in their department follow all safety and health policies, procedures, and rules established by the county. They are also responsible for administering training and guidance to employees in their departments.

The immediate supervisor of the employee has the authority to reprimand and recommend disciplinary actions against employees that violate the safety and health policies of the county.

Employees are responsible and will be held accountable for providing the county with a commitment to the safety and health program, abiding by the policies, procedures, rules set forth by the program, and becoming actively involved in the program to assist in providing a safe and healthful workplace for all involved.

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RECORDKEEPING COMPONENT CONTINUED
--

Safety and Related Meetings

The Loss Control Coordinator will maintain accurate records of all proceedings associated with the safety and health program of this county.

Applicable forms and records:

- Agendas, minutes, records, and data, including training information used during safety meetings or other gatherings in which safety and health issues were discussed.
- These records will include the name of the recorder, date, a list of attendees, details of the topics discussed, and action or corrective measures suggested, recommended, or implemented.
- Employee injury report
- First report of injury
- Accident investigation forms
- Witness reports
- Supporting data including photographs, sketches, maps, etc.
- Plan of corrective action and records of corrective action or preventative measures implemented

The Loss Control Coordinator will keep a record of all proceedings, as well as appropriate management or other designated staff actions affecting the safety and health program.

A recorder will be designated as responsible for keeping minutes or records at each meeting. During each subsequent meeting, the record of minutes for the previous meeting will be reviewed, discussed, and resolved.

Training Records

The Loss Control Coordinator will document and maintain records of all safety and health-related training.

Applicable forms or records:

- Sign in sheets
- Copies of materials distributed during the training session

All safety and health related training provided to employees of this county will be documented. This documentation will be maintained as proof of attendance and reviewed to assist in determining the need for additional or repeated training for employees on an individual basis.

Records and documentation of training will include: the presenter's name, date of training, topic or subject, printed name, and signature of all participants.

The person providing the training is responsible for generating the documentation. The training record will become part of the employees' permanent training file.

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ANALYSIS COMPONENT

Trend Analysis

The loss control committee of Colorado County will review and analyze all records and documentation pertaining to the safety and health program. This review will be conducted on a quarterly basis. The analysis will focus on hazard analysis and recognition of developing trends.

Trend analysis will identify recurring accidents and near miss incidents resulting in or potentially involving injury, illness, and/or property damage. The analysis will also recognize repeatedly identified hazards/violations needing corrective action to establish which program component is failing; therefore, allowing the hazard to exist.

The loss control committee will provide information and recommendations for corrective measures for trends developing in their areas. Information regarding recommendations will be part of the regular safety meetings.

Employees will be made aware of developing trends and hazard exposures as they are recognized.

Corrective measures will be implemented by the loss control coordinator at each location until cause factors have been eliminated or controlled.

All Immediate supervisors will provide analysis information of their respective departments to the loss control coordinator for the development of the quarterly analysis report for Commissioners' Court.

The Loss Control Coordinator maintaining the accident log will utilize all injury and illness documentation. The log will be utilized to prepare the quarterly report to Commissioners' Court.

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EDUCATION & TRAINING COMPONENT CONTINUED

Documentation

All safety and health related training administered or provided by the county will be documented with the following minimum information:

- Date of training session
- Instructor or Presenter
- Subject matter
- Legible name of attendee(s)
- Signature of acknowledgement of attendance

All training records and documentation will be retained within the department where they were generated. Individual training records will be maintained for the current year, plus five more years.

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HAZARD IDENTIFICATION COMPONENT CONTINUED
--

Management will review the inspection checklists and any other established documentation to ensure that a course of corrective action and timeline has been established for eliminating each deficiency.

Reports generated, because of comprehensive surveys by TAC or other state agencies, will receive immediate attention and consideration. All hazards identified and the recommendations will be acted upon in a timely manner. All methods of addressing the issues contained in the reports will be documented in writing and a copy maintained with the survey report.

Employee Reports of Hazards

Management will develop a method for employees to report dangerous conditions or unsafe work practices that need correction. These reports should normally go through the supervisor and chain of command, however, an alternate reporting method will be made available to employees. Alternative methods would be reporting such items to the Safety Committee, any safety officers or coordinators designated in the County, and/or other authorities.

Job Safety Analysis

For processes where there are safety concerns, and the County or employees are seeking appropriate safe work practices, a Job Safety Analysis should be completed and should include employees who are involved in that task to assist in the development of safe work practices.

Employee Feedback at Safety Training

Management will make note of employee safety concerns voiced at safety meetings or training sessions and take appropriate corrective action to resolve the condition, if possible. A record of these concerns should be kept for review by management, the safety committee, or other authorities.

Employee Feedback through Safety Committee Members

Employees are encouraged to voice concerns and contribute workable solutions to safety issues to their representatives on the safety committee as well as with their supervisors. The County seeks an open exchange of ideas toward making the County a safer place to work. The Safety committee should use due care in handling of these concerns and forward recommendations to County management if needed.

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ACCIDENT INVESTIGATION COMPONENT CONTINUED

Phone contact by the injured employee is encouraged, if possible, to facilitate a quick investigation before the surrounding conditions change. Telephone number to report incidents is 979-732-2865. Once notified, the immediate supervisor will begin the investigation.

Investigation Timeline

It is responsibility of the respective supervisor/manager/foreman to begin gathering evidence, e.g., photos, statements, etc. The severity of the accident should dictate the extent of the investigation. In some cases, it may be necessary for the supervisor/foreman to investigate and report accidents or incidents where no injuries or other losses occurred.

The investigation will be conducted immediately, but no later than 3 working days after knowledge of the incident. The investigation will be recorded on the Loss Control Coordinator's accident investigation report by the department supervisor. Immediately upon completion (no later than 5 days after knowledge of the incident), the report will be sent to the department head and, if applicable, copies of the final report should be forwarded to the Loss Control Coordinator.

Department Responsibility

The department head will review the investigation report and evaluate the contributing factors of the accident outlined in the report. The manager should take into consideration the causes of the accident and immediately evaluate his/her work area for similar problems. The manager/foreman will take immediate action to either eliminate or control the identified problems. Notification of corrections, as well as problems that cannot be corrected immediately, will be sent to the department head and Risk Manager, if applicable.

Action by Commissioners' Court

The Commissioners' Court will provide funding as needed to correct these hazards in an appropriate manner. The Commissioners' Court, with the assistance of the supervisor, will develop a timeline for correction by the department manager/foreman. The manager/foreman must post notice of the hazard or problem and take appropriate interim measures to prevent accidents from recurring.

Employer Reporting

The Loss Control Coordinator will report the following accidents to local, state, and federal agencies as required:

- Texas Workers' Compensation Commission - fatalities and accidents involving five (5) or more injuries will be reported within 24 hours

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PROGRAM REVIEW & REVISION COMPONENT

Periodic Review and Revision of Program Components

Colorado County Commissioners' Court will review, at least annually, and revise the components of the Accident Prevention Plan for effectiveness and implementation.

The components of the Accident Prevention Plan will be reviewed in **January each year** to identify insufficiencies or component failure. Each component will be audited individually with the findings documented and recorded. This documentation will be used to identify trends in the program element deficiency and to track improvement modifications. This documentation will be maintained for review. Corrective measures will be taken as needed to reemphasize or restructure the Accident Prevention Plan to perform at the optimum effectiveness.

Special attention will be devoted to areas and criteria that demonstrate failure in a program component, introduction of new procedures, processes, or equipment.

Information will be solicited from area supervisors and employees to determine the effectiveness of each program component, and assistance in developing adjustments and corrections.

On a quarterly basis, until the completion of the final audit, the loss control coordinator will be responsible for developing an Accident Prevention Plan Implementation status report. The report will be provided to Commissioners' Court on the last regularly scheduled Commissioners' Court meeting of each quarter, with copy of the report to be sent to a TAC Safety Specialist, via fax or e-mail. The purpose of this is to recognize the departments who are performing well and to encourage poor performers to improve.

**MINUTES OF THE COLORADO COUNTY
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26. Appointment Loss Control Committee for 2024. (Guthmann)

**Motion by Judge Prause to approve the appointment of Loss Control Committee for 2024;
seconded by Commissioner Wessels; 5 ayes 0 nays; motion carried; it was so ordered.**

(See Attachment)

MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING

January 8, 2024



JOYCE GUTHMANN
COLORADO COUNTY TREASURER

MANAGEMENT COMPONENT

Loss Control Committee Members

- | | |
|----------------------|--------------|
| 1. Michael Furrh | EMS |
| 2. Sharon Marsalia | County Judge |
| 3. Joshua Guthmann | Maintenance |
| 4. Kim Menke | County Clerk |
| 5. Charles Schneider | IT |
| 6. Nathan Zwahr | Jail |
| 7. Jacob Gorman | Sheriff |
| 8. Clayton Smith | Precinct #1 |
| 9. Kyle Hudec | Precinct #2 |
| 10. Bradley Berger | Precinct #3 |
| 11. Karl Navarette | Precinct #4 |

PHONE: 979-732-2865
FAX: 979-732-2924

318 SPRING ST., SUITE 106
COLUMBUS, TEXAS 78934

E-MAIL: joyce.guthmann@cc.coicradox.tx.us

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

January 8, 2024

- __27. CLOSED MEETING:** Pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071, to conduct a private consultation with the County's attorney regarding correspondence from the U.S. Department of Justice concerning Investigation No. 204-76-229.

9:45 A.M. Recess Open Meeting

9:55 A.M. Convene in Closed Meeting

10:50 A.M. Recess Closed Meeting

10:57 A.M. Reconvene Open Meeting

- __28. OPEN MEETING:** Pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.102, to take final action, decision, or vote, if final action, decision, or vote is necessary, on the matter(s) deliberated in the closed meeting of Colorado County Commissioners Court.

Motion by Commissioner Brandt to take no action on the matter(s) deliberated in the closed meeting of Colorado County Commissioners Court; seconded by Judge Prause; 5 ayes 0 nays; motion carried; it was so ordered.

- __29. Consent items:**
- a. Certificate of Liability Insurance posted:
 - 1. B&D Services, Inc. (1/1/2024-1/1/2025).
 - 2. Drymalla Construction Company, LLC (1/1/2024-1/1/2025).
 - b. Continuing Education Transcript for Erica Kollaja, Tax Assessor-Collector (1/1/2023-12/31/2023).

Motion by Commissioner Neuendorff to approve all consent items as presented; seconded by Commissioner Gertson; 5 ayes 0 nays; motion carried; it was so ordered.

(See Attachment)

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING
January 8, 2024**



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
12/22/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER BAUMGART AGENCY LLC 1127 Bowie St Columbus, TX 78934	CONTACT NAME: SUSAN GLITERO PHONE (A/C, No, Ext): (979)732-2808 FAX (A/C, No): (979)732-6292 E-MAIL ADDRESS: columbus@baumgartinsurance.com <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">INSURER(S) AFFORDING COVERAGE</td> <td style="text-align: center;">NAIC #</td> </tr> <tr> <td>INSURER A : Travelers Indemnity Company</td> <td style="text-align: center;">41262</td> </tr> <tr> <td>INSURER B : TEXAS MUTUAL INSURANCE CO</td> <td style="text-align: center;">22945</td> </tr> <tr> <td>INSURER C : PHOENIX INSURANCE CO</td> <td style="text-align: center;">25623</td> </tr> <tr> <td>INSURER D : Travelers Property & Casualty</td> <td style="text-align: center;">41262</td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Travelers Indemnity Company	41262	INSURER B : TEXAS MUTUAL INSURANCE CO	22945	INSURER C : PHOENIX INSURANCE CO	25623	INSURER D : Travelers Property & Casualty	41262	INSURER E :		INSURER F :	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A : Travelers Indemnity Company	41262														
INSURER B : TEXAS MUTUAL INSURANCE CO	22945														
INSURER C : PHOENIX INSURANCE CO	25623														
INSURER D : Travelers Property & Casualty	41262														
INSURER E :															
INSURER F :															
INSURED B&D SERVICES, INC. P.O.BOX 1123 COLUMBUS, TX 78934 <p style="text-align: center;">TX 78934</p>															

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL	SUBR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR			H660-7S122759-IND24	1/1/2024	1/1/2025	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> PRIMARY NON-CONTRI GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	Y				DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
C	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/>			BA463D0308-25	1/2/2024	1/2/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
		Y	Y				BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
D	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE			CUP-0T168055-24-N4	1/1/2024	1/1/2025	EACH OCCURRENCE \$ 5,000,000
	<input checked="" type="checkbox"/> DED RETENTION \$ 10,000						AGGREGATE \$ 5,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	Y	0001239129	1/2/2024	1/2/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
		N/A	Y				E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Equipment Floater			QT-660-6106B054	1/2/2024	1/2/2025	Replacement Coverage Rental \$4,337,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Pollution 0G198 Sudden & Accidental

CERTIFICATE HOLDER COLORADO COUNTY PO BOX 236 COLUMBUS, TEXAS 78934	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
--	--

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING
January 8, 2024**

AGENCY CUSTOMER ID: _____
LOC #: _____



ADDITIONAL REMARKS SCHEDULE

Page 1 of 1

AGENCY Bowen, Miclette & Britt Insurance Agency, LLC		NAMED INSURED Drymalla Construction Company, LLC P.O. Box 698 Columbus TX 78934	
POLICY NUMBER		EFFECTIVE DATE:	
CARRIER	NAIC CODE		

ADDITIONAL REMARKS

**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE**

Blanket primary/non-contributory per form # CG 73 24 03 23

Automobile:
Blanket additional insured per form # CA 71 18 11 09
Blanket waiver of subrogation per form # CA 71 18 11 09
Blanket primary/non-contributory per form # CA 71 65 09 11

Worker's Compensation:
Blanket waiver of subrogation per form # WC 42 03 04 B

Umbrella:
Blanket additional insured per form # CU 00 01 04 13
Blanket waiver of subrogation per form # CU 00 01 04 13
Blanket primary/non-contributory per form # CU 74 67 03 23

Excess:
Blanket additional insured per form # 00EXT002000 09 11
Blanket waiver of subrogation per form # 00EXT002000 09 11
Blanket primary/non-contributory per form # 00EXT026500 04 14

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

January 8, 2024

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**CONTRACTOR'S BLANKET FLEX ADDITIONAL INSURED
ENDORSEMENT – FORM A**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

Policy Number CPP20161782405	Agency Number 0765330	Policy Effective Date 01/01/2024
Policy Expiration Date 01/01/2025	Date	Account Number 11011843
Named Insured Drymall Construction Company, LLC	Agency Bowen, Miclette & Britt, LLC	Issuing Company Amerisure Partners Insurance Co

A. SECTION II - WHO IS AN INSURED is amended to add as an additional insured:

1. Any person or organization with whom you have agreed in a "written agreement" that such person or organization be added as an additional insured on this policy, and any other person or organization you are required to add as an additional insured under such "written agreement".
2. If "your work" began under a written letter of intent or written work order, any person or organization who issued the written letter of intent or written work order, but:
 - a. such coverage will apply only for 30 calendar days following the date the written letter of intent or written work order was issued; and
 - b. the person or organization is an additional insured only for, and to the extent of, liability arising out of "bodily injury", "property damage", or "personal and advertising injury" caused, in whole or in part, by your negligent acts or omissions, or the negligent acts or omissions of others working on your behalf, in the performance of your work as specified in the written letter of intent or written work order. This coverage does not apply to liability arising out of the independent acts or omissions of the additional insured.

For the purposes of the coverage provided by this endorsement, a "written agreement" means a written contract or written agreement that:

1. requires you to include a person or organization as an additional insured for a period of time during the policy period; and
2. is executed prior to the occurrence of "bodily injury", "property damage", or "personal and advertising injury" that forms the basis for a claim under this policy.

The insurance provided by this endorsement does not apply to any person or organization that is specifically listed as an additional insured on another endorsement attached to this policy.

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

January 8, 2024

Policy Number: CPP20161782405
Effective Date: 01/01/2024-01/01/2025

B. The coverage provided to any person or organization added as an additional insured pursuant to Paragraph **A.1** is limited as follows:

1. If the "written agreement" specifically and exclusively requires you to name the person or organization as an additional insured using the ISO CG 20 10 endorsement with edition dates of 11 85 or 10 01, or the ISO CG 20 37 10 01 endorsement, that person or organization is an additional insured, but only with respect to liability for "bodily injury", "property damage", or "personal and advertising injury" arising out of "your work" for that insured by or for you.
2. If the "written agreement" requires you to name the person or organization as an additional insured using the ISO CG 20 10 and or CG 20 37 endorsements without specifically and exclusively requiring the 11 85 or 10 01 edition dates, that person or organization is an additional insured, but only with respect to liability for "bodily injury", "property damage", or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf.
3. If the "written agreement" requires you to name the person or organization as an additional insured for operations arising out of your work and does not specify an ISO additional insured endorsement, that person or organization is an additional insured, but only with respect to liability for "bodily injury", "property damage", or "personal and advertising injury" arising out of your acts or omissions, or the acts or omissions of others working on your behalf, in the performance of your work as specified in the "written agreement". This coverage does not apply to liability arising out of the sole negligence of the additional insured unless specifically required in the "written agreement".
4. If none of the above paragraphs apply, then the person or organization is an additional insured only for, and to the extent of, liability arising out of "bodily injury", "property damage", or "personal and advertising injury" caused, in whole or in part, by your negligent acts or omissions, or the negligent acts or omissions of others working on your behalf, in the performance of your work as specified in the "written agreement". This coverage does not apply to liability arising out of the independent acts or omissions of the additional insured.

However, the insurance afforded to such additional insured only applies to the extent permitted by law.

C. The insurance provided to an additional insured under this endorsement does not apply to:

1. "Bodily injury" or "property damage" included in the "products-completed operations hazard" unless the "written agreement" specifically requires such coverage (including by specifically requiring the CG 20 10 11 85). To the extent the "written agreement" requires such coverage for a specified amount of time, the coverage provided by this endorsement is limited to the amount of time required for such coverage by the "written agreement".
2. "Bodily injury", "property damage", or "personal and advertising injury" arising out of an architect's, engineer's, or surveyor's rendering of, or failure to render, any professional services, including but not limited to:
 - a. The preparing, approving, or failing to prepare or approve:
 - (1) Maps;
 - (2) Drawings;
 - (3) Opinions;
 - (4) Reports;
 - (5) Surveys;
 - (6) Change orders;

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

January 8, 2024

Policy Number: CPP20161782405
Effective Date: 01/01/2024-01/01/2025

(7) Design specifications; and

b. Supervisory, inspection, or engineering services.

- D. The limits of insurance that apply to the additional insured are the least of those specified in the "written agreement" or declarations of this policy.

Coverage provided by this endorsement for any additional insured shall not increase the applicable Limits of Insurance shown in the Declarations. The limits of insurance that apply to the additional insured are inclusive of, and not in addition to, the Limits of Insurance shown in the Declarations.

- E. With respect to the coverage provided by this endorsement, **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS**, Paragraph 4. **Other Insurance** is deleted and replaced with the following:

4. Other Insurance.

- a. Coverage provided by this endorsement is excess over any other valid and collectible insurance available to the additional insured whether:

- (1) Primary;
- (2) Excess;
- (3) Contingent; or
- (4) On any other basis.

In addition, this insurance is excess over any self-insured retentions, deductibles, or captive retentions payable by the additional insured or payable by any person or organization whose coverage is available to the additional insured.

However, if the "written agreement" requires primary and non-contributory coverage, this insurance will be primary and non-contributory relative only to the other insurance available to the additional insured which covers that person or organization as a Named Insured, and we will not share with that other insurance. For any other insurance available to the additional insured where that person or organization is not a Named Insured, this policy will share coverage with that other insurance based on the terms specified in Paragraph b. Method of Sharing below.

b. Method of Sharing

If all the other insurance permits contribution by equal shares, we will follow this method also. Under this method, each insurer contributes equal amounts until it has paid its applicable limit of insurance or none of the loss remains, whichever comes first.

If any of the other insurance does not permit contribution by equal shares, we will contribute by limits. Under this method, each insurer's share is based on the ratio of its applicable limit of insurance to the total applicable limits of insurance of all insurers.

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

January 8, 2024



**TAX ASSESSOR-COLLECTOR
CONTINUING EDUCATION TRANSCRIPT**
Reporting Period: 1/1/2023 - 12/31/2023

Hon. Erica Kollaja
Tax Assessor-Collector
Colorado County
318 Spring St Ste 102
Columbus, TX 78934

ID: 255462
Phone: (979) 732-2710
Fax: (979) 732-9622
Enrolled Date: 01/01/2021

Date	Description	Earned Hours
01/01/2023	Excess hours carried from 2022	10.00
03/08/2023	Bluebonnet Regional Meeting	4.00
06/04/2023	Team Building	4.00
06/06/2023	Manufactured Housing & Boat and Motor Titling & Registration	2.00
06/07/2023	89th Annual Tax Assessor-Collectors Association Conference	6.50
11/14/2023	Security	4.00
11/16/2023	41st V.G. Young School for Tax Assessor-Collectors	12.00
	Total Hours for Year:	42.50

You have met your education requirements for the period 01/01/2023 - 12/31/2023.

You may carry forward to the next reporting period 10.00 hours.

Texas Property Tax Code § 6.231

(a) A county assessor-collector must successfully complete 20 hours of continuing education before each anniversary of the date on which the county assessor-collector takes office. The continuing education must include at least 10 hours of instruction on laws relating to the assessment and collection of property taxes for a county assessor-collector who assesses or collects property taxes.

(d) A county assessor-collector shall file annually a continuing education certificate of completion with the commissioners' court of the county in which the county assessor-collector holds office.

Print Date: 01/02/2024

For questions regarding CE hours, please contact the TACA Education Director at education@lacaoftexas.org.

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

January 8, 2024

__30. Examine and approve all accounts payable, budget amendments and new ledger accounts (if any).

Commissioner Brandt stated the Hermann International invoices listed on Precinct No. 3 should be moved to Precinct No. 2.

Motion by Commissioner Neuendorff to approve all accounts payable, budget amendments and new ledger accounts (if any) with the amendment of moving the Hermann International invoices from Precinct No. 3 to Precinct No. 2; seconded by Commissioner Brandt; 5 ayes 0 nays; motion carried; it was so ordered.

(See Attachment)

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

January 8, 2024



Colorado County, TX

**Pending Expense Approval Report
By Fund
Payable Dates 12/01/2023 - 01/07/2024**

Vendor Name	Payable Number	Account Name	Account Number	Description (Item)	Amount
Fund: 0012 - General Fund					
Department: 0400 - COUNTY JUDGE					
Aqua Beverage Company	131069	SUPPLIES/EQUIPMENT UNDE	0012-0400-00-62640	Cty Judge cooler rent	14.00
Verizon Wireless	9952533227	COMMUNICATIONS EXPENSE	0012-0400-00-61000	Cellular service	37.99
Card Service Center	Dec 23 statement	SUPPLIES/EQUIPMENT UNDE	0012-0400-00-62640	Zoom monthly subscription	194.97
Department 0400 - COUNTY JUDGE Total:					246.96
Department: 0401 - COMMISSIONER'S COURT					
Oakland Volunteer Fire Dept	2024 budget line item	RURAL FIRE FIGHTING AIDE	0012-0401-00-60700	2024 Budgeted line item	10,000.00
Eagle Lake Volunteer Fire Dep	2024 budget line item	RURAL FIRE FIGHTING AIDE	0012-0401-00-60700	2024 budgeted amount	28,000.00
Frelsburg Volunteer Fire Dept.	2024 budget line item	RURAL FIRE FIGHTING AIDE	0012-0401-00-60700	2024 budgeted item	10,000.00
Columbus Volunteer Fire Dept	2024 Budget line item	RURAL FIRE FIGHTING AIDE	0012-0401-00-60700	2024 Budgeted amount	50,000.00
Sheridan Volunteer Fire Dept	2024 Budget line item	RURAL FIRE FIGHTING AIDE	0012-0401-00-60700	2024 budgeted amount	10,000.00
TAC Education Dept.	346905	COMM TRAINING/CONFEREN	0012-0401-00-60400	registration for 2024 VG Youn	250.00
Department 0401 - COMMISSIONER'S COURT Total:					108,250.00
Department: 0403 - COUNTY CLERK					
Card Service Center	Dec 23 statement	SUPPLIES/EQUIPMENT UNDE	0012-0403-00-62640	Cty Clerk office supplies (K M	31.94
Department 0403 - COUNTY CLERK Total:					31.94
Department: 0410 - ELECTIONS					
Verizon Wireless	9952533227	COMMUNICATION EXPENSE	0012-0410-00-61000	Cellular service	493.87
Department 0410 - ELECTIONS Total:					493.87
Department: 0428 - PUBLIC DEFENDER					
Relx Inc.	3094869452	LAW BOOKS/ON-LINE SUBSCR	0012-0428-00-61305	Dec online subscriptions	131.34
Department 0428 - PUBLIC DEFENDER Total:					131.34
Department: 0435 - DISTRICT COURT					
BCC Languages LLC	23-0268	INTERPRETORS	0012-0435-00-66530	Interpreter on 12.11.2023	300.00
Department 0435 - DISTRICT COURT Total:					300.00
Department: 0450 - DISTRICT CLERK					
TAC Education Dept.	260721	CONFERENCE/SEMINARS/DUE	0012-0450-00-61700	CDCAT membership dues Vale	150.00
Department 0450 - DISTRICT CLERK Total:					150.00
Department: 0451 - JUSTICE OF THE PEACE #1					
Francheska Tatum	Refund Cause SC9230021	JUSTICE OF PEACE PCT. #1	0012-0451-00-44262	refund - paid to wrong county	149.00
Aqua Beverage Company	130271	SUPPLIES/EQUIPMENT UNDE	0012-0451-00-62640	JP1 cooler rent & water	36.50
William Hefner	2023 mielage & cell phone	COMMUNICATIONS EXPENSE	0012-0451-00-61000	Nov & Dec 2023 cell phone all	80.00
William Hefner	2023 mielage & cell phone	TRAVEL EXPENSES	0012-0451-00-62000	Nov & Dec 2023 mileage	479.46
Teressa Thomas	2023 mileage	TRAVEL EXPENSES	0012-0451-00-62000	1.10.2023 to 11.21.2023 mile	29.34
Dawn Fike	2023 Mileage	TRAVEL EXPENSES	0012-0451-00-62000	1.10.2023 to 11.21.2023 mile	18.34
Department 0451 - JUSTICE OF THE PEACE #1 Total:					792.64
Department: 0452 - JUSTICE OF THE PEACE #2					
Colorado Valley Telephone Co	Jan 24 #124300	COMMUNICATIONS EXPENSE	0012-0452-00-61000	JP2 phone svc	228.69
Boe Reeves	12.28.23 mileage	TRAVEL EXPENSES	0012-0452-00-62000	Dec '23 mileage	89.87
Aqua Beverage Company	298518	OFFICE SUPPLIES	0012-0452-00-62600	JP2 Cooler rent & Water	41.00
Department 0452 - JUSTICE OF THE PEACE #2 Total:					359.56
Department: 0453 - JUSTICE OF THE PEACE #3					
Aqua Beverage Company	131649	SUPPLIES/EQUIPMENT UNDE	0012-0453-00-62640	JP3 cooler rent	13.25
Verizon Wireless	9952533227	COMMUNICATIONS	0012-0453-00-61000	Cellular service	40.21
Department 0453 - JUSTICE OF THE PEACE #3 Total:					53.46
Department: 0454 - JUSTICE OF THE PEACE #4					
Prestige Office Products, LLC	130772	SUPPLIES/EQUIPMENT UNDE	0012-0454-00-62640	JP4 office supplies	130.23
Aqua Beverage Company	131821	SUPPLIES/EQUIPMENT UNDE	0012-0454-00-62640	JP4 cooler rent & water	52.99
Stan Warfield	Dec 2023 mileage	TRAVEL EXPENSES	0012-0454-00-62000	12.4.2023 - 12.21.2023	302.61
Department 0454 - JUSTICE OF THE PEACE #4 Total:					485.83

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING
January 8, 2024**

Pending Expense Approval Report					Payable Dates: 12/01/2023 - 01/07/2024
Vendor Name	Payable Number	Account Name	Account Number	Description (Item)	Amount
Department: 0475 - COUNTY ATTORNEY					
Relx Inc.	3094869452	CO/DIST ATTY OFFICE EXPENS	0012-0475-00-69012	Nov online subscriptions	131.34
Card Service Center	Dec 23 statement	CO/DIST ATTY OFFICE EXPENS	0012-0475-00-69012	charging manual Cty Atty (J Jo	613.38
Department 0475 - COUNTY ATTORNEY Total:					744.72
Department: 0495 - COUNTY AUDITOR					
Card Service Center	Dec 23 statement	COMMUNICATIONS EXPENSE	0012-0495-00-61000	Nov & Dec Spectrum for cell (28.00
Department 0495 - COUNTY AUDITOR Total:					28.00
Department: 0499 - TAX ASSESSOR-COLLECTOR					
Prestige Office Products, LLC	130795	SUPPLIES/EQUIPMENT UNDE	0012-0499-00-62640	TAC Banker's boxes	55.42
Department 0499 - TAX ASSESSOR-COLLECTOR Total:					55.42
Department: 0510 - COURTHOUSE BLDG					
A L & M Building Supply	563931	GROUNDS MAINTENANCE	0012-0510-00-63100	Bleach for CH fountain	11.59
Condra Communications	71000	REPAIRS TO EQUIPMENT	0012-0510-00-63415	Sept Alarm System Monitorin	20.00
City of Columbus	12.23 COLO CNTY	UTILITIES	0012-0510-00-63000	Probation Dept Utilities #07-1	65.00
City of Columbus	12.23 COLO CNTY	UTILITIES	0012-0510-00-63000	Elections Utilities #09-0710-0	65.00
City of Columbus	12.23 COLO CNTY	UTILITIES	0012-0510-00-63000	Ag Bldg Utilities #09-1060-00	159.88
City of Columbus	12.23 COLO CNTY	UTILITIES	0012-0510-00-63000	Svc Facilities Utilities #11-049	222.03
City of Columbus	12.23 COLO CNTY	UTILITIES	0012-0510-00-63000	Annex Utilities #09-1055-00	257.78
City of Columbus	12.23 COLO CNTY	UTILITIES	0012-0510-00-63000	Courthouse Utilities #09-0900	532.99
City of Columbus	12.23 COLO CNTY	GROUNDS MAINTENANCE	0012-0510-00-63100	Courthouse Sprinklers #09-10	1,461.15
City of Columbus	12.23 COLO CNTY	GROUNDS MAINTENANCE	0012-0510-00-63100	Annex Sprinklers #09-1065-00	82.41
Aqua Beverage Company	131634	MISCELLANEOUS SUPPLIES	0012-0510-00-62690	Probation cooler rent	12.99
Double C Pest Control	14340	PEST CONTROL	0012-0510-00-63205	JP4 Bi-monthly pest control	40.00
Card Service Center	Dec 23 statement	CLEANING SUPPLIES	0012-0510-00-63200	Walmart Maint Cleaning supp	68.60
Department 0510 - COURTHOUSE BLDG Total:					2,999.42
Department: 0525 - SEPTIC SYSTEM/FLOOD PLAIN					
TCEQ	Q1 0620048	CONTRACT SERVICES	0012-0525-00-66500	FY24 Q1 Onsite Council Fees	540.00
Department 0525 - SEPTIC SYSTEM/FLOOD PLAIN Total:					540.00
Department: 0530 - EMERGENCY MANAGEMENT					
Harris Cty Accts Rec-Radio	112246	RADIO REPAIRS & MAINTENA	0012-0530-00-63400	Dec 2023 Monthly SW-WAVE	45.00
AT&T Mobility	287298199902X122722023	COMMUNICATIONS EXPENSE	0012-0530-00-61000	Router for EOC truck	30.00
AT&T Mobility	287298199902X122722023	COVID-19 EXPENSES	0012-0530-00-62654	First net cell phones for COVI	251.10
Verizon Wireless	9952533227	COMMUNICATIONS EXPENSE	0012-0530-00-61000	Cellular service	37.99
Card Service Center	Dec 23 statement	REPAIRS & MAINTENANCE TO	0012-0530-00-63300	bottom seat cover for CCOEM	105.00
Department 0530 - EMERGENCY MANAGEMENT Total:					469.09
Department: 0540 - EMS					
Medpro Waste Disposal, LLC	914254	MEDICAL WASTE SERVICES	0012-0540-25-66546	medical waste removal 1.1.24	244.13
Fort Bend County Treasurer	0124-VEH2	MOTOR VEHICLES	0012-0540-20-76000	2011 Dodge 4500 VIN 3D6WA	5,100.00
Fort Bend County Treasurer	0124-VEH2	MOTOR VEHICLES	0012-0540-20-76000	2015 Dodge 3500 VIN 3C7WR	7,000.00
Quadmed Inc.	247955	AMBULANCE SUPPLIES	0012-0540-21-62612	Yellow Nylon Webbing	109.50
Quadmed Inc.	248046	AMBULANCE SUPPLIES	0012-0540-21-62612	Ambulance Supplies	385.92
Rural Telecommunications of	5845-20240101-1	COMMUNICATIONS EXPENSE	0012-0540-25-61000	Medic 3 Internet	75.00
Rural Telecommunications of	5847-20240101-1	COMMUNICATIONS EXPENSE	0012-0540-25-61000	Medic 5 internet	75.00
Henry Schein Inc.	65118031	AMBULANCE SUPPLIES	0012-0540-21-62612	Ambulance Supplies	770.73
Henry Schein Inc.	65195653	AMBULANCE SUPPLIES	0012-0540-21-62612	Ambulance Supplies	603.15
Linde Gas & Equipment Inc.	40069695	AMBULANCE SUPPLIES	0012-0540-21-62612	EMS oxygen	469.72
Henry Schein Inc.	66726267	AMBULANCE SUPPLIES	0012-0540-21-62612	acetaminophen & ceftriaxone	445.57
Bound Tree Medical, LLC	85194617	AMBULANCE SUPPLIES	0012-0540-21-62612	Ambulance Supplies	414.59
Bound Tree Medical, LLC	85194618	AMBULANCE SUPPLIES	0012-0540-21-62612	Ambulance Supplies	51.73
Henry Schein Inc.	66792678	AMBULANCE SUPPLIES	0012-0540-21-62612	Naloxone	103.98
Bound Tree Medical, LLC	85195945	AMBULANCE SUPPLIES	0012-0540-21-62612	Ambulance Supplies	269.97
Quadmed Inc.	247629	AMBULANCE SUPPLIES	0012-0540-21-62612	Nasal Cannuala	141.50
Quadmed Inc.	247650	AMBULANCE SUPPLIES	0012-0540-21-62612	Ambulance Supplies	656.57
3L USA LLC	335433	FUEL & OIL	0012-0540-20-62670	EMS gas	702.25
3L USA LLC	335433	FUEL & OIL	0012-0540-20-62670	EMS fuel	2,784.50
O'Reilly Auto Parts EMS	3905-16728	REPAIRS TO AMB/EQUIPMEN	0012-0540-24-63420	EMS filter & charger	88.75
O'Reilly Auto Parts EMS	3905-16728	REPAIRS TO AMB/EQUIPMEN	0012-0540-24-63420	2% discount	-1.78
O'Reilly Auto Parts EMS	3905-167773	SUPPLIES/EQUIPMENT UNDE	0012-0540-20-62640	2% discount	-0.70

**MINUTES OF THE COLORADO COUNTY
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Pending Expense Approval Report

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Vendor Name	Payable Number	Account Name	Account Number	Description (Item)	Amount
O'Reilly Auto Parts EMS	3905-167773	SUPPLIES/EQUIPMENT UNDE	0012-0540-20-62640	EMS eraser wheel	35.15
A L & M Building Supply	563740	SUPPLIES/EQUIPMENT UNDE	0012-0540-20-62640	EMS shop supplies	12.58
Aqua Beverage Company	131562	SUPPLIES/EQUIPMENT UNDE	0012-0540-20-62640	EMS Station 1 cooler rent &	109.91
Aqua Beverage Company	131563	SUPPLIES/EQUIPMENT UNDE	0012-0540-20-62640	EMS Station 3 cooler rent &	39.98
GSFT - School Safety Certifica	2386	CONFERENCES/SEMINARS/DU	0012-0540-25-61700	October 2023 EMS Armed Firs	500.00
Aqua Beverage Company	299136	SUPPLIES/EQUIPMENT UNDE	0012-0540-20-62640	EMS Station 5 cooler rent &	29.99
Verizon Wireless	9952533227	COMMUNICATIONS EXPENSE	0012-0540-25-61000	Cellular service	238.21
A & A Oil Co., Inc.	Dec 2023	FUEL & OIL	0012-0540-20-62670	EMS Dec 2023 fuel	699.71
Card Service Center	Dec 23 statement	SUPPLIES/EQUIPMENT UNDE	0012-0540-20-62640	UPS EMS shipping chgs (S Silv	8.00
Card Service Center	Dec 23 statement	SUPPLIES/EQUIPMENT UNDE	0012-0540-20-62640	EMS Walmart cleaning suppl	135.60
Card Service Center	Dec 23 statement	SUPPLIES/EQUIPMENT UNDE	0012-0540-20-62640	O'Reilly's EMS Trans oil cooler	34.99
Card Service Center	Dec 23 statement	SUPPLIES/EQUIPMENT UNDE	0012-0540-20-62640	DocuSign (M Ingvarsdn)	69.29
Card Service Center	Dec 23 statement	SUPPLIES/EQUIPMENT UNDE	0012-0540-20-62640	O'Reilly EMS oil filters	119.07
Card Service Center	Dec 23 statement	SUPPLIES/EQUIPMENT UNDE	0012-0540-20-62640	(2) EMS Dollar General (M Ing	127.74
Card Service Center	Dec 23 statement	SUPPLIES/EQUIPMENT UNDE	0012-0540-20-62640	Adobe subscription less J&B t	13.56
Card Service Center	Dec 23 statement	COMMUNICATIONS EXPENSE	0012-0540-25-61000	EMS Life360 (M Ingvarsdn)	16.22
				Department 0540 - EMS Total:	22,680.08

Department: 0555 - RURAL ADDRESSING

Prestige Office Products, LLC	130759	SUPPLIES/EQUIP UNDER \$500	0012-0555-00-62640	911RA manilla file pockets	96.20
				Department 0555 - RURAL ADDRESSING Total:	96.20

Department: 0560 - COUNTY SHERIFF

Axon Enterprises Inc.	INUS208690	EQUIPMENT OVER \$500	0012-0560-11-70500	credit on body worn camera T	-0.54
Axon Enterprises Inc.	INUS208690	SOFTWARE/LICENSE SERVICES	0012-0560-14-64000	licenses	126,777.34
Leadsonline LLC	409046	SOFTWARE/LICENSE SERVICES	0012-0560-14-64000	PowerPlus Investigation Syste	3,016.00
Schneider Tire & Lube LLC	48881	REPAIRS OF VEH/EQUIP	0012-0560-11-63300	Unit 614 oil change	58.98
O'Reilly Auto Parts CCSO	3905-167253	REPAIRS OF VEH/EQUIP	0012-0560-11-63300	CCSO headlight capsule	7.99
O'Reilly Auto Parts CCSO	3905-167253	REPAIRS OF VEH/EQUIP	0012-0560-11-63300	2% discount	-0.16
O'Reilly Auto Parts CCSO	3905-167254	REPAIRS OF VEH/EQUIP	0012-0560-11-63300	CCSO headlight capsule	8.83
O'Reilly Auto Parts CCSO	3905-167254	REPAIRS OF VEH/EQUIP	0012-0560-11-63300	2% discount	-0.18
O'Reilly Auto Parts CCSO	3905-167448	REPAIRS OF VEH/EQUIP	0012-0560-11-63300	CCSO wiper blades	65.98
O'Reilly Auto Parts CCSO	3905-167448	REPAIRS OF VEH/EQUIP	0012-0560-11-63300	2% discount	-1.32
A & L Body Shop	12635	MOTOR VEHICLES	0012-0560-11-76000	2023 (5) vehicle additions	22,899.95
A & L Body Shop	12655	REPAIRS OF VEH/EQUIP	0012-0560-11-63300	repair to 2020 Ford VIN 36254	1,768.00
A & L Body Shop	12671	REPAIRS OF VEH/EQUIP	0012-0560-11-63300	DW2568 Glass on VIN18735,	975.00
3L USA LLC	335430	FUEL & OIL	0012-0560-11-62670	360GL gas	901.06
Verizon Wireless	9952533227	COMMUNICATIONS EXPENSE	0012-0560-14-61000	Cellular service	1,351.02
Card Service Center	Dec 23 statement	EMPLOYEE UNIFORMS	0012-0560-11-62105	Galls 2 pr green pants (T Pavli	133.11
Card Service Center	Dec 23 statement	EMPLOYEE UNIFORMS	0012-0560-11-62105	5.11 pants for C Byar Unit 619	177.53
Card Service Center	Dec 23 statement	SUPPLIES/EQUIPMENT UNDE	0012-0560-11-62640	(2) Ext cords for CCSO (J Linde	31.30
Card Service Center	Dec 23 statement	EMERGENCY EQUIP/DETAIL	0012-0560-11-67110	HomeDepot wet/dry vac & br	132.97
Card Service Center	Dec 23 statement	CONFERENCE/SEMINARS/DUE	0012-0560-14-61700	Holiday Inn for TCOLE training	403.25
Card Service Center	Dec 23 statement	SCHOOLS FOR DEPUTIES/DISP	0012-0560-14-61810	7887 12/8/23 CCSO (B Melen	20.00
Card Service Center	Dec 23 statement	SCHOOLS FOR DEPUTIES/DISP	0012-0560-14-61810	Field Trainiig Officer #3702 (B	70.00
				Department 0560 - COUNTY SHERIFF Total:	158,796.11

Department: 0565 - COUNTY JAIL

Labatt Food Service	01045782	FOOD FOR PRISONERS	0012-0565-00-65010	Inmate Food	3,088.28
Bryan Radiology Associates	BRA325569	PRISONER MEDICAL/MEDICIN	0012-0565-00-65020	Inmate XRays	8.29
Cummins Southern Plains LLC	87-60129	JAIL REPAIRS	0012-0565-00-63241	Jail planned maintenance on	864.51
Bold Plumbing, LLC	122723-F-FE	JAIL REPAIRS	0012-0565-00-63241	Jail repair Cell 106	265.50
Labatt Food Service	12283380	FOOD FOR PRISONERS	0012-0565-00-65010	Inmate Food	4,202.84
A-1 Shiner Fire & Safety Inc.	22784	JAIL REPAIRS	0012-0565-00-63241	Jail Dec fire alarm inspection	524.40
City of Columbus	12.23 COLO CNTY	UTILITIES	0012-0565-00-63000	Jail Utilities #11-0010-00	4,664.46
City of Columbus	12.23 COLO CNTY	GROUPS MAINTENANCE	0012-0565-00-63100	Jail Sprinklers #11-0030-00	35.00
Concord Medical Group, PLLC	0121093802	PRISONER MEDICAL/MEDICIN	0012-0565-00-65020	Inmate Physician Svcs	81.24
Concord Medical Group, PLLC	0122431686	PRISONER MEDICAL/MEDICIN	0012-0565-00-65020	Inmate Physician Svcs	107.42
Double C Pest Control	14277	PEST CONTROL	0012-0565-00-63210	Jain monthly pest control	85.00
Card Service Center	Dec 23 statement	JAILERS UNIFORMS	0012-0565-00-62105	Uniform for N Zwahr	197.38
Card Service Center	Dec 23 statement	JAIL SUPPLIES	0012-0565-00-62632	HEB bleack for Jail (Joyce G)	40.00
Card Service Center	Dec 23 statement	JAIL SUPPLIES	0012-0565-00-62632	Jail supplies (T Lewis)	97.88

**MINUTES OF THE COLORADO COUNTY
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Vendor Name	Payable Number	Account Name	Account Number	Description (Item)	Amount
Card Service Center	Dec 23 statement	JAIL REPAIRS	0012-0565-00-63241	SupplyHouse.com for Jail sup	1,065.70
Card Service Center	Dec 23 statement	FOOD FOR PRISONERS	0012-0565-00-65010	HEB inmate food Pinto Beans	27.92
Card Service Center	Dec 23 statement	PRISONER MEDICAL/MEDICIN	0012-0565-00-65020	Jail inmate medicine	149.48
Department 0565 - COUNTY JAIL Total:					15,505.30
Department: 0570 - SUPERVISION & CORRECTIONS					
Brazos County	2023GLCCOUNTIES12-001	DETENTION SERVICES	0012-0570-00-65031	Dec 2023 Juvenile detention h	4,650.00
Department 0570 - SUPERVISION & CORRECTIONS Total:					4,650.00
Department: 0585 - INFORMATION TECHNOLOGY					
Liftoff, LLC	7484RENE-W24	SOFTWARE/LICENSE SERVICES	0012-0585-00-64000	Email & Office Iecense renew	31,482.00
Tyler Technologies, Inc	025-449672	SOFTWARE/LICENSE SERVICES	0012-0585-00-64000	Financial Project Managemen	3,200.00
Tyler Technologies, Inc	025-449784	SOFTWARE/LICENSE SERVICES	0012-0585-00-64000	Financial Project Managemen	4,680.00
Card Service Center	Dec 23 statement	SOFTWARE/LICENSE SERVICES	0012-0585-00-64000	Canva Dec subscription (C Sch	14.99
Card Service Center	Dec 23 statement	SOFTWARE/LICENSE SERVICES	0012-0585-00-64000	NinjaOne Dec 2023 subscripti	348.00
Department 0585 - INFORMATION TECHNOLOGY Total:					39,724.99
Department: 0640 - CONTRACT SERVICES					
Caring Transports, LLC	1342	AUTOPSIES	0012-0640-00-66400	removal & transport of body 1	250.00
Henneke Funeral Home	12.28.23	AUTOPSIES	0012-0640-00-66400	Remove & Transport unidenti	1,115.00
Travis County Medical Examin	3300007803	AUTOPSIES	0012-0640-00-66400	PA23-06438 Patrick Ndashirw	3,778.00
Department 0640 - CONTRACT SERVICES Total:					5,143.00
Department: 0645 - INDIGENT HEALTHCARE					
Indigent Healthcare Solutions,	77020	SOFTWARE LICENSE	0012-0645-00-64000	Professional Svcs for Feb 2024	1,059.00
Department 0645 - INDIGENT HEALTHCARE Total:					1,059.00
Department: 0665 - AGRI EXTENSION SERVICE					
Verizon Wireless	9952533227	COMMUNICATIONS EXPENSE	0012-0665-00-61000	Cellular service	37.99
Department 0665 - AGRI EXTENSION SERVICE Total:					37.99
Department: 0695 - MISCELLANEOUS					
CNA Surety Direct Bill	2024 #71228264	BONDS	0012-0695-00-61600	Bond renewal for Cheri Tello	50.00
CNA Surety Direct Bill	2024 Bond# 71637170	BONDS	0012-0695-00-61600	bond renewal for Chris Girmdt	50.00
CMRS-FP	1.2024 postage	POSTAGE & BOX RENT	0012-0695-00-61405	postage for mail machine	3,000.00
Aqua Beverage Company	131553/131557	MISCELLANEOUS EXPENSE	0012-0695-00-69900	Annex & Basement Cooler ren	24.00
Banner Press Newspaper, Inc.	13409	PUBLISHING & SUBSCRIPTION	0012-0695-00-61300	TPWD Notice for TAC office (4	240.00
Texas Association of Counties	2023 Q4	UNEMPLOYMENT TAXES	0012-0695-00-60500	2023 Q4	1,028.74
Marvin Neuendorff	Coyote bounties	BOUNTIES	0012-0695-00-66000	(23) coyote bounties	230.00
Michael J. Holub	PCT1 bounties	BOUNTIES	0012-0695-00-66000	(2) coyote bounties	20.00
Department 0695 - MISCELLANEOUS Total:					4,642.74
Fund 0012 - General Fund Total:					368,467.66
Fund: 0016 - America Rescue Plan					
Department: 0000 - 0000					
Southern Prairie Construction	1037	CONTRACT SERVICES	0016-0000-00-66500	Metal building complete erc	26,600.00
Southern Prairie Construction	1037	CONTRACT SERVICES	0016-0000-00-66500	Electric Rough-trim/Job compl	42,300.00
Department 0000 - 0000 Total:					68,900.00
Fund 0016 - America Rescue Plan Total:					68,900.00
Fund: 0021 - Road & Bridge Pct 1					
Department: 0621 - PCT #1					
Unifirst Corporation	2680046847	UNIFORMS	0021-0621-00-62100	PCT1 uniforms	72.85
Unifirst Corporation	2680046847	UNIFORMS	0021-0621-00-62100	credit #9991781258 PCT1 uni	-34.12
Rural Telecommunications of	1869-20240101-1	COMMUNICATIONS EXPENSE	0021-0621-00-61000	PCT1 internet	50.00
Texas Disposal Systems, Inc.	7649670	UTILITIES	0021-0621-00-63000	PCT1 Jan trash svc	207.88
Mustang Cat	WORK1256627	REPAIRS TO EQUIPMENT	0021-0621-00-63425	PCT1 labor on CAT 12H	6,323.20
Mustang Cat	WORK1256627	REPAIRS TO EQUIPMENT	0021-0621-00-63425	PCT1 parts on CAT 12H	1,948.52
San Bernard Electric Coop, Inc	12.23 #1180600	UTILITIES	0021-0621-00-63000	PCT1 Electricity thru 12.26.20	59.00
Nueces Power Equipment	407584V	REPAIRS TO EQUIPMENT	0021-0621-00-63425	PCT 1 parts on Drum Roller	1,874.61
Nueces Power Equipment	407584V	REPAIRS TO EQUIPMENT	0021-0621-00-63425	PCT 1 parts & labor on Drum	2,252.50
J & W Parts	775511	FUEL & LUBRICANTS	0021-0621-00-62671	PCT1 Coolant	61.74
J & W Parts	775511	REPAIR MATERIALS	0021-0621-00-63500	PCT1 hose connectors	48.42
Verizon Wireless	9952533227	COMMUNICATIONS EXPENSE	0021-0621-00-61000	Cellular service	75.98
Rock Island Water Supply Cor	Dec 2023	UTILITIES	0021-0621-00-63000	PCT1 Water	31.00

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Vendor Name	Payable Number	Account Name	Account Number	Description (Item)	Amount
Card Service Center	Dec 23 statement	HERBICIDES	0021-0621-00-63105	PCT1 Dollar Gen Wasp Spray (30.50
				Department 0621 - PCT #1 Total:	13,002.08
				Fund 0021 - Road & Bridge Pct 1 Total:	13,002.08

Fund: 0022 - Road & Bridge Pct 2

Department: 0622 - PCT #2

McCoy's Building Supply	1250607	REPAIR MATERIALS	0022-0622-00-63500	PCT2 t-posts for CR223 repair	27.45
Cintas Corporation	4179020419	UNIFORMS	0022-0622-00-62100	PCT2 shop supplies & uniform	111.84
Cintas Corporation	4179020419	SHOP SUPPLIES	0022-0622-00-62645	PCT2 shop supplies & uniform	3.74
M-G Farm Service Center	996809	SHOP SUPPLIES	0022-0622-00-62645	PCT3 paint	13.98
City of Weimar	Dec 2023 #33-0870-00	UTILITIES	0022-0622-00-63000	PCT2 utilities thru 12.13.2023	161.90
Colorado Valley Telephone Co	Jan 2024 #125086	COMMUNICATIONS EXPENSE	0022-0622-00-61000	PCT2 phone svc	141.63
Don's Repair Shop	7095	SHOP SUPPLIES	0022-0622-00-62645	PCT2 oil dry	51.00
Shoppa's Farm Supply Inc.	1706543	REPAIR MATERIALS	0022-0622-00-63500	PCT2 John Deere Parts	287.67
Cintas Corporation	4178318546	UNIFORMS	0022-0622-00-62100	PCT2 shop supplies & uniform	111.84
Cintas Corporation	4178318546	SHOP SUPPLIES	0022-0622-00-62645	PCT2 shop supplies & uniform	3.74
Verizon Wireless	9952533227	COMMUNICATIONS EXPENSE	0022-0622-00-61000	Cellular service	37.99
Centerpoint Energy	Dec 2023 #2926603-8	UTILITIES	0022-0622-00-63000	PCT2 propane	58.29
Card Service Center	Dec 23 statement	REPAIR MATERIALS	0022-0622-00-63500	McDonald Svcs PCT2 BrushCu	59.88
Linde Gas & Equipment Inc.	Order# 22860783	SHOP EQUIPMENT	0022-0622-00-67130	PCT2 MIG Welder	4,301.00
Don's Repair Shop	7091	REPAIR MATERIALS	0022-0622-00-63500	PCT2 exhaust pipe & clamps	95.00
				Department 0622 - PCT #2 Total:	5,466.95
				Fund 0022 - Road & Bridge Pct 2 Total:	5,466.95

Fund: 0023 - Road & Bridge Pct 3

Department: 0623 - PCT #3

Unifirst Corporation	2960063130	UNIFORMS	0023-0623-00-62100	PCT3 uniforms	97.54
Unifirst Corporation	2960063130	SHOP SUPPLIES	0023-0623-00-62645	PCT3 shop supplies	17.53
Texas Disposal Systems, Inc.	7650099	UTILITIES	0023-0623-00-63000	PCT3 monthly trash svc	152.05
Hoelscher Car Care Center, Inc	39718	BATTERIES, TIRES & TUBES	0023-0623-00-63305	PCT 3 pick up tires	385.60
John Deere Financial	1705088	REPAIRS OF EQUIP/VEHICLES	0023-0623-00-63300	PCT3 tractor repair	637.50
John Deere Financial	1705088	REPAIRS OF EQUIP/VEHICLES	0023-0623-00-63300	PCT3 tractor repair	81.21
John Deere Financial	1707189	REPAIR MATERIALS	0023-0623-00-63500	PCT3 tractor repair parts	19.02
John Deere Financial	1704703	REPAIRS OF EQUIP/VEHICLES	0023-0623-00-63300	PCT3 tractor parts	106.64
A L & M Building Supply	563744	HAND TOOLS & EQUIPMENT	0023-0623-00-67100	PCT3 garden rake	25.99
Herrmann International	X101014074.01	REPAIRS OF EQUIP/VEHICLES	0023-0623-00-63300	PCT3 water truck repairs	233.68
Herrmann International	X101014075.01	REPAIRS OF EQUIP/VEHICLES	0023-0623-00-63300	PCT3 water truck repairs	40.88
Herrmann International	X101014164.01	REPAIRS OF EQUIP/VEHICLES	0023-0623-00-63300	PCT3 water truck repairs	224.19
Herrmann International	R101003235.01	REPAIRS OF EQUIP/VEHICLES	0023-0623-00-63300	PCT3 water truck repairs	11,427.34
Bernardo Trucking Company	16551	ROAD & BRIDGE MATERIALS	0023-0623-00-62680	PCT3 LRA Type 1 Grade D Col	3,184.35
Southern Tire Mart	4590121123	BATTERIES, TIRES & TUBES	0023-0623-00-63305	PCT3 tires	2,071.23
Verizon Wireless	9952533227	COMMUNICATIONS EXPENSE	0023-0623-00-61000	Cellular service	37.99
Card Service Center	Dec 23 statement	OFFICE SUPPLIES	0023-0623-00-62600	PCT3 computer bag & accesso	49.12
Card Service Center	Dec 23 statement	SHOP SUPPLIES	0023-0623-00-62645	PCT3 welding supplies (K Neu	28.99
Card Service Center	Dec 23 statement	SHOP SUPPLIES	0023-0623-00-62645	PCT3 A/C filters for Shop (K N	52.22
Card Service Center	Dec 23 statement	HAND TOOLS & EQUIPMENT	0023-0623-00-67100	PCT3 Vise for Shop (K Neuend	203.04
				Department 0623 - PCT #3 Total:	19,076.11
				Fund 0023 - Road & Bridge Pct 3 Total:	19,076.11

Fund: 0024 - Road & Bridge Pct 4

Department: 0624 - PCT #4

Unifirst Corporation	2680046540	UNIFORMS	0024-0624-00-62100	PCT4 uniforms	70.68
Waller County Asphalt, Inc,	26436	R&B MATERIALS	0024-0624-00-62680	Grade IV Cold Mix	1,537.20
Rural Telecommunications of	1547-20240101-1	COMMUNICATIONS EXPENSE	0024-0624-00-61000	PCT4 internet	50.00
O'Reilly Auto Parts PCT4	6123-146526	SHOP SUPPLIES	0024-0624-00-62645	2% discount	-0.24
O'Reilly Auto Parts PCT4	6123-146526	SHOP SUPPLIES	0024-0624-00-62645	PCT4 brake Clean	12.00
O'Reilly Auto Parts PCT4	6123-148098	SHOP SUPPLIES	0024-0624-00-62645	2% discount	-0.09
O'Reilly Auto Parts PCT4	6123-148098	SHOP SUPPLIES	0024-0624-00-62645	PCT4 bolt	4.59
Prihoda Gravel Co.	14931	R&B MATERIALS	0024-0624-00-62680	PCT4 pit run gravel	300.00
J & W Parts	775539	REPAIR MATERIALS	0024-0624-00-63500	PCT1 20K Rock (Brake) shoes	115.90
J & W Parts	775569	REPAIR MATERIALS	0024-0624-00-63500	PCT4 fuel filter for #4 Dump	64.99

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING
January 8, 2024**

Pending Expense Approval Report

Payable Dates: 12/01/2023 - 01/07/2024

Vendor Name	Payable Number	Account Name	Account Number	Description (Item)	Amount
J & W Parts	776008	REPAIR MATERIALS	0024-0624-00-63500	PCT4 starting fluid, wiper blad	23.46
Verizon Wireless	9952533227	COMMUNICATIONS EXPENSE	0024-0624-00-61000	Cellular service	75.98
Card Service Center	Dec 23 statement	FUEL & LUBRICANTS	0024-0624-00-62671	PCT4 DEF 2.5 GL (D Gertson)	142.08
O'Reilly Auto Parts PCT4	6123-146935	SHOP SUPPLIES	0024-0624-00-62645	2% discount	-0.14
O'Reilly Auto Parts PCT4	6123-146935	SHOP SUPPLIES	0024-0624-00-62645	PCT4 duct tape	6.85
				Department 0624 - PCT #4 Total:	2,403.26
				Fund 0024 - Road & Bridge Pct 4 Total:	2,403.26
Fund: 0050 - Security Fund					
Department: 0476 - JP SECURITY					
Condra Communications	71001	MISCELLANEOUS EXPENSE	0050-0476-00-69900	Jan Alarm System Monitoring	20.00
Condra Communications	71003	MISCELLANEOUS EXPENSE	0050-0476-00-69900	Jan Alarm System Monitoring	20.00
				Department 0476 - JP SECURITY Total:	40.00
				Fund 0050 - Security Fund Total:	40.00
Fund: 0055 - Law Library					
Department: 0650 - 0650					
Relix Inc.	3094869452	LAW BOOKS	0055-0650-00-62629	Nov online subscriptions	166.32
				Department 0650 - 0650 Total:	166.32
				Fund 0055 - Law Library Total:	166.32
Fund: 0075 - Debt Service					
Department: 0755 - 0755					
The Bank of New York Mellon	2.15.24 interest pymt	CERT OF OBLIGATION SERIES	0075-0755-00-62500	Interest on Loan# COLORADO	3,600.00
				Department 0755 - 0755 Total:	3,600.00
				Fund 0075 - Debt Service Total:	3,600.00
				Grand Total:	481,122.38

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING
January 8, 2024**

Pending Expense Approval Report

Payable Dates: 12/01/2023 - 01/07/2024

Report Summary

Fund Summary

Fund	Expense Amount
0012 - General Fund	368,467.66
0016 - America Rescue Plan	68,900.00
0021 - Road & Bridge Pct 1	13,002.08
0022 - Road & Bridge Pct 2	5,466.95
0023 - Road & Bridge Pct 3	19,076.11
0024 - Road & Bridge Pct 4	2,403.26
0050 - Security Fund	40.00
0055 - Law Library	166.32
0075 - Debt Service	3,600.00
Grand Total:	481,122.38

Account Summary

Account Number	Account Name	Expense Amount
0012-0400-00-61000	COMMUNICATIONS EXP	37.99
0012-0400-00-62640	SUPPLIES/EQUIPMENT U	208.97
0012-0401-00-60400	COMM TRAINING/CONF	250.00
0012-0401-00-60700	RURAL FIRE FIGHTING AI	108,000.00
0012-0403-00-62640	SUPPLIES/EQUIPMENT U	31.94
0012-0410-00-61000	COMMUNICATION EXPE	493.87
0012-0428-00-61305	LAW BOOKS/ON-LINE SU	131.34
0012-0435-00-66530	INTERPRETORS	300.00
0012-0450-00-61700	CONFERENCE/SEMINAR	150.00
0012-0451-00-44262	JUSTICE OF PEACE PCT. #	149.00
0012-0451-00-61000	COMMUNICATIONS EXP	80.00
0012-0451-00-62000	TRAVEL EXPENSES	527.14
0012-0451-00-62640	SUPPLIES/EQUIPMENT U	36.50
0012-0452-00-61000	COMMUNICATIONS EXP	228.69
0012-0452-00-62000	TRAVEL EXPENSES	89.87
0012-0452-00-62600	OFFICE SUPPLIES	41.00
0012-0453-00-61000	COMMUNICATIONS	40.21
0012-0453-00-62640	SUPPLIES/EQUIPMENT U	13.25
0012-0454-00-62000	TRAVEL EXPENSES	302.61
0012-0454-00-62640	SUPPLIES/EQUIPMENT U	183.22
0012-0475-00-69012	CO/DIST ATTY OFFICE EX	744.72
0012-0495-00-61000	COMMUNICATIONS EXP	28.00
0012-0499-00-62640	SUPPLIES/EQUIPMENT U	55.42
0012-0510-00-62690	MISCELLANEOUS SUPPLI	12.99
0012-0510-00-63000	UTILITIES	1,302.68
0012-0510-00-63100	GROUNDS MAINTENAN	1,555.15
0012-0510-00-63200	CLEANING SUPPLIES	68.60
0012-0510-00-63205	PEST CONTROL	40.00
0012-0510-00-63415	REPAIRS TO EQUIPMENT	20.00
0012-0525-00-66500	CONTRACT SERVICES	540.00
0012-0530-00-61000	COMMUNICATIONS EXP	67.99
0012-0530-00-62654	COVID-19 EXPENSES	251.10
0012-0530-00-63300	REPAIRS & MAINTENAN	105.00
0012-0530-00-63400	RADIO REPAIRS & MAIN	45.00
0012-0540-20-62640	SUPPLIES/EQUIPMENT U	735.16
0012-0540-20-62670	FUEL & OIL	4,186.46
0012-0540-20-76000	MOTOR VEHICLES	12,100.00
0012-0540-21-62612	AMBULANCE SUPPLIES	4,422.93
0012-0540-24-63420	REPAIRS TO AMB/EQUIP	86.97
0012-0540-25-61000	COMMUNICATIONS EXP	404.43
0012-0540-25-61700	CONFERENCES/SEMINA	500.00
0012-0540-25-66546	MEDICAL WASTE SERVIC	244.13
0012-0555-00-62640	SUPPLIES/EQUIP UNDER	96.20
0012-0560-11-62105	EMPLOYEE UNIFORMS	310.64

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

January 8, 2024

Pending Expense Approval Report

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Account Summary

Account Number	Account Name	Expense Amount
0012-0560-11-62640	SUPPLIES/EQUIPMENT U	31.30
0012-0560-11-62670	FUEL & OIL	901.06
0012-0560-11-63300	REPAIRS OF VEH/EQUIP	2,883.12
0012-0560-11-67110	EMERGENCY EQUIP/DET	132.97
0012-0560-11-70500	EQUIPMENT OVER \$500	-0.54
0012-0560-11-76000	MOTOR VEHICLES	22,899.95
0012-0560-14-61000	COMMUNICATIONS EXP	1,351.02
0012-0560-14-61700	CONFERENCE/SEMINAR	403.25
0012-0560-14-61810	SCHOOLS FOR DEPUTIES	90.00
0012-0560-14-64000	SOFTWARE/LICENSE SER	129,793.34
0012-0565-00-62105	JAILERS UNIFORMS	197.38
0012-0565-00-62632	JAIL SUPPLIES	137.88
0012-0565-00-63000	UTILITIES	4,664.46
0012-0565-00-63100	GROUNDS MAINTENAN	35.00
0012-0565-00-63210	PEST CONTROL	85.00
0012-0565-00-63241	JAIL REPAIRS	2,720.11
0012-0565-00-65010	FOOD FOR PRISONERS	7,319.04
0012-0565-00-65020	PRISONER MEDICAL/ME	346.43
0012-0570-00-65031	DETENTION SERVICES	4,650.00
0012-0585-00-64000	SOFTWARE/LICENSE SER	39,724.99
0012-0640-00-66400	AUTOPSIES	5,143.00
0012-0645-00-64000	SOFTWARE LICENSE	1,059.00
0012-0665-00-61000	COMMUNICATIONS EXP	37.99
0012-0695-00-60500	UNEMPLOYMENT TAXES	1,028.74
0012-0695-00-61300	PUBLISHING & SUBSCRIP	240.00
0012-0695-00-61405	POSTAGE & BOX RENT	3,000.00
0012-0695-00-61600	BONDS	100.00
0012-0695-00-66000	BOUNTIES	250.00
0012-0695-00-69900	MISCELLANEOUS EXPEN	24.00
0016-0000-00-66500	CONTRACT SERVICES	68,900.00
0021-0621-00-61000	COMMUNICATIONS EXP	125.98
0021-0621-00-62100	UNIFORMS	38.73
0021-0621-00-62671	FUEL & LUBRICANTS	61.74
0021-0621-00-63000	UTILITIES	297.88
0021-0621-00-63105	HERBICIDES	30.50
0021-0621-00-63425	REPAIRS TO EQUIPMENT	12,398.83
0021-0621-00-63500	REPAIR MATERIALS	48.42
0022-0622-00-61000	COMMUNICATIONS EXP	179.62
0022-0622-00-62100	UNIFORMS	223.68
0022-0622-00-62645	SHOP SUPPLIES	72.46
0022-0622-00-63000	UTILITIES	220.19
0022-0622-00-63500	REPAIR MATERIALS	470.00
0022-0622-00-67130	SHOP EQUIPMENT	4,301.00
0023-0623-00-61000	COMMUNICATIONS EXP	37.99
0023-0623-00-62100	UNIFORMS	97.54
0023-0623-00-62600	OFFICE SUPPLIES	49.12
0023-0623-00-62645	SHOP SUPPLIES	98.74
0023-0623-00-62680	ROAD & BRIDGE MATERI	3,184.35
0023-0623-00-63000	UTILITIES	152.05
0023-0623-00-63300	REPAIRS OF EQUIP/VEHI	12,751.44
0023-0623-00-63305	BATTERIES, TIRES & TUB	2,456.83
0023-0623-00-63500	REPAIR MATERIALS	19.02
0023-0623-00-67100	HAND TOOLS & EQUIPM	229.03
0024-0624-00-61000	COMMUNICATIONS EXP	125.98
0024-0624-00-62100	UNIFORMS	70.68
0024-0624-00-62645	SHOP SUPPLIES	22.97
0024-0624-00-62671	FUEL & LUBRICANTS	142.08
0024-0624-00-62680	R&B MATERIALS	1,837.20

**MINUTES OF THE COLORADO COUNTY
 COMMISSIONER'S COURT REGULAR MEETING
 January 8, 2024**

Pending Expense Approval Report

Payable Dates: 12/01/2023 - 01/07/2024

Account Summary

Account Number	Account Name	Expense Amount
0024-0624-00-63500	REPAIR MATERIALS	204.35
0050-0476-00-69900	MISCELLANEOUS EXPEN	40.00
0055-0650-00-62629	LAW BOOKS	166.32
0075-0755-00-62500	CERT OF OBLIGATION SE	3,600.00
	Grand Total:	481,122.38

Project Account Summary

Project Account Key	Expense Amount
None	481,122.38
	Grand Total:
	481,122.38

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

January 8, 2024

- __31. Announcements (without discussion and no action) by elected officials/department heads. (Types of Announcements: Events, Road Conditions, Weather Occurrences, Important Dates, Vacancies in Offices or Positions, Accomplishments of Individuals, and Notices)

Commissioner Gertson announced to stay vigilant with the severe weather coming.

Commissioner Brandt announced that he encourages all his constituents to call right away if anything needs to be addressed.

Charles Schneider announced that it is a new year and there will be new security awareness training. He also stated the elevator call button has needed service once and was repaired quickly. Other than that incident it has been working well.

- __32. Commissioners Court Members sign all documents and papers acted upon or approved.

Judge Prause stated it is now time to sign all documents and papers.

- __33. Adjourn.

Motion by Judge Prause to adjourn at 11:02 A.M.; seconded by Commissioner Neuendorff; 5 ayes 0 nays; motion carried; it was so ordered.

An audio recording of this meeting of January 8, 2024 is available in the County Clerk's Office.

**MINUTES OF THE COLORADO COUNTY
COMMISSIONER'S COURT REGULAR MEETING**

January 8, 2024

**Minutes were taken and prepared by Kimberly Menke, County Clerk on the
8th day of January 2024 with Judge Ty Prause presiding.**

**I, KIMBERLY MENKE, COUNTY CLERK AND EX-OFFICIO OF THE
COMMISSIONERS COURT IN AND FOR COLORADO COUNTY, TEXAS do hereby
certify that the foregoing is a true and correct copy of the minutes of the
Commissioner Court in session on the 8th day of January 2024.**

Given under my hand and official seal of office this date January 8, 2024.

